



EXPENSE DISCLOSURE REPORT

Name: Helstein, Michelle
 Position: Provost
 Reporting Period: January 1 - March 31, 2024

Overview

The University of Lethbridge is accountable for the prudent and effective stewardship of University funds and is committed to providing transparency by reporting travel, hospitality and working session expenses incurred by members of its senior executive team on a quarterly basis.

Travel Expenses

Item #	Date	Accommodation	Meals	Airfare	Other Transport & Parking	Hospitality & Other	Total	Description
1	05-Jan-24		\$ 120.00				\$ 120.00	Staff prospect meal
2	08-Jan-24		\$ 116.55				\$ 116.55	Staff prospect meal
3	12-Jan-24		\$ 109.93				\$ 109.93	Staff prospect meal
4	16-Jan-24	\$ 377.39	\$ 94.00		\$ 70.64		\$ 542.03	Alberta Council of Senior Academic Officers meeting in Edmonton
5	29-Jan-24		\$ 27.00		\$ 209.05		\$ 236.05	Strategic Planning Session - Calgary Campus
6	04-Feb-24					\$ 186.79	\$ 186.79	Dinner with Polytechnic guests
7	05-Mar-24	\$ 456.67	\$ 174.00	\$ 595.92	\$ 31.62		\$ 1,258.21	WestVAC Conference in Victoria, BC March 6-8
8	20-Mar-24					\$ 411.20	\$ 411.20	Dinner with WIL Consultant & WIL Team
9	21-Mar-24					\$ 52.61	\$ 52.61	Lunch with Lethbridge College Provost