SoTL Grant Application Form

A logo with a bee

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The **Scholarship of Teaching and Learning** (SoTL) aims to improve student learning through data-informed inquiry. Drawing on disciplinary expertise and a reflective approach to teaching, SoTL grant recipients will engage in rigorous and scholarly research framed by a meaningful question about student learning.

* The project can be individual or collaborative.
* Recipients will share their work across our campus and potentially with a broader audience, contributing to a growing body of SoTL research.
* Scholars at all stages of their career are welcomed to apply.
* Educators considering SoTL research are encouraged to connect with the Teaching Centre early in their process.

**Which SoTL grants are available?**

* Flicker- 0 - $1500, single researcher, 1-year timeline
* Ember- 0 - $5000, multiple researchers, 1-year timeline
* Ignite- 0 - $15,000, multiple researchers (institutional), 2-year timeline

**What is the application timeline?**

* **Flicker & Ember** grants: Applications are accepted throughout the calendar year on ***February 1, May 1, August 1, and November 1.***
* **Ignite**: Applications are accepted annually, by ***May 1.***
* Applicants will be notified of their result approximately thirty days after the application deadline.

**Who is eligible?**

* The ULRF SoTL stream is open to all University of Lethbridge members, as defined in the University of Lethbridge Faculty Association Collective Agreement, including instructors and academic assistants who hold continuing appointments.
* **Applicants cannot apply to both the main ULRF and SoTL streams in the same competition year.**
* Applicants may only be named on one ULRF SoTL application per competition. Applicants cannot hold more than one ULRF SoTL at a time.
* Applicants also cannot hold more than one award simultaneously from internal funding sources, such as the UL SSHRC Explore and Exchange, **for the same project**. Applicants are permitted, however, to hold a [University of Lethbridge Travel Fund](https://www.uleth.ca/research/travel-fund) (ULTF) award concurrently with the ULRF SoTL.

Please complete the following application form and submit a PDF copy to [teachingcentre@uleth.ca](mailto:teachingcentre@uleth.ca). Staff at the Teaching Centre are available to support the process at each step. Please connect for review.

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| Applicant Details | |
| Last Name |  |
| First Name |  |
| Email address |  |
| Faculty |  |
| Department |  |

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| --- | --- |
| Co-Applicant Details (if applicable) | |
| Last Name |  |
| First Name |  |
| Email address |  |
| Faculty |  |
| Department |  |

|  |  |
| --- | --- |
| Co - Applicant Details (if applicable) | |
| Last Name |  |
| First Name |  |
| Email address |  |
| Faculty |  |
| Department |  |

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| Project Details | |
| Project Title: |  |
| Abstract: (250 words) | |
| Project Description:  *Describe how your project relates to the U of L and explain how it emerges from your local experiences in teaching and learning in an academic course or program.* | |
| Research Question(s): | |
| Literature Review:  *Situate your proposal within the context of what is currently understood in this field.* | |
| Research & Analysis Plan:  *What methods do you plan to use to gather data? How will you analyze the collection?* | |
| Student involvement:  *How do you plan to involve students in the research?* | |
| Ethics Certification:  *Will ethics certification be required for your project? Yes*  *No*  *Do you have ethics certification for this research already? Yes  No* | |
| Collaborators:  *Will you involve additional collaborators in your research project (other academic staff and/or students as research assistants)? Yes  No*  *If you checked Yes, please indicate the names, email address, and faculty of your collaborators below:* | |
| Outcomes & Impact | |
| Dissemination:  *How do you plan to share the findings and/or process of your research? Consider opportunities within our University of Lethbridge context as well as audiences beyond. This could include sharing through a University of Lethbridge initiative such as Talking about Teaching or SPARK. Reaching audiences beyond our university could include publications or participating in external conferences.* | |
|  | |
| *How does your research align with the strategic plan and goals of the University of Lethbridge?* | |
| Timeline | |
| Provide an overview of your project timeline. | |
| Budget | |
| Please select which grant option you are applying for (please select only one):  Flicker (0 - $1500)  Ember (0 - $5000)  Ignite (0 - $15 000)  Please use the **SoTL Budget Excel Sheet** template provided through the Teaching Centre to outline the details of costs associated with your research project. You can download this from our SoTL resources page.  Note: When employing a research assistant (R.A.), please use $30.00/hour as a general hourly wage guide for your budget planning:  **Use of Funds:**  It is the responsibility of the applicant(s) to adequately justify the expenditures included in the application. Funds can be requested in line with the following criteria:   * A grant may be directed toward costs to hire research assistants (students at any level, Postdoctoral Fellows, Associates, etc.) in accordance with UofL policy; * A grant may be used to pay for travel directly related to research, including travel by research assistants in the performance of their assigned duties; * No more than 10% of the total project budget may be used for professional development activities; * No more than 10% of the total budget may be directed to dissemination of research results, including conference attendance. Use of ULRF SoTL awards for conference costs will be restricted to expenses that are not eligible under the [University of Lethbridge Travel Fund](https://www.uleth.ca/research/travel-fund) (e.g. costs associated with publication or poster production for presentations); * Other items necessary for research may be considered for funding at the discretion of the Teaching Centre Advisory Council; * Normally, the purchase of journals, books, computers, software, and major equipment will not be considered; and * Research projects requesting retroactive funding prior to the application deadline or requesting funding for teaching development will not be considered. | |