

GRADUATE PROGRAM MILESTONES

Master of Science Program

Program milestones are tools to help you remain on track during your graduate program. All must be completed before you submit your written thesis & proceed to your thesis oral defence.




Further information can be found within:

- [SGS Policies & Procedures](#)
- [Graduate Calendar](#)
- Program of Studies email (sent as part of your offer of admission)

• sgs@uleth.ca
• 403 - 329 - 2793

Faculty of Arts & Science
Graduate Program Office:
• B610 (University Hall)

Forms for program milestones are submitted via the
SGS portal: uleth.service-now.com/sgs

	Due Date	Requirements	Objectives	
<p>SUPERVISORY COMMITTEE</p> 	Established before the end of the first academic term after start of program	<p>Membership:</p> <ul style="list-style-type: none"> • Supervisor or 2 co-supervisors • 2 - 4 additional committee members 	<ul style="list-style-type: none"> • Provide student with feedback & support • Meet at least twice per academic year • Accessible for ongoing consultation • Participate in thesis defence committee 	
<p>PROGRESS & STANDING</p> 	Formal meetings held at least twice per academic year (or every 6 months)	<p>Student presents research summary and work plan to supervisory committee</p> <p>Supervisor submits recommendation of program standing</p>	<ul style="list-style-type: none"> • Opportunity for student to practice speaking to an audience of experts about their research • Committee provides formal feedback & flags areas that may need improvement or remedial action 	
<p>THESIS PROPOSAL</p> 	Submitted before the end of the second academic term after start of program	<p>At least 5 pages double spaced including:</p> <ul style="list-style-type: none"> • introduction • anticipated results • significance of research • timeline • working bibliography/ references 	<ul style="list-style-type: none"> • Allows student to obtain formal feedback on their writing & whether their research project meets appropriate disciplinary standards • Sets student up for success for their research plan & their final thesis 	
OTHER PROGRAM REQUIREMENTS	COURSEWORK REQUIREMENT	REQUIRED COURSES	ACADEMIC STANDARDS	CONTINUOUS ENROLMENT
	Completion of 6.0 - 18.0 credit hours	Program or department specific	Minimum grade of B- in all graded courses	Registration in thesis course every term



Due dates shown above are for full-time MSc students; dates vary for part-time students