



# 2025 PARENT MANUAL

Dear Parent/Guardian,

Thank you for registering your child for a University of Lethbridge Horns Summer Camp! We are excited to welcome them for an engaging and memorable week of activities.

This document contains important information to help ensure your child has a great camp experience. Please review it carefully. If you have additional questions, we encourage you to visit our Summer Camp FAQ section on our website, [Horns Summer Camp Information](#).

## PICK-UP & DROP-OFF INFORMATION

Pick up & Drop-off Locations:

**Centre for Sport and Wellness** (4401 University Dr. W), from either set of doors proceed to PE264 (across from Tim Hortons).

- Multi-Activity, Climbing, Fencing, Art, Aquatics, Badminton, Basketball & Drama Camp

Drop off is between 8:30 AM and 9:00 AM and pick up will be at the same location between 4:00 PM and 4:30 PM.

A parking pass is required at the Centre for Sport and Wellness, [Summer Camp Parking Pass](#).

**PHOTO ID is required** at time of pick up.

**University of Lethbridge Community Stadium** (4415 University Dr. W)

- Soccer Camp

Drop off is between 8:30 AM and 9:00 AM and pick up will be at the same location between 4:00 PM and 4:30 PM.

A parking pass is not required at the stadium.

**PHOTO ID is required** at time of pick up.

Please check your email daily for updates regarding weather-related location changes.

## EXTENDED CARE

We offer FREE Extended Care for full day camps for those needing additional time for drop-off and pick up.

Early Drop-off: 8:00 AM

Late Pick-up: 5:00 PM

*\*Please note: camp programming does not begin until 9:00 AM, so campers arriving early should bring activities to occupy their time.*

## WHAT TO PACK FOR CAMP

Campers should bring a backpack labeled with their name, including the following daily essentials:

- Lunch & Snacks (Nut-Free please!, No fridge/microwave access, No sharing of food/drinks, No guarantee of food purchase availability on campus, please pack all meals and snacks)
- Water Bottle
- Bathing Suit & Towel
- Outdoor / Extra Clothing (for weather changes)
- Sunscreen, Bug Spray
- Hat
- Running Shoes
- Hand Sanitizer or Wipes (recommended)

*Important: Please do not send valuables, as the University of Lethbridge is not responsible for lost or stolen items.*



## CAMPER EXPECTATIONS

We prioritize a safe, respectful, and positive environment for all campers.

Athletics and Recreation Services Code of Conduct & Discipline Policy:

- Show respect and fairness to all campers and staff.
- Engage in positive sportsmanship.
- No bullying, violence, or derogatory behavior—these will not be tolerated.
- **3-Strike Discipline System: First Strike:** Verbal warning and explanation of appropriate behavior. Parents are informed at pick-up. **Second Strike:** Discussion with camper, expectations clarified. If behavior continues, a parent will be called. **Third Strike:** Camper is sent home without a refund. Reinstatement is at the discretion of camp leadership. Further misconduct results in immediate removal.
- Physical misconduct results in immediate removal from camp without a refund.


Horns Recreation reserves the right to deny future camp registration for repeated misconduct.

### SUMMER CAMP "THREE STRIKE" POLICY

*"Please note Horns Recreation Summer Camps do not have a specific behavioural specialist or respite worker on staff. If your child has behavioural concerns please reach out to a supervisor to discuss further"*

#### ZERO STRIKES

- Everyone at summer camp starts their week off with zero strikes!
- Campers are expected to help keep camp a fun and safe place for everyone to play!
- Camp leaders will be watching behaviours from the start of camp to ensure the experience is positive for all, providing feedback and reminders to enhance positive behaviours.




#### STRIKE 1

- Strike one is a warning that will be discussed verbally between the camper and leader(s). Dependent on the behaviour, leaders may phone home to inform guardian(s) of the incident or let them know their camper has received a strike at pick-up.
- A strike is something none of the camp leaders want to give to any of the campers. Though, if behavioural issues are not resolved by reminders or an unsafe environment is created a strike will be given.
- Strikes will be documented and staff will work to help the camper and guardian to find strategies to see that this does not happen again.

#### STRIKE 2

- At strike two, campers have already had a warning. Now, the ball is in their court to decide how the rest of the week will go.
- A phone call will be made home to the guardian(s) and, depending on the severity, the camper may have to go home for the remainder of the day.
- A verbal warning given directly to the camper will be reiterated, explaining what happened and the appropriate behaviour expected. The camper must agree to the rules and proper behaviour in order to continue in the camp.



#### STRIKE 3

- If a third strike is given, a phone call will be made to the guardian(s) explaining the situation and how involvement with the camp will proceed. the camper is sent home for the remainder of the day and, typically, the week. A financial refund for the camp will not be given.

## CANCELLATION POLICY

Cancelled by Athletics and Recreation Services:

·Programs cancelled due to insufficient enrolment or instructor availability will be fully refunded.

Cancelled by you:

1.A \$20 cancellation/\$10 transfer fee is charged for each activity/program cancellation or transfer.

2.The administration fee is not applicable on refunds due to enrollment quotas.

3.All cancellations/transfers must be received in writing, by Athletics and Recreation Services before consideration.

4.Cancelling within 7 working days and 1 working day prior to the commencement of the activity/program will result in a 50% refund of original registration fee – materials portion of registration will not be refunded.

5.Refunds/transfers will not be considered from 1 day prior to the commencement of the activity/program.

6.Refund requests received after the start of the activity/program will be considered on an individual basis. These requests need to go to the appropriate program supervisor for approval.

For further inquiries not covered here or on the website, please contact our Customer Service Centre at (403) 329-2706 and they will be happy to help you! If you need to reach your child during camp hours, please call our Customer Service Centre, and they will contact their camp leaders.

We are excited for a fantastic week at camp! Thank you for choosing Horns Summer Camps.

Thank you,  
Athletics & Recreation Services  
403-329-2706  
[sportrec.csc@uleth.ca](mailto:sportrec.csc@uleth.ca)