# Practicum at Place of Employment

***(Appendix D)***

Student’s may only complete a practicum at their current place of employment under unique circumstances (e.g., remote areas with extremely limited Agencies and/or Supervisors). This is only permissible provided that suitable arrangements for supervision can be made and appropriate counselling opportunities exist.

The following conditions apply when a Student chooses a practicum at their current place of employment:

* The Supervisor cannot be the Student's direct employment supervisor.
* Practicum activities primarily consist of counselling functions.
* Students do not engage in counselling clients with whom they work in other workplace roles. An example of dual roles that can be unethical is when a Student is the counsellor for a client that the Student currently teaches or coaches at school.
* Changing practicum settings during the term is not recommended, so Students are encouraged to anticipate and prevent any potential problems that may arise while doing the practicum in their work settings.
* The Student is not paid or employed by the Agency for the hours contributing towards practicum.

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| **TO BE COMPLETED BY THE STUDENT** (Only if the practicum will take place in your work setting) | | | |
| I attest that my Practicum Supervisor is not my direct employment supervisor:  £ Yes | | Will you hold other workplace roles with any of the clients you see as part of your practicum?  £ Yes  £ No | |
| Will the practicum activities primarily consist of counselling functions?  £ Yes  £ No | | |  |
| Please indicate the specific hours (i.e., days of week and timeframe) that will be regularly dedicated to practicum in addition to your regular work week. | | | |
| Normal hours: |  | | |
| Practicum hours: |  | | |
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| Student Signature: |  |
| Date Signed: |  |

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