

# THE UNIVERSITY OF LETHBRIDGE

## 2025-26 FEES AND RATES



**November 2024**

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# THE UNIVERSITY OF LETHBRIDGE

## 2025-26 FEES AND RATES

OCTOBER 2024

### INTRODUCTION

Each year, recommendations for changes to fees and rates, including any policies governing fees and rates, are recommended to the Board of Governors (“Board”) for approval. The [Post-Secondary Learning Act](#) of Alberta requires the Board’s approval of the student tuition and fees rates. Prior to approval by the Board, University administration consults with student representatives from the Students’ Councils regarding any proposed student fees in accordance with the [Establishment of Student Fees policy \(Appendix F\)](#). The Alberta Government [Tuition and Fees Regulation \(Appendix G\)](#) provides details on the setting of student fees and the consultation process required with students’ councils. The key details regarding the 2025-26 tuition and fees are as follows:

- On March 29, 2023, the Government of Alberta changed the [Post-secondary Learning Act](#), Section 61 to restrict the increasing of tuition fees for domestic students to an average of 2.0%.
- The Government also made improvements to the Alberta Student Grant for Full-Time Students, expanded eligibility for the Repayment Assistance Plan, and extended the grace period for Alberta student loans.
- The Minister of Advanced Education may by order prohibit the Board from increasing tuition fees for domestic students and Mandatory Non-Instructional Fees (MNIF) for an academic year.
- MNIF must be at or below the cost incurred by the University to provide the goods or to deliver the services for which the fee is set.
- The Board shall not introduce a new MNIF unless the Board has obtained written approval from the applicable students’ council.
- The tuition and program fees for new academic programs (i.e., certificate, diploma, degree) requires Board approval prior to the new program submission to the Minister of Advanced Education.

Tuition fees include all instructional fees identified in the University’s [Academic Calendar](#) that are part of an approved program of study.

The University has made efforts to make fee rate increases as consistent as possible across all units. The following guidelines, based on assumptions regarding tuition and MNIF as well as other contractual obligations, have been used in preparing the Fees and Rates proposals. If fee rate increases are different from the guideline provided, other commentary is included to support the difference. If the rates changes are based on market rate comparatives, the comparative data is provided.

The following general rate increases have been assumed for the four-year period 2025-2028:

FEE	2025-2026	2026-2027	2027-2028	2028-2029
Domestic Tuition *	2.0%	2.0%	2.0%	2.0%
Graduate Tuition **	Variable	Variable	Variable	Variable
International Tuition	5.0%	5.0%	5.0%	5.0%

FEE	2025-2026	2026-2027	2027-2028	2028-2029
MNIFs	Cost Recovery	Cost Recovery	Cost Recovery	Cost Recovery
Labour Rates (average)	5.0%	5.0%	5.0%	5.0%
Rental Rates (estimated)	5.0%	5.0%	5.0%	5.0%

\* Total Domestic tuition increase cannot exceed 2.0% increase (University wide)

\*\* Graduate Tuition based on market analysis

**Where a fee is determined based on “campus”, this means the campus of the student’s program registration, not the campus of any individual course offering.**

All student fee changes as outlined within this document will be effective May 1, 2025 (i.e., start of Summer Session), except for those fees that are operational in nature, which coincide with the beginning of the fiscal year April 1, 2025, while parking fees are effective September 1, 2025, as these are semester based. To ensure clarity we will note the effective date of each fee. [Appendix D](#) contains a complete listing of student fees and rates.

When no change is proposed to an existing fee, that fee is not detailed in this document, except as it appears on [Appendix D](#).

Committee membership for the Student Fee Review Committee for 2025-26 is provided in [Appendix H](#).

# 1. NEW MANDATORY NON-INSTRUCTIONAL FEE (MNIF) PROPOSED FOR 2025-26

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## 1.1 GRADUATE STUDENT SERVICES FEE – MNIF REQUIRING GRADUATE STUDENT ASSOCIATION (GSA) APPROVAL

The Graduate Student Services fees cover the cost of delivering a variety of student services associated with enhancing the graduate student experience, developing and enhancing transferable professional skills and competencies, and fostering the graduate student environment, culture, and wellbeing. These services include but are not limited to: graduate student professional development, career literacy, research competitions (e.g., Three-Minute Thesis competition and Images of Research competition), graduate student orientation and onboarding, and the My Experience Transcript validation process.

These student services not only contribute to retention and positive outcomes for graduate students, but they also help our students to be competitive in the labour market and allow our programming to align with three of the government's six objectives for Alberta 2030 - (1) Improve Access; (2) Student Experience; and (3) Develop Skills for Jobs.

These student services also align with the University’s Strategic Priorities - (1) Excel as a comprehensive university; inspire and support student potential; (2) Promote access; and (3) Enhance the University's sustainability.

The existing Graduate Student Services Fee (MNIF) is applied to the Master of Arts, Master of Fine Arts, Master of Music, Master of Science, Master of Science (Management), and Doctor of Philosophy (excluding Education) programs, prorated over three terms (currently \$218.49 annually or \$72.83 per term). This fee is proposed to increase by 5% to \$229.41 annually or \$76.47 per term.

The proposed expansion of the Graduate Student Services Fee (MNIF) would mean that it would be applied to students in all current and future graduate programs. New programs that would be affected in 2025-26 include:

- Graduate Certificate in Advanced Clinical Study of Addiction
- Graduate Certificate in Bioinformatics
- Graduate Certificate in Couples and Family Counselling Studies
- Graduate Certificate in Epidemiology and Biostatistics
- Graduate Certificate in Foundations of Data Science
- Graduate Certificate in Health Services Management
- Graduate Certificate in Public Health Program and Policy Planning and Evaluation
- Graduate Diploma in Addiction and Mental Health Psychotherapy
- Master of Counselling
- Master of Education
- Master of Health Services Management
- Master of Nursing
- PhD Education

The current Graduate Student Services Fee is not sufficient to support this programming for all graduate students. Expanding the scope of the fee will allow us to provide these services and opportunities to graduate students in all programs.

See [Appendix A-1](#) for breakeven analysis of MNIF.

**As this Fee is being significantly expanded to include all graduate students, it is considered equivalent to a new MNIF and the approval of the GSA Council is required. This approval was obtained by council vote on November 19, 2024.**

**Recommendation 1:**

**That the Graduate Student Services Fee as presented in Table I be approved effective May 1, 2025 and that the proposed fees for the years 2026-27 to 2028-29 be approved in principle.**

TABLE I

GRADUATE STUDENT SERVICES FEE (MNIF)									
(Annual Fee)									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2024-25	Inc	2025-26	Inc	2026-27	Inc	2027-28	Inc	2028-29
GRADUATE STUDENT SERVICES FEE *	218.50	5.00%	229.43	5.00%	240.89	5.00%	252.93	5.00%	265.58
* applicable to students in all graduate programs.									

## 2 INSTRUCTIONAL FEES & MANDATORY NON-INSTRUCTIONAL FEES (MNIF)

### 2.1 INSTRUCTIONAL FEES AND MANDATORY NON-INSTRUCTIONAL FEES (MNIF)

Tuition fees include all instructional fees that are part of an approved program of study. Beginning this academic year (2024-25), average increases for domestic students are capped at 2 percent, as per Provincial Government regulations. Individual programs are capped at ten percent, as per the Alberta [Tuition and Fees Regulations \(Appendix G\)](#).

Mandatory Non-Instructional Fees (MNIF) are non-instructional fees that are directly paid to the University and are required to complete a particular program of study. Fees paid to or determined by a third party (transit pass fees, some health & dental fees, students' association fees), or user fees (parking, student residence fees, textbooks, locker rental) are not MNIF and are not subject to the tuition fee regulations.

See [Appendix A-1](#) for breakeven analysis of MNIF.

As per the Alberta [Tuition and Fees Regulations \(Appendix G\)](#), international students' admissions acceptance letters must include the maximum tuition guarantee for the program based on the standard course load for each year of their approved program of study. Table II and Table IV have been updated to include five years of proposed maximum increases for international students.

Refer to [Appendix C-1](#) for the Comparisons of International Undergraduate Instructional Fees.

#### Recommendation 2:

**That the Domestic Undergraduate Instructional Fees for 2025-26 be approved effective May 1, 2025, as presented in Table II, and that the proposed fees for the years 2026-27 to 2028-2029 be approved in principle.**

TABLE II

UNDERGRADUATE INSTRUCTIONAL FEES  
(Per Course Fees)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
<b>Undergraduate</b>									
Domestic Course Fee	655.71	2.00%	668.82	2.00%	682.20	2.00%	695.84	2.00%	709.76
Domestic Open Studies Course Fee	655.71	2.00%	668.82	2.00%	682.20	2.00%	695.84	2.00%	709.76
Differential Fee (Science/Practicum/Nursing Courses)	18.36	2.00%	18.72	2.00%	19.10	2.00%	19.48	2.00%	19.87
<b>Dual Credit</b>									
Regular Course Fee	655.71	2.00%	668.82	2.00%	682.20	2.00%	695.85	2.00%	709.76
One-Time Pilot Course Fee	763.32	2.00%	778.59	2.00%	794.16	2.00%	810.04	2.00%	826.24
<b>Co-op Fees (MNIF)</b>	789.72	2.00%	805.52	2.00%	821.63	2.00%	838.06	2.00%	854.82

Note: Small variances in percentage increases due to rounding.

#### Recommendation 3:

**That the International Undergraduate Instructional Fees for 2025-26 be approved effective May 1, 2025, as presented in Table III, and that the proposed fees for the years 2026-27 to 2029-30 be approved in principle.**

TABLE III

INTERNATIONAL UNDERGRADUATE INSTRUCTIONAL FEES  
(Per Course Fees)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29	% Inc	Proposed 2029-30
<b>Undergraduate</b>											
International Course Fee	2,236.94	5.00%	2,348.79	5.00%	2,466.22	5.00%	2,589.54	5.00%	2,719.01	5.00%	2,854.96
International Open Studies Course Fee	2,236.94	5.00%	2,348.79	5.00%	2,466.22	5.00%	2,589.54	5.00%	2,719.01	5.00%	2,854.96
Differential Fee (Science/Practicum/Nursing Courses)	18.36	2.00%	18.72	2.00%	19.10	2.00%	19.48	2.00%	19.87	2.00%	20.27

Note: Small variances in percentage increases due to rounding.

**Recommendation 4:**

**That the Domestic Graduate Instructional Fees for 2025-26 be approved effective May 1, 2025, as presented in Table IV, and that the proposed fees for the years 2026-27 to 2028-29 be approved in principle.**

TABLE IV



**GRADUATE INSTRUCTIONAL FEES**  
(Per Course Fees)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
<b>Graduate - Open Studies</b>									
Domestic Course Fee	670.04	2.00%	683.44	2.00%	697.11	2.00%	711.05	2.00%	725.27
<b>M.A./M.Sc.</b>									
Domestic Course Fee	639.58	2.00%	652.37	2.00%	665.42	2.00%	678.73	2.00%	692.30
Domestic Program Fee	2,131.91	2.00%	2,174.55	2.00%	2,218.04	2.00%	2,262.40	2.00%	2,307.65
Domestic Continuation Fee	639.58	2.00%	652.37	2.00%	665.42	2.00%	678.73	2.00%	692.30
Domestic SGS Thesis Course	319.79	2.00%	326.19	2.00%	332.71	2.00%	339.36	2.00%	346.15
<b>Master of Education (M.Ed.)</b>									
Domestic Program Fee (Contemporary Issues in Education)	426.92	2.00%	435.46	2.00%	444.17	2.00%	453.05	2.00%	462.11
Domestic Program Fee (Educational Leadership)			559.88	2.00%	571.08	2.00%	582.50	2.00%	594.15
Domestic Program Fee (Counselling Psychology)			653.19	2.00%	666.25	2.00%	679.58	2.00%	693.17
Domestic Course Fee	723.60	2.00%	738.07	2.00%	752.83	2.00%	767.89	2.00%	783.25
<i>M'Ed Note: Program fees are assessed for each term (not Credit Hours)</i>									
<b>Master of Counselling (M.C.)</b>									
Domestic Program Fee	570.60	2.00%	582.01	2.00%	593.65	2.00%	605.53	2.00%	617.64
Domestic Course Fee	1,249.89	2.00%	1,274.89	2.00%	1,300.39	2.00%	1,326.39	2.00%	1,352.92
<b>M.Mus./M.F.A.</b>									
Domestic Course Fee	595.43	2.00%	607.33	2.00%	619.48	2.00%	631.87	2.00%	644.51
Domestic Program Fee	1,984.75	2.00%	2,024.44	2.00%	2,064.93	2.00%	2,106.23	2.00%	2,148.35
Domestic Continuation Fee	595.43	2.00%	607.33	2.00%	619.48	2.00%	631.87	2.00%	644.51
Domestic SGS Thesis Course	297.74	2.00%	303.69	2.00%	309.77	2.00%	315.96	2.00%	322.28
<b>Master of Management</b>									
Half Course (1.5 Credit Hours)	1,005.16	2.00%	1,025.26	2.00%	1,045.77	2.00%	1,066.68	2.00%	1,088.02
One Course (3.0 Credit Hours)	2,010.32	2.00%	2,050.51	2.00%	2,091.54	2.00%	2,133.35	2.00%	2,176.02
Two Courses (6.0 Credit Hours)	4,020.61	2.00%	4,101.02	2.00%	4,183.04	2.00%	4,266.70	2.00%	4,352.04
Three Courses (9.0 Credit Hours)	6,030.91	2.00%	6,151.53	2.00%	6,274.56	2.00%	6,400.05	2.00%	6,528.05
Four Courses (12.0 Credit Hours)	8,041.21	2.00%	8,202.03	2.00%	8,366.07	2.00%	8,533.40	2.00%	8,704.06
<b>M.Sc. (Management) - Thesis Based (Students admitted Summer 2022 or earlier)</b>									
Domestic Program- full time	3,787.87	2.00%	3,863.63	2.00%	3,940.90	2.00%	4,019.72	2.00%	4,100.11
Domestic Program - part time	1,893.94	2.00%	1,931.81	2.00%	1,970.45	2.00%	2,009.86	2.00%	2,050.06
Domestic Continuation Fee - full time	690.99	2.00%	704.81	2.00%	718.91	2.00%	733.28	2.00%	747.95
Domestic Continuation Fee - part time	345.52	2.00%	352.44	2.00%	359.48	2.00%	366.67	2.00%	374.01
Domestic SGS Thesis Course	345.52	2.00%	352.44	2.00%	359.48	2.00%	366.67	2.00%	374.01
<b>M.Sc. (Management) (Students admitted Fall 2022 or later)</b>									
Half Course (1.5 Credit Hours)	491.59	2.00%	501.42	2.00%	511.45	2.00%	521.68	2.00%	532.11
One Course (3.0 Credit Hours)	983.18	2.00%	1,002.84	2.00%	1,022.90	2.00%	1,043.36	2.00%	1,064.23
Two Courses (6.0 Credit Hours)	1,966.36	2.00%	2,005.68	2.00%	2,045.80	2.00%	2,086.72	2.00%	2,128.45
Three Courses (9.0 Credit Hours)	2,949.54	2.00%	3,008.52	2.00%	3,068.70	2.00%	3,130.07	2.00%	3,192.68
Four Courses (12.0 Credit Hours)	3,932.72	2.00%	4,011.36	2.00%	4,091.60	2.00%	4,173.43	2.00%	4,256.90
Five Courses (15.0 Credit Hours)	4,915.90	2.00%	5,014.20	2.00%	5,114.50	2.00%	5,216.79	2.00%	5,321.13
<b>Master of Nursing (M.N.)</b>									
Domestic Program Fee	356.00	2.00%	363.12	2.00%	370.38	2.00%	377.79	2.00%	385.35
Domestic Course Fee	603.00	2.00%	615.06	2.00%	627.36	2.00%	639.91	2.00%	652.71
Domestic SGS Thesis Course	301.50	2.00%	307.53	2.00%	313.68	2.00%	319.95	2.00%	326.35
<b>Master of Health Services Management (MHSM) /Graduate Certificate in Health Services Mgt (GCHSM)</b>									
Half Course (1.5 Credit Hours) Tuition	543.20	5.00%	570.36	5.00%	598.88	5.00%	628.82	5.00%	660.26
Half Course (1.5 Credit Hours) Program Fee	197.93	5.00%	207.83	5.00%	218.22	5.00%	229.13	5.00%	240.59
One Course (3.0 Credit Hours) Tuition	1,086.40	5.00%	1,140.72	5.00%	1,197.76	5.00%	1,257.64	5.00%	1,320.53
One Course (3.0 Credit Hours) Program Fee	395.86	5.00%	415.65	5.00%	436.44	5.00%	458.26	5.00%	481.17
Two Courses (6.0 Credit Hours) Tuition	2,172.80	5.00%	2,281.44	5.00%	2,395.51	5.00%	2,515.29	5.00%	2,641.05
Two Courses (6.0 Credit Hours) Program Fee	791.72	5.00%	831.31	5.00%	872.87	5.00%	916.51	5.00%	962.34
Three Courses (9.0 Credit Hours) Tuition	3,259.20	5.00%	3,422.16	5.00%	3,593.27	5.00%	3,772.93	5.00%	3,961.58
Three Courses (9.0 Credit Hours) Program Fee	1,187.58	5.00%	1,246.96	5.00%	1,309.31	5.00%	1,374.77	5.00%	1,443.51
Four Courses (12.0 Credit Hours) Tuition	4,345.60	5.00%	4,562.88	5.00%	4,791.02	5.00%	5,030.58	5.00%	5,282.10
Four Courses (12.0 Credit Hours) Program Fee	1,583.44	5.00%	1,662.61	5.00%	1,745.74	5.00%	1,833.03	5.00%	1,924.68
<b>Graduate Certificate in Advanced Clinical Study of Addiction</b>									
Domestic Course Fee	583.75	2.00%	595.43	2.00%	607.33	2.00%	619.48	2.00%	631.87
<b>Graduate Certificate in Epidemiology and Biostatistics</b>									
Domestic Course Fee	790.00	2.00%	805.80	2.00%	821.92	2.00%	838.35	2.00%	855.12
<b>Graduate Certificate in Public Health Program and Policy Planning and Evaluation</b>									
Domestic Course Fee	790.00	2.00%	805.80	2.00%	821.92	2.00%	838.35	2.00%	855.12
<b>Graduate Certificate in Data Science</b>									
Python 1 and 2 - Domestic	1,450.93	2.00%	1,479.95	2.00%	1,509.55	2.00%	1,539.74	2.00%	1,570.53
Workshops and Final Project - Domestic	725.46	2.00%	739.97	2.00%	754.77	2.00%	769.87	2.00%	785.27
<b>Graduate Certificate in Couple and Family Counselling Studies</b>									
Domestic Course Fee	1,503.48	2.00%	1,533.55	2.00%	1,564.22	2.00%	1,595.51	2.00%	1,627.42
<b>Graduate Certificate in Bioinformatics</b>									
Domestic Course Fee	1,022.04	2.00%	1,042.48	2.00%	1,063.33	2.00%	1,084.60	2.00%	1,106.29
<b>Graduate Diploma in Addictions and Mental Health Psychotherapy</b>									
Domestic Program Fee	530.25	2.00%	540.86	2.00%	551.67	2.00%	562.71	2.00%	573.96
Domestic Course Fee	1,161.50	2.00%	1,184.73	2.00%	1,208.42	2.00%	1,232.59	2.00%	1,257.24
<b>Doctor of Philosophy</b>									
Domestic Course Fee	625.20	2.00%	637.70	2.00%	650.45	2.00%	663.46	2.00%	676.73
Domestic Program Fee	2,083.98	2.00%	2,125.66	2.00%	2,168.18	2.00%	2,211.54	2.00%	2,255.77
Domestic Continuation Fee	625.20	2.00%	637.70	2.00%	650.45	2.00%	663.46	2.00%	676.73
Domestic SGS Thesis Course	312.62	2.00%	318.88	2.00%	325.25	2.00%	331.76	2.00%	338.40
<b>Doctor of Philosophy in Education</b>									
Domestic Term Fee	2,241.89	2.00%	2,286.73	2.00%	2,332.47	2.00%	2,379.11	2.00%	2,426.70
Domestic Continuation Fee	672.56	2.00%	686.01	2.00%	699.73	2.00%	713.73	2.00%	728.00
Domestic SGS Thesis Course	326.28	2.00%	343.01	2.00%	349.87	2.00%	356.86	2.00%	364.00
PhD in Education Additional Course Fee	1,452.74	2.00%	1,481.79	2.00%	1,511.43	2.00%	1,541.65	2.00%	1,572.49

Note: Small variances in percentage increases due to rounding.

**Recommendation 5:**

**That the International Graduate Instructional Fees for 2025-26 be approved effective May 1, 2025, as presented in Table V, and that the proposed fees for the years 2026-27 to 2029-30 be approved in principle.**

TABLE V

INTERNATIONAL GRADUATE INSTRUCTIONAL FEES  
(Per Course Fees)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29	% Inc	Proposed 2029-30
<b>Graduate - Open Studies</b>											
International Course Fee	1,491.85	5.00%	1,566.44	5.00%	1,644.76	5.00%	1,727.00	5.00%	1,813.35	5.00%	1,904.02
<b>M.A./M.Sc./M.Mus./M.F.A. and Ph.D.</b>											
International Program Fee	4,972.88	5.00%	5,221.53	5.00%	5,482.60	5.00%	5,756.73	5.00%	6,044.57	5.00%	6,346.80
International Continuation Fee	1,491.85	5.00%	1,566.44	5.00%	1,644.76	5.00%	1,727.00	5.00%	1,813.35	5.00%	1,904.02
International SGS Thesis Course	745.95	5.00%	783.25	5.00%	822.41	5.00%	863.53	5.00%	906.71	5.00%	952.04
<b>Master of Education (M.Ed.)</b>											
International Program Fee (Contemporary Issues in Education)	887.95	5.00%	932.35	5.00%	978.97	5.00%	1,027.92	5.00%	1,079.31	5.00%	1,133.28
International Program Fee (Educational Leadership)			1,198.73	5.00%	1,258.67	5.00%	1,321.60	5.00%	1,387.68	5.00%	1,457.07
International Program Fee (Counseling Psychology)			1,398.52	5.00%	1,468.45	5.00%	1,541.87	5.00%	1,618.97	5.00%	1,699.91
International Course Fee	1,505.13	5.00%	1,580.39	5.00%	1,659.41	5.00%	1,742.38	5.00%	1,829.50	5.00%	1,920.97
<i>M'Ed Note: Program fees are assessed for each term (not Credit Hours)</i>											
<b>Master of Counseling (M.C.)</b>											
International Program Fee	1,367.16	5.00%	1,435.51	5.00%	1,507.29	5.00%	1,582.65	5.00%	1,661.79	5.00%	1,744.87
International Course Fee	2,994.67	5.00%	3,144.40	5.00%	3,301.62	5.00%	3,466.70	5.00%	3,640.03	5.00%	3,822.04
<b>Master of Management</b>											
International - Half Course (1.5 Credit Hours)	1,900.73	5.00%	1,995.77	5.00%	2,095.56	5.00%	2,200.34	5.00%	2,310.35	5.00%	2,425.87
International - One Course (3.0 Credit Hours)	3,801.47	5.00%	3,991.54	5.00%	4,191.12	5.00%	4,400.67	5.00%	4,620.71	5.00%	4,851.74
International - Two Courses (6.0 Credit Hours)	7,602.93	5.00%	7,983.08	5.00%	8,382.23	5.00%	8,801.35	5.00%	9,241.41	5.00%	9,703.48
International - Three Courses (9.0 Credit Hours)	11,404.40	5.00%	11,974.62	5.00%	12,573.35	5.00%	13,202.02	5.00%	13,862.12	5.00%	14,553.23
International - Four Courses (12.0 Credit Hours)	15,205.87	5.00%	15,966.16	5.00%	16,764.47	5.00%	17,602.69	5.00%	18,482.83	5.00%	19,406.97
<b>M.Sc. (Management) - Thesis Based</b>											
<i>(Students admitted Summer 2022 or earlier)</i>											
International Program- full time	7,893.55	5.00%	8,288.22	5.00%	8,702.64	5.00%	9,137.77	5.00%	9,594.66	5.00%	10,074.39
International Program - part time	3,946.77	5.00%	4,144.11	5.00%	4,351.32	5.00%	4,568.88	5.00%	4,797.33	5.00%	5,037.19
International Continuation Fee - full time	1,641.03	5.00%	1,723.08	5.00%	1,809.24	5.00%	1,899.70	5.00%	1,994.69	5.00%	2,094.42
International Continuation Fee - part time	802.84	5.00%	842.98	5.00%	885.13	5.00%	929.39	5.00%	975.86	5.00%	1,024.65
International SGS Thesis Course	820.52	5.00%	861.54	5.00%	904.62	5.00%	949.85	5.00%	997.34	5.00%	1,047.21
<b>M.Sc. (Management) (Students admitted Fall 2022 or later)</b>											
Half Course (1.5 Credit Hours)	1,046.48	5.00%	1,098.80	5.00%	1,153.74	5.00%	1,211.43	5.00%	1,272.00	5.00%	1,335.60
One Course (3.0 Credit Hours)	2,092.95	5.00%	2,197.60	5.00%	2,307.48	5.00%	2,422.85	5.00%	2,544.00	5.00%	2,671.20
Two Courses (6.0 Credit Hours)	4,185.90	5.00%	4,395.20	5.00%	4,614.96	5.00%	4,845.71	5.00%	5,087.99	5.00%	5,342.39
Three Courses (9.0 Credit Hours)	6,278.85	5.00%	6,592.80	5.00%	6,922.44	5.00%	7,268.56	5.00%	7,631.99	5.00%	8,013.59
Four Courses (12.0 Credit Hours)	8,371.80	5.00%	8,790.40	5.00%	9,229.92	5.00%	9,691.42	5.00%	10,175.99	5.00%	10,684.79
Five Courses (15.0 Credit Hours)	10,464.75	5.00%	10,988.00	5.00%	11,537.40	5.00%	12,114.27	5.00%	12,719.98	5.00%	13,355.98
International Program Fee Half Course (BANA students only)	504.00	5.00%	529.20	5.00%	556.66	5.00%	583.44	5.00%	612.62	5.00%	643.25
International Program Fee One Course (BANA students only)	1,008.00	5.00%	1,058.40	5.00%	1,111.32	5.00%	1,166.89	5.00%	1,225.24	5.00%	1,286.50
International Program Fee Two Courses (BANA students only)	2,016.00	5.00%	2,116.80	5.00%	2,222.64	5.00%	2,333.77	5.00%	2,450.48	5.00%	2,573.00
International Program Fee Three Courses (BANA students only)	3,024.00	5.00%	3,175.20	5.00%	3,333.96	5.00%	3,500.66	5.00%	3,675.72	5.00%	3,859.50
International Program Fee Four Courses (BANA students only)	4,032.00	5.00%	4,233.60	5.00%	4,445.28	5.00%	4,667.54	5.00%	4,901.92	5.00%	5,150.00
International Program Fee Five Courses (BANA students only)	5,040.00	5.00%	5,292.00	5.00%	5,556.60	5.00%	5,834.43	5.00%	6,126.15	5.00%	6,432.00
<b>Master of Nursing (M.N.)</b>											
International Program Fee	836.25	5.00%	878.06	5.00%	921.97	5.00%	968.06	5.00%	1,016.47	5.00%	1,067.29
International Course Fee	1,416.45	5.00%	1,487.27	5.00%	1,561.64	5.00%	1,639.72	5.00%	1,721.70	5.00%	1,807.79
International SGS Thesis Course	708.23	5.00%	743.64	5.00%	780.82	5.00%	819.86	5.00%	860.85	5.00%	903.89
<b>Master of Health Services Management (MHSM)/Graduate Certificate in Health Services Management (GCHSM)</b>											
Half Course (1.5 Credit Hours) Tuition	\$ 1,265.64	0.00%	\$ 1,265.64	0.00%	\$ 1,265.64	0.00%	\$ 1,265.64	0.00%	\$ 1,265.64	0.00%	\$ 1,265.64
Half Course (1.5 Credit Hours) Program Fee	\$ 461.18	0.00%	\$ 461.18	0.00%	\$ 461.18	0.00%	\$ 461.18	0.00%	\$ 461.18	0.00%	\$ 461.18
One Course (3.0 Credit Hours) Tuition	\$ 2,531.28	0.00%	\$ 2,531.28	0.00%	\$ 2,531.28	0.00%	\$ 2,531.28	0.00%	\$ 2,531.28	0.00%	\$ 2,531.28
One Course (3.0 Credit Hours) Program Fee	\$ 922.35	0.00%	\$ 922.35	0.00%	\$ 922.35	0.00%	\$ 922.35	0.00%	\$ 922.35	0.00%	\$ 922.35
Two Courses (6.0 Credit Hours) Tuition	\$ 5,062.56	0.00%	\$ 5,062.56	0.00%	\$ 5,062.56	0.00%	\$ 5,062.56	0.00%	\$ 5,062.56	0.00%	\$ 5,062.56
Two Courses (6.0 Credit Hours) Program Fee	\$ 1,844.70	0.00%	\$ 1,844.70	0.00%	\$ 1,844.70	0.00%	\$ 1,844.70	0.00%	\$ 1,844.70	0.00%	\$ 1,844.70
Three Courses (9.0 Credit Hours) Tuition	\$ 7,593.84	0.00%	\$ 7,593.84	0.00%	\$ 7,593.84	0.00%	\$ 7,593.84	0.00%	\$ 7,593.84	0.00%	\$ 7,593.84
Three Courses (9.0 Credit Hours) Program Fee	\$ 2,767.05	0.00%	\$ 2,767.05	0.00%	\$ 2,767.05	0.00%	\$ 2,767.05	0.00%	\$ 2,767.05	0.00%	\$ 2,767.05
Four Courses (12.0 Credit Hours) Tuition	\$ 10,125.12	0.00%	\$ 10,125.12	0.00%	\$ 10,125.12	0.00%	\$ 10,125.12	0.00%	\$ 10,125.12	0.00%	\$ 10,125.12
Four Courses (12.0 Credit Hours) Program Fee	\$ 3,689.40	0.00%	\$ 3,689.40	0.00%	\$ 3,689.40	0.00%	\$ 3,689.40	0.00%	\$ 3,689.40	0.00%	\$ 3,689.40
<b>Graduate Certificate in Advanced Clinical Study of Addiction</b>											
International Course Fee	1,353.15	5.00%	1,420.81	5.00%	1,491.85	5.00%	1,566.44	5.00%	1,644.76	5.00%	1,727.00
<b>Graduate Certificate in Epidemiology and Biostatistics</b>											
International Course Fee	1,848.00	5.00%	1,940.40	5.00%	2,037.42	5.00%	2,139.29	5.00%	2,246.26	5.00%	2,358.57
<b>Graduate Certificate in Public Health Program and Policy Planning and Evaluation</b>											
International Course Fee	1,848.00	5.00%	1,940.40	5.00%	2,037.42	5.00%	2,139.29	5.00%	2,246.26	5.00%	2,358.57
<b>Graduate Certificate in Data Science</b>											
Python 1 and 2 - International	\$ 3,103.39	5.00%	\$ 3,258.56	5.00%	\$ 3,421.49	5.00%	\$ 3,592.56	5.00%	\$ 3,772.19	5.00%	\$ 3,960.80
Workshops and Final Project - International	\$ 1,551.70	5.00%	\$ 1,629.29	5.00%	\$ 1,710.75	5.00%	\$ 1,796.29	5.00%	\$ 1,886.10	5.00%	\$ 1,979.51
<b>Graduate Certificate in Couple and Family Counseling Studies</b>											
International Course Fee	3,559.50	5.00%	3,737.48	5.00%	3,924.35	5.00%	4,120.57	5.00%	4,326.59	5.00%	4,542.92
<b>Graduate Certificate in Bioinformatics</b>											
International Course Fee	2,448.60	5.00%	2,571.03	5.00%	2,699.58	5.00%	2,834.56	5.00%	2,976.29	5.00%	3,125.10
<b>Graduate Diploma in Addictions and Mental Health Psychotherapy</b>											
International Program Fee	1,240.05	5.00%	1,302.05	5.00%	1,367.16	5.00%	1,435.51	5.00%	1,507.29	5.00%	1,582.65
International Course Fee	2,716.25	5.00%	2,852.06	5.00%	2,994.67	5.00%	3,144.40	5.00%	3,301.62	5.00%	3,466.70
<b>Doctor of Philosophy in Education</b>											
International Term Fee	5,372.65	5.00%	5,641.28	5.00%	5,923.34	5.00%	6,219.51	5.00%	6,530.49	5.00%	6,857.01
International Continuation Fee	1,611.80	5.00%	1,692.39	5.00%	1,777.01	5.00%	1,865.86	5.00%	1,959.15	5.00%	2,057.11
International SGS Thesis Course	805.90	5.00%	846.19	5.00%	888.50	5.00%	932.93	5.00%	979.58	5.00%	1,028.56
PhD in Education Additional Course Fee	1,488.38	5.00%	1,562.79	5.00%	1,640.93	5.00%	1,722.98	5.00%	1,809.13	5.00%	1,899.59

Note: Small variances in percentage increases due to rounding.

## 2.2 STUDENT SERVICES (ADMINISTRATIVE) FEE (MNIF)

The Student Services (Administrative) Fee covers costs incurred to supplement and provide a number of tools and resources that help students succeed through their academic careers (e.g., tutorial services, counselling, etc.). The proposed fee increase is the same percentage rate increase proposed for tuition fees.

See [Appendix A-1](#) for breakeven analysis of Mandatory Non-Instructional Fees.

### Recommendation 6:

**That the Student Services Fee for 2025-26 be approved effective May 1, 2025, as presented in Table VI, and that the fee increases for 2026-27 to 2028-29 be approved in principle.**

TABLE VI

STUDENT SERVICES (ADMINISTRATIVE) FEE (MNIF)									
(Per Course Fee)									
	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2024-25	Inc	2025-26	Inc	2026-27	Inc	2027-28	Inc	2028-29
Student Services (Administrative) Fee	\$ 51.74	2.00%	\$ 52.78	2.00%	\$ 53.84	2.00%	\$ 54.89	2.00%	\$ 55.99

## 2.3 STUDENT COPYRIGHT ACCESS FEE (MNIF)

Almost of all the expenses related to Copyright involve staff time required to consult with University staff members who are requesting the documents, to explore access options, and to acquire permissions where needed. Salary increases, and Consumer Price Index (CPI) increases to other expenses around copyright activity have also increased costs. Expenditures on copyright permissions are dependent on volume of requests, exchange rates, and increases to database costs, where applicable.

See [Appendix A-1](#) for breakeven analysis of Mandatory Non-Instructional Fees.

### Recommendation 7:

**That the Student Copyright Access Fee for 2025-26 be approved effective May 1, 2025, as presented in Table VII, and that the fee increases for 2026-27 to 2028-29 be approved in principle.**

TABLE VII

STUDENT COPYRIGHT ACCESS FEE (MNIF)  
(Per Course)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Student Copyright Access Fee	3.15	4.76%	3.30	4.55%	3.45	4.35%	4.00	3.75%	4.15

## 2.4 FACULTY OF FINE ARTS ACCESS FEE

The Faculty of Fine Arts Access Fee allows all undergraduate and graduate students, full-time and part-time attending the main campus in Lethbridge, free admission to all ticketed Fine Arts events (with the exception of certain fund-raising events of high-profile visiting performers/groups) on a first-come-first served basis, space permitting. Up to 50% of tickets may be reserved for public upon tickets going on sale, at the discretion of the Dean of Fine Arts, on an event-by-event basis. Any remaining tickets will be released to students up to two weeks in advance of the event.

See [Appendix A-1](#) for breakeven analysis of Mandatory Non-Instructional Fees.

### Recommendation 8:

**That the Faculty of Fine Arts Access Fee for 2025-26 be approved effective May 1, 2025, as presented in Table VIII, and that the fee increases for 2026-27 to 2028-29 be approved in principle.**

TABLE VIII

FACULTY OF FINE ARTS ACCESS FEE (MNIF)  
(Per Term)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Faculty of Fine Arts Access Fee	13.94	2.00%	14.22	2.00%	14.50	2.00%	14.80	2.00%	15.10

## 2.5 FACULTY OF FINE ARTS MUSIC/MMUS STUDIO COURSE DIFFERENTIAL FEE

Music Studio course instruction, for both B.Mus. and M.Mus. students, provides one-on-one instruction for various instruments. The Music Studio Differential Fee charges students to partially cover the additional cost of the private instruction as well as travel expenses incurred as a result of some studio teachers being from outside the Lethbridge area. To ensure high quality instruction, compensation to studio teachers must keep competitive with rates charged in the city and surrounding community. The proposed increases are to offset escalating costs.

See [Appendix A-1](#) for breakeven analysis of Mandatory Non-Instructional Fees.

### Recommendation 9:

**That the Music/MMus Studio Course Differential Fee for 2025-26 be approved effective May 1, 2025, as presented in Table IX, and that the fee increases for 2026-27 to 2028-29 be approved in principle.**

TABLE IX

B.MUSIC/M.MUS STUDIO COURSE DIFFERENTIAL FEE (MNIF)  
(Per Course)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
B. Music Studio Course Differential Fee	638.18	2.00%	650.95	2.00%	663.97	2.00%	677.25	2.00%	690.80
M. Music Studio Course Differential Fee	638.18	2.00%	650.95	2.00%	663.97	2.00%	677.25	2.00%	690.80

## 2.6 EDUCATION PROFESSIONAL SEMESTER PRACTICUM FEE (formally Student Practicum Travel Fee) (MNIF)

The Professional Semester Practicum fees are used to offset practicum supervision expenses including travel/mileage for students and practicum supervisors and reimbursement to teacher associates for either a 1/2-day sub or \$75 contribution to the school per teacher associate/practicum. Due to teacher salaries increasing and reimbursement for mileage for practicum supervisors, the University is unable to cover the expenses of the practicum at this rate. The increase will allow the University to continue to acknowledge our teacher associates and provide mileage to our supervisors without using funds from the University’s operating budget.

See [Appendix A-1](#) for breakeven analysis of Mandatory Non-Instructional Fees.

### Recommendation 10:

**That the Professional Semester Practicum Fee for 2025-26 be approved effective May 1, 2025, as presented in Table X, and that the fee increases for 2026-27 to 2028-29 be approved in principle.**

TABLE X

EDUCATION PROFESSIONAL SEMESTER PRACTICUM FEE (formally Student Practicum Travel Fee) (MNIF)  
(Per Professional Semester)

Fee/Rate Name	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Education Professional Semester Practicum Fee	\$ 490.00	5%	\$ 514.50	5%	\$ 540.00	0%	\$ 540.00	0%	\$ 540.00

## 2.7 EDUCATION GRADUATE COUNSELLING PRACTICUM FEE

The proposed Counselling Practicum Fee will defray practicum placement costs for students enrolled in the Master of Education (Counselling Psychology) and Master of Counselling programs. The following courses would incur a counselling practicum fee: M.Ed. (Counselling Psychology) students EDUC 5709 and 5711; Master of Counselling students CAAP 6611 and 6619. Each practicum course registration will prompt a fee of \$400.00 per course, and each student will complete two courses with this fee, for a total of \$800.00 recovered per student per year in 2025-26.

This fee will be phased in over four years, beginning with 2022-23 and students who were enrolled in 2021-22 have been grandfathered (i.e., those students who were in the program in 2021-22 will not be charged the counselling practicum fee).

See [Appendix A-1](#) for breakeven analysis of MNIF.

**Recommendation 11:**

**That Education Graduate Counselling Practicum Fee Technology Fee, which is being phased in over four years beginning 2022-23 (as per GSA MNIF approval at Student Fee Committee in November 2021), and for 2025-26 be approved effective May 1, 2025, as presented in Table XI, and that this fee will be fully phased in at this time, and that the fee increases for 2026-2027 to 2028-29 be approved in principle.**

TABLE XI

EDUCATION GRADUATE COUNSELLING PRACTICUM FEE (MNIF)  
(Per Course)

Fee/Rate Name	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Education Graduate Counselling Practicum Fee	\$ 300.00	33%	\$ 400.00	5%	\$ 420.00	5%	\$ 440.00	5%	\$ 460.00

## 2.8 STUDENT TECHNOLOGY FEE

The demand for technology-enhanced teaching and learning has significantly increased over the last decade with the use of technology enhanced classrooms, remote lectures, remote learners, and assistive technology which has required significant financial investment. These demands have persisted following the pandemic as technologies to support online, blended, and hybrid classes have continued to be used and are continuing to evolve. This fee funds the maintenance and replacement of essential equipment used in the classroom and annual licensing of software required for supporting online, blended, and hybrid course delivery and new forms of pedagogy. Costs for software licensing and classroom technology have experienced significant inflation over the past three years. In an effort to manage the impact of these costs on student expenses, increases to this fee are being limited to 2% per year.

See [Appendix A-1](#) for breakeven analysis of MNIF.

**Recommendation 12:**

**That the Student Technology Fee for 2025-26 be approved effective May 1, 2025, as presented in Table XII, and that the fee increases for 2026-27 to 2028-29 be approved in principle.**

TABLE XII

TECHNOLOGY FEE (MNIF)  
(Per Course)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Technology Fee	\$ 5.39	2%	\$ 5.50	2%	\$ 5.61	2%	\$ 5.72	2%	\$ 5.83

## 3 STUDENT AFFAIRS

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### 3.1 TRANSCRIPT FEE

The current transcript cost is below market value compared to other institutions across Canada. The costs of transcripts across Canada varies, but the average cost sits between \$15-\$20 CAD. Also, the types of transcripts produced varies depending on each institution. Some institutions have moved to completely paperless transcripts. Some do not produce electronic transcripts. Some institutions do not accept paperless as there are some funding agencies, professional schools, international schools, and professional accreditation organizations that will not accept electronic transcripts or secure, third-party hosted transcripts; therefore we want there to be an option for students and alumni that must access paper transcripts.

**Recommendation 13:**

**That the Transcript Fee for 2025-26 be approved effective May 1, 2025, as presented in Table XIII, and that the fee increases for 2026-27 to 2028-29 be approved in principle.**

**TABLE XIII**

STUDENT AFFAIRS (COST RECOVERY)  
(Per Transcript)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Paper Transcript Fee	\$ 12.50	40%	\$ 17.50	6%	\$ 18.50	8%	\$ 20.00	0%	\$ 20.00
MyCreds transcript fee (unchanged)	\$ 12.50	0%	\$ 12.50	0%	\$ 12.50	0%	\$ 12.50	0%	\$ 12.50

## 4 FACULTY OF FINE ARTS

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### 4.1 FACULTY OF FINE ARTS EQUIPMENT RENTAL FEES

The Faculty of Fine Arts owns musical instruments and other items of equipment that are loaned to students for various classes including Music Studio, Photography, Printmaking, and Audio Production. Equipment loaned to students is sometimes returned damaged or occasionally not returned at all. As well, this equipment requires ongoing maintenance such as sharpening blades, tuning, cleaning, etc. If equipment has major damage, the repair work will likely be done by an external service provider. An equipment rental fee will be collected from any student requesting to borrow equipment from the Faculty of Fine Arts. If the equipment is not returned, the University will invoice the student for the full replacement cost of the equipment.

**Recommendation 14:**

**That the Fine Arts Equipment Rental Fees for 2025-26 be approved effective May 1, 2025, as presented in Table XIV, and that the fee increases for 2026-27 to 2028-29-28 be approved in principle.**



TABLE XIV

EQUIPMENT RENTAL FEES (NON-REFUNDABLE) (COST RECOVERY)  
(Per Rental)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Musical Instrument	78.25	5.00%	82.16	5.00%	86.27	5.00%	90.58	5.00%	95.11
Art Equipment (still cameras, printmaking tool kits, etc.)	78.25	5.00%	82.16	5.00%	86.27	5.00%	90.58	5.00%	95.11
New Media Equipment (cameras, light kits, etc.)	78.25	5.00%	82.16	5.00%	86.27	5.00%	90.58	5.00%	95.11
Digital Audio Arts Equipment (portable audio capture, microphones, etc.)	78.25	5.00%	82.16	5.00%	86.72	5.00%	90.58	5.00%	95.11

## 5 INTERNATIONAL

### 5.1 INTERNATIONAL STUDENT UNDERGRADUATE TUITION DEPOSIT FEE

The international student undergraduate working group, comprised of the international office, registrar’s office and finance office, recommends an increase to the international student undergraduate deposit from \$1000 to \$5000. The tuition deposit is intended to ensure that students accepting the offer are committed to studying at the University of Lethbridge. The tuition deposit is applied to the tuition fees incurred by the student. Unless the student does not attend the University of Lethbridge after accepting their offer, there is no financial impact to the student.

Due to the changes in the federal immigration policy announced on January 22, 2024, and additional measures announced on September 19, 2024, changes to the international student undergraduate deposit are required. International undergraduate students are now required to obtain and submit the Provincial Attestation Letter (PAL) along with their Letter of Acceptance (LOA) as part of their study permit application. Each institution is only allocated a certain number of PALs each year. Once this allocation is used, no additional international students can be admitted. The increase to the international student undergraduate deposit is to ensure genuine applicants.

The proposed \$5,000 international undergraduate tuition deposit is non-refundable. In very exceptional cases of study permit refusal, a return of up to \$4,000 of this deposit may be considered.

Refer to [Appendix C-2](#) for the deposit comparisons across western Canada.

**Recommendation 15:**

**That the International Undergraduate Tuition Deposit Fee for 2025-26 be approved effective May 1, 2025, as presented in Table XV, and that the fee increases for 2026-27 to 2028-29 be approved in principle.**

TABLE XV

International Centre  
(Per Semester)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
International Undergraduate Tuition Deposit	1,000.00	400.00%	5,000.00	0.00%	5,000.00	0.00%	5,000.00	0.00%	5,000.00

## 6 FACILITIES

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### 6.1 PARKING RATES

Campus Mobility Services operates as a full cost recovery operation with revenues primarily generated through parking fees. These revenues are used to maintain all roadways, parking lots, pathways, and sidewalks and to fund future campus parking facilities.

**Recommendation 16:**

**That the proposed changes to Parking Rates for 2025-26 be approved effective September 1, 2024, as presented in Table XVI, and that the rate increases for 2026-27 to 2028-29 be approved in principle.**

TABLE XVI

PROPOSED CHANGES TO PARKING RATES  
Per Year (Unless otherwise stated)

Parking Lot	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Lot RP - plug in resident rate	565.00	2%	575.00	0%	575.00	0.87%	580.00	0%	580.00
Lot RN non-Plug resident rate	480.00	2%	490.00	0%	490.00	2%	500.00	0%	500.00
Lot C	755.00	2%	770.00	0%	770.00	1%	780.00	0%	780.00
Lot E	590.00	2%	600.00	0%	600.00	1%	605.00	0%	605.00
Lot F	755.00	2%	770.00	0%	770.00	1%	780.00	0%	780.00
Lot H	830.00	2%	845.00	0%	845.00	1%	855.00	0%	853.00
Lot I & Reserved Stalls	1,010.00	2%	1,030.00	0%	1,030.00	1%	1,040.00	0%	1,040.00
Lot K	530.00	2%	540.00	0%	540.00	1%	545.00	0%	545.00
Lot N	480.00	2%	490.00	0%	490.00	1%	495.00	0%	495.00
Handicap Placard Holder	480.00	2%	490.00	0%	490.00	1%	495.00	0%	495.00
Parking Dispenser - C,D,E,G,H,N,S (Per Hour)	2.00	0%	2.00	0%	2.00	0%	2.00	0%	2.00
Daily Permits - 1/2 Day (Contractors/Visitors Only)	7.00	0%	7.00	0%	7.00	0%	7.00	0%	7.00
Daily Permits - 1 Day (Contractors/Visitors Only)	11.00	0%	11.00	0%	11.00	0%	11.00	0%	11.00
Rover Permit (Individual)	110.00	5%	115.00	0%	115.00	0%	115.00	5%	120.75
Rover Permit (Department/Contractor)	590.00	2%	600.00	0%	600.00	0%	600.00	5%	630.00
Event Parking < 49 - Daily Rate	4.00	75%	7.00	0%	7.00	0%	7.00	0%	7.00
Event Parking 50 - 99 - Daily Rate	3.50	71%	6.00	0%	6.00	0%	6.00	0%	6.00
Event Parking 100-249 - Daily Rate	3.00	67%	5.00	0%	5.00	0%	5.00	0%	5.00
Event parking > 250 - Daily Rate	2.50	60%	4.00	0%	4.00	0%	4.00	0%	4.00
Motorcycle Parking Fee (Designated stalls)-Cost per semestre	40.00	0%	40.00	5%	42.00	0%	42.00	0%	42.00
Forged Permit Fee	Rate of the intended lot the permit was forged for	-	Rate of the intended lot the permit was forged for	-	Rate of the intended lot the permit was forged for	-	Rate of the intended lot the permit was forged for	-	Rate of the intended lot the permit was forged for

Note: Unless otherwise noted, rates shown are for annual permits.

Rates have been rounded to the nearest \$5.00 for annual permits and may not always provide an exact percentage increase.

## 7 HEALTH CENTRE

### 7.1 HEALTH CENTRE PHYSICIAN FEES

For most Health Centre clients, the Alberta Health Care Insurance Plan (AHCIP) or alternate health care insurance plan provides coverage of a visit to a physician and associated costs. There are instances where AHCIP or its equivalent does not cover certain costs and in these circumstances, it is necessary to apply appropriate additional charges. The Health Centre follows the Alberta Medical Association yearly guidelines for uninsured services.

**Recommendation 17:**

**That the Health Centre Physician Fees for 2025-26 be approved effective May 1, 2025, as presented in Table XVII, and that the fee increases for 2026-27 to 2028-29 be approved in principle.**

TABLE XVII

HEALTH CENTRE PHYSICIAN FEES (COST RECOVERY)  
(Per Non Insured Service)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
All Non Insured Services	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2024	Determined by AMA Guide	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2025	Determined by AMA Guide	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2026	Determined by AMA Guide	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2027	Determined by AMA Guide	Fee mirrors charges as per Alberta Medical Association Guide to Uninsured Services 2028

## 8 SPORT AND RECREATION SERVICES

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### 8.1 LOCKER RENTAL RATES

Sport and Recreation Services (SRS) administers locker rentals in the 1<sup>st</sup> Choice Savings Centre for Sport & Wellness, textbook lockers across the campus, lab lockers in Science Commons, and bicycle lockers. The locker rental service is operated as a cost recovery operation. The fee rates contribute to the recovery of the cost of the service, particularly the cost of facilities staff and future locker capital replacement expenses. It is proposed that the fees as provided be approved to offset these increased costs.

**Recommendation 18:**

**That the Locker Rental Rates for 2025-26 be approved effective May 1, 2025, as presented in Table XVIII, and that the fee increases for 2026-27 to 2028-29 be approved in principle.**

TABLE XVIII

LOCKER RENTAL RATES (COST RECOVERY)  
(Per Rental)

Prices exclude GST*	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
<b>Locker with Towel Service</b>									
Half-size, 1 semester	37.50	5.01%	39.38	4.98%	41.34	5.01%	43.41	5.00%	45.58
Half-size, 2 semesters	64.30	5.01%	67.52	4.99%	70.89	5.01%	74.44	5.00%	78.16
Half-size, 1 year	96.60	5.00%	101.43	5.00%	106.50	5.00%	111.83	5.00%	117.42
Full size, 1 semester	49.90	5.01%	52.40	4.98%	55.01	5.00%	57.76	5.00%	60.65
Full size, 2 semesters	85.60	5.00%	89.88	5.00%	94.37	5.00%	99.09	5.01%	104.05
Full size, 1 year	113.40	5.00%	119.07	5.00%	125.02	5.00%	131.27	5.00%	137.84
<b>Bicycle Lockers</b>									
One size, 1 semester	49.90	5.01%	52.40	4.98%	55.01	5.02%	57.77	4.99%	60.65
One size, 2 semesters	85.60	5.00%	89.88	5.00%	94.37	5.00%	99.09	5.01%	104.05
One size, 1 year	113.40	5.00%	119.07	5.00%	125.02	5.00%	131.27	5.00%	137.84
Textbook Lockers, yearly (May 1 to Apr 30)	33.10	5.02%	34.76	4.98%	36.49	5.02%	38.32	4.98%	40.23
Lab Lockers, Sc Commons (per semester)	13.65	4.98%	14.33	5.02%	15.05	4.98%	15.80	5.00%	16.59

\*GST will be applied at time of purchase

## 8.2 INTRAMURAL TEAM FACILITY CHARGE

SRS charges a non-refundable fee to individuals and teams that choose to participate in organized intramural sports through Recreation Services. This charge covers the costs associated with the rental/ lease of off-campus facilities to allow for more participants and more game time. Off-campus facilities include the Servus Sports Centre (soccer, flag football), and Nicholas Sheran Arena or ATB Centre (ice hockey).

SRS is anticipating an increase in the rental of off-campus facilities (ATB Centre, Lethbridge Servus Sport Centre); the fees as proposed reflect the assumption of a twenty five percent increase in rental/materials rates (annual).

### Recommendation 19:

**That the Intramural Team Facility Charge for 2025-26 be approved effective May 1, 2025, as presented in Table XIX, and that the fee increases for 2026-27 to 2028-29 be approved in principle.**

TABLE XIX

INTRAMURAL TEAM FACILITY CHARGE (COST RECOVERY)  
(Per sport/Per semester)

Prices exclude GST*	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Team Charge	282.27	25.00%	352.84	15.00%	405.76	15.00%	466.63	10.00%	513.29

\*GST will be applied at time of purchase

Note: This is a per team rate, split amongst an average of 10 members/team

### 8.3 STUDENT ATHLETICS AND RECREATION FEE/1<sup>ST</sup> CHOICE SAVINGS CENTRE FOR SPORTS AND WELLNESS MEMBERSHIP

Student Athletic and Recreation Services (ARS) fees revenue currently provide funds to operate Sport and Recreation Services facilities & programs, including Pronghorn Athletics. Through these fees, students have access to the Max Bell Pool, the Community Sports Stadium, and all facilities within the 1st Choice Savings Centre for Sport & Wellness during scheduled open times; and includes access to basic fitness classes. Additionally, this membership entitles the students free access to Pronghorn Home games, and all members receive a reduced rate for intramurals and specified non-credit recreation programs offered through Horns Recreation. Revenue from ARS fees fund a portion of the staffing expenses (including overtime for longer daily hours, holidays, and weekend staff rates) of our recreation facilities, and the ARS fees assist with some of travel and operational costs of Pronghorn Athletics.

The increase is required due to wage rate increases, repairs, and maintenance to aging and aged facilities, and operational cost increases

Currently the University of Lethbridge ARS fees are below those charged at other Universities. At this time, we are proposing only a 5% increase over each of the next four years, but even with this increase our ARS fees will still be low relative to costs as well as to other Universities. As is always the case, increases approved in principle may require modification in future fee proposals as more cost information becomes available.

Refer to [Appendix C-3](#) for further details.

**Recommendation 20:**

**That the Student Athletics and Recreation Fee/1<sup>st</sup> Choice Savings Centre for Sport and Wellness Membership Fee for 2025-26 be approved effective May 1, 2025, as presented in Table XX, and that the fee increases for 2026-27 to 2028-29 be approved in principle,**

TABLE XX

1st CHOICE SAVINGS CENTRE FOR SPORT AND WELLNESS MEMBERSHIP FEES (STUDENT - MNIF)  
(Per Term)

Prices exclude GST*	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
<b>Semester Pass (4 months)</b>									
Student: Full-time (mandatory, 3 or more classes)*	112.35	5.00%	117.97	5.00%	123.87	5.00%	130.06	5.00%	136.56
Student: Part-time (mandatory, 1 or 2 classes)*	84.52	5.00%	88.75	5.00%	93.18	5.00%	97.84	5.00%	102.73
<b>Monthly Pass</b>									
Student*	30.45	5.00%	31.97	5.00%	33.57	5.00%	35.25	5.00%	37.01

\*Students exempt from GST

## 9 CKXU RADIO SOCIETY

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### 9.1 CKXU RADIO FEE

The CKXU Radio Fee is applied to Undergraduate and Graduate students enrolled at the University of Lethbridge's main campus in Lethbridge, AB. CKXU uses these fees to offset costs relating to program delivery, the provision of volunteer and resume-building experiences for campus and community members, and general operating costs related to running a FM radio station that broadcasts 24/7, 365 days a year. CKXU also works hard to provides meaningful volunteer and work opportunities for students to gain practical experiences and skills in the areas of audio recording and production, fundraising, administration, communications, advertising, and community collaboration. CKXU also offers ongoing sponsorship and partner support for student-led events and initiatives, as well as a \$300 advertising credit available annually to any student-led club, organization, or group.

Students enrolled on the Lethbridge campus in the summer are charged a flat rate CKXU Radio fee regardless of how many sessions they are enrolled in.

#### Recommendation 21:

**That the CKXU Radio Fee for all students attending the main University of Lethbridge Campus for 2025-26 as presented in Table XXI be approved and that the increases based on CPI be approved in principle for the years 2026-27 to 2028-29.**

TABLE XXI

CKXU RADIO FEE (THIRD PARTY)  
(Per Semester)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
CKXU Radio Fee - Undergraduate students attending the main U of L campus	9.93	2.00%	10.13	2.00%	10.33	2.00%	10.54	2.00%	10.75
CKXU Radio Fee - Undergraduate students attending the main U of L campus (Summer Session Flat Rate)	3.00	0.00%	3.00	0.00%	3.00	0.00%	3.00	0.00%	3.00
CKXU Radio Fee - Graduate students attending the main U of L campus (all semesters.)	5.00	2.00%	5.10	2.00%	5.20	2.00%	5.47	2.00%	5.63

## 10 UNIVERSITY OF LETHBRIDGE STUDENTS' UNION (ULSU)

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### 10.1 STUDENTS' UNION – BUILDING FEE

The building fund is used for the general operations and logistical functions of the Students' Union building. The ULSU is proposing to adjust the Building Fund levy by CPI as per the student referendum held in 2011.

Refer to [Appendix C-4](#) for CPI calculation

**Recommendation 22:**

**That effective May 1, 2025, the Students’ Union Building Fund Fee for 2025-26 be approved as presented in Table XXII and that the fees proposed for 2026-27 to 2028-29 be approved in principle.**

TABLE XXII

STUDENTS UNION - BUILDING FUND (THIRD PARTY)  
(Per Semester)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Building Fund - Full Time Student	\$ 34.78	2%	\$ 35.48	2%	\$ 36.19	2%	\$ 36.91	2%	\$ 37.65
Building Fund - Part Time Student	\$ 15.41	2%	\$ 15.72	2%	\$ 16.03	2%	\$ 16.35	2%	\$ 16.68

## 10.2 STUDENTS’ UNION – CAPITAL REPLACEMENT FUND (CRF)

The ULSU Capital Replacement Fund is used to make capital purchases in the Students' Union building. The CRF fund was established via a student referendum in 1989. The ULSU is proposing to adjust the Capital Replacement Fund levy by CPI as per the student referendum held in 2011.

Refer to [Appendix C-4](#) for CPI calculation.

**Recommendation 23:**

**That effective May 1, 2025, the Students’ Union Capital Replacement Fund Fee for 2025-26 be approved as presented in Table XXIII and that the fees proposed for 2026-27 to 2028-29 be approved in principle.**

TABLE XXIII

STUDENTS UNION - CAPITAL REPLACEMENT FUND (THIRD PARTY)  
(Per Semester)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Capital Replacement Fund - Full Time Student	\$ 6.76	2%	\$ 6.90	2%	\$ 7.03	2%	\$ 7.17	2%	\$ 7.32
Capital Replacement Fund - Part Time Student	\$ 3.41	2%	\$ 3.48	2%	\$ 3.55	2%	\$ 3.62	2%	\$ 3.69

## 10.3 STUDENTS’ UNION – OPERATIONS FEE

The ULSU Operations Fee covers general operations of the Students' Union. The ULSU is proposing to increase the Operations Fee by CPI as per the student referendum held in 2011. In addition, they are proposing to increase their operating fee by a one-time increase of \$10.00, followed by the annual CPI increase, and an additional 5% yearly increase (subsequent year increases will be proposed as 5% plus CPI). The ULSU will be holding a referendum at their March 2025 General Election. If the referendum fails, then the Operating Fee will be increases only by CPI as per the Students' Union Referendum held in 2011.

Refer to [Appendix C-4](#) for CPI calculation.

**Recommendation 24:**



That effective May 1, 2025, the Students' Union Operations Fee for 2025-26 be approved as presented in Table XXIV and that the fees proposed for 2026-27 to 2028-29 be approved in principle.

Table XXIV

STUDENTS UNION - OPERATIONS FEE (THIRD PARTY)  
(Per Semester)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Operations Fee - Full Time Student	\$ 36.44	2%	\$ 37.17	2%	\$ 37.91	2%	\$ 38.67	2%	\$ 39.44
Operations Fee - Part Time Student	\$ 18.31	3%	\$ 18.68	2%	\$ 19.05	2%	\$ 19.43	2%	\$ 19.82

In the event of a successful referendum in March 2025, recommendation 24 will be superseded by recommendation 25.

**Recommendation 25:**

That effective May 1, 2025, the Students' Union Operations Fee for 2025-26 be approved as presented in Table XXV, subject to referendum being held in March 2025, and that the fees proposed for 2026-27 to 2028-29 be approved in principle.

TABLE XXV

STUDENTS UNION - OPERATIONS FEE (THIRD PARTY)  
(Per Semester)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Operations Fee - Full Time Student	\$ 36.44	27%	\$ 46.44	7%	\$ 49.74	7%	\$ 53.27	7%	\$ 57.05
Operations Fee - Part Time Student	\$ 18.31	55%	\$ 28.31	7%	\$ 30.32	7%	\$ 32.47	7%	\$ 34.78

## 10.4 STUDENTS' UNION – HEALTH & DENTAL PLAN

The ULSU Health and Dental Plan levies allows the ULSU to provide student health and dental insurance (students have the ability to opt-out of the plan if they have their own coverage). The ULSU is proposing to increase the Health & Dental Plan fee by CPI as per the student referendum held in 1993. As per the referendum from 1997, the dental plan cannot be more than \$135.00 per student, per year.

Refer to [Appendix C-4](#) for CPI calculation.

**Recommendation 26:**

That effective May 1, 2025, the Students' Union Health Plan Fee for 2025-26 be approved as presented in Table XXVI and that the fees proposed for 2026-27 to 2028-29 be approved in principle.

TABLE XXVI

STUDENTS UNION - HEALTH & DENTAL PLAN STUDENT LEVY (THIRD PARTY)  
(Per Year)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Health Plan - 12 months (Sep 1-Aug 31)	256.55	2.00%	261.68	2.00%	266.91	2.00%	272.15	2.00%	277.60
Health Plan - 8 months (Jan 1-Aug 31)	256.55	2.00%	261.68	2.00%	266.91	2.00%	272.15	2.00%	277.60
Dental Plan - 12 months (Sep 1-Aug 31)	135.00	0.00%	135.00	0.00%	135.00	0.00%	135.00	0.00%	135.00
Dental Plan - 8 months (Jan 1-Aug 31)	135.00	0.00%	135.00	0.00%	135.00	0.00%	135.00	0.00%	135.00

# 11 GRADUATE STUDENT ASSOCIATION (GSA)

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## 11.1 GSA – OPERATIONS FEE

The ULGSA is requesting an increase to the ULGSA Operations Fee at the rate of CPI to help cover the increasing cost of operations.

**Recommendation 27:**

**That effective May 1, 2025, the Graduate Student Association Operations Fee be approved as presented in Table XXVII and that the fees proposed for the years 2026-27 to 2028-29 be approved in principle.**

TABLE XXVII

GRADUATE STUDENT ASSOCIATION - OPERATIONS FEE  
(Per Semester)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
ULGSA - Operations Fee	64.62	2%	65.91	2.00%	67.23	2.00%	68.58	2.00%	69.95

# 12 INFORMATION TECHNOLOGY SERVICES FEES

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## 12.1 ID CARD REPLACEMENT FEE

The cost of ID Card supplies (cards, ink, labour, etc.) increases each year and needs to be captured in the rate. In comparing our rate with other Alberta universities, we remain well below the average.

- University of Calgary - \$20
- University of Alberta - \$25
- Northern Alberta Institute of Technology - \$25
- Southern Alberta Institute of Technology - \$25

The City of Lethbridge will be charging \$5.00 for each UPass-capable card replacement, which means that all student card replacements will incur this fee in addition to the existing University fee. The \$5.00 collected will be passed on to the City of Lethbridge.

**Recommendation 28:**

**That effective May 1, 2025, the ID Card Replacement Fees be approved as presented in Table XXVIII and that the fees proposed for the years 2025-26 to 2028-29 be approved in principle.**

**TABLE XXVIII**  
**ID/UPASS CARD REPLACEMENT FEES (COST RECOVERY/THIRD PARTY)**  
 (Per Card)

	<b>Actual</b>	<b>%</b>	<b>Proposed</b>	<b>%</b>	<b>Proposed</b>	<b>%</b>	<b>Proposed</b>	<b>%</b>	<b>Proposed</b>
	<b>2024-25</b>	<b>Inc</b>	<b>2025-26</b>	<b>Inc</b>	<b>2026-27</b>	<b>Inc</b>	<b>2027-28</b>	<b>Inc</b>	<b>2028-29</b>
ID Card Replacement	\$ 16.50	3.03%	\$ 17.00	2.94%	\$ 17.50	2.86%	\$ 18.00	5.71%	\$ 18.50
UPass Replacement - City of Lethbridge Charge	\$ 5.00	0.00%	\$ 5.00	0.00%	\$ 5.00	0.00%	\$ 5.00	0.00%	\$ 5.00
<b>Total Card Replacement</b>	<b>\$ 21.50</b>	<b>2.33%</b>	<b>\$ 22.00</b>	<b>2.27%</b>	<b>\$ 22.50</b>	<b>2.22%</b>	<b>\$ 23.00</b>	<b>2.22%</b>	<b>\$ 23.50</b>

## 12.2 MONTHLY PHONE AND DATA PLANS, AND RESIDENCE NETWORK ACCESS

Monthly phone and data port charges and per request move/add/change charges are assessed for requests by Ancillary departments and external parties to cover the cost of hardware, software licensing, and labour associated with the delivery of these services. Recalculation of phone and network port costs this year. Internal costs are based on cost recovery. External costs are based on being slightly under market costs (Telus, Shaw, etc). Residence costs include both wired and wireless network costs and are roughly half the price of market costs given the service differs from a typical home connection. See [Appendix C-5](#) for an analysis of Phone and Data Port costs.

### Recommendation 29:

**That effective May 1, 2025, the 2025-26 Telephone & Data Port Charges and Residence Communications Fees as provided in Table XXIX be approved and that the fees proposed for the years 2026-27 to 2028-29 be approved in principle.**

**TABLE XXIX**  
**TELEPHONE AND DATA PORT CHARGES & RESIDENCE NETWORK ACCESS FEE (COST RECOVERY)**  
 (Per Month)

	<b>Actual</b>	<b>%</b>	<b>Proposed</b>	<b>%</b>	<b>Proposed</b>	<b>%</b>	<b>Proposed</b>	<b>%</b>	<b>Proposed</b>
	<b>2024-25</b>	<b>Inc</b>	<b>2025-26</b>	<b>Inc</b>	<b>2026-27</b>	<b>Inc</b>	<b>2027-28</b>	<b>Inc</b>	<b>2028-29</b>
Phone (monthly)	41.33	0.00%	41.33	0.00%	41.33	0.00%	41.33	0.00%	41.33
Data Port (monthly)	26.94	5.01%	28.29	5.02%	29.71	4.98%	31.19	5.00%	32.75
Phone (external) (monthly)	41.33	5.01%	43.40	5.00%	45.57	4.98%	47.84	5.02%	50.24
Data Port (external) (monthly)	25.67	4.99%	26.95	5.01%	28.30	5.02%	29.72	4.98%	31.20
Residence Network Access (monthly)	33.92	-10.08%	30.50	5.02%	32.03	5.00%	33.63	5.00%	35.31
Move/Add/Change Standard	18.10	2.98%	18.64	3.00%	19.20	3.00%	19.78	3.00%	20.37
Move/Add/Change Prime Time	36.20	3.01%	37.29	2.98%	38.40	3.02%	39.56	3.00%	40.75

# 13 LIBRARY FEES/FINES/CHARGES

## 13.1 LIBRARY FEE/FINES/CHARGES

Following trends in the library field, we seek to lower the barrier for access to patrons, so they are not discouraged by fees/fines to access resources. It is also unnecessary to charge patrons overdue fines when they are not inhibiting access to others. As such, we are eliminating fines for more routine items. However, some fines are escalated (e.g., interlibrary loans, recalled materials; etc.) since the failure to return materials can inhibit services to others, and/or they require staff time, or Library resources to manage or replace items.

**Recommendation 30:**

**That effective May 1, 2025, the 2025-26 Library Fees/Fines/Charges as provided in Table XXX be approved and that the fees proposed for the years 2026-27 to 2028-29 be approved in principle.**

TABLE XXX

LIBRARY FEES/FINES/CHARGES  
(User Fee)

	Actual	%	Proposed	%	Proposed	%	Proposed	%	Proposed
	2024-25	Inc	2025-26	Inc	2026-27	Inc	2027-28	Inc	2028-29
Regular	\$ 1.00	-100%	\$ -	-	\$ -	-	\$ -	-	\$ -
Serials (bound and unbound journals/magazines; Current: \$1.00 per item per DAY overdue)	\$ 1.00	-100%	\$ -	-	\$ -	-	\$ -	-	\$ -
Interlibrary loans (current: \$1.00 per item per DAY overdue; Current: \$1.00 per item per DAY)	\$ 1.00	400%	\$ 5.00	0%	\$ 5.00	0%	\$ 5.00	0%	\$ 5.00
Special loans (Current: \$1.00 per item per DAY overdue)	\$ 1.00	400%	\$ 5.00	0%	\$ 5.00	0%	\$ 5.00	0%	\$ 5.00
Recalled materials (Current: \$1.50 per item per DAY overdue)	\$ 1.50	233%	\$ 5.00	0%	\$ 5.00	0%	\$ 5.00	0%	\$ 5.00
Reserve hourly loans (2 hour, 4 hour, 24 hour, 48 hour; \$1.00 per item per HOUR overdue)	\$ 1.00	0%	\$ 1.00	0%	\$ 1.00	0%	\$ 1.00	0%	\$ 1.00
Reserve seven day loans (Current: \$1.00 per item per DAY overdue)	\$ 1.00	0%	\$ 1.00	0%	\$ 1.00	0%	\$ 1.00	0%	\$ 1.00
Media software (Current: \$1.00 per item per DAY overdue)	\$ 1.00	-100%	\$ -	-	\$ -	-	\$ -	-	\$ -
Media equipment (Current: \$1.00 per item per HOUR or DAY overdue (circulation varies)	\$ 1.00	0%	\$ 1.00	0%	\$ 1.00	0%	\$ 1.00	0%	\$ 1.00
Lost/damaged materials (Cost of replacement/repair plus \$25 processing fee for lost items)	\$ 25.00	0%	\$ 25.00	0%	\$ 25.00	0%	\$ 25.00	0%	\$ 25.00

# 14 ANCILLARY SERVICES FEES

## 14.1 RESIDENCE DINING PLAN FEE

It is proposed that the Residence Dining Plan fee be increased to cover the inflationary increases in food prices. An average increase of 4.26% is proposed for 2025-26. [Appendix B-1](#) indicates 2024-2025 institutional comparisons.

**Recommendation 31:**

**That the Residence Dining Plan Fees for 2025-26 be approved effective May 1, 2025, as proposed in Table XXXI and the fees proposed for the years 2026-27 to 2028-29 be approved in principle.**

TABLE XXXI

ANCILLARIES: RESIDENCE DINING PLAN

	Actual 2022-23	Actual 2023-24	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Commuter Plan	4,100.00	4,300.00	4,600.00	5.43%	4,850.00	3.09%	5,000.00	4.00%	5,200.00	2.88%	5,350.00
Standard Plan	4,750.00	4,990.00	5,350.00	5.14%	5,625.00	3.56%	5,825.00	3.86%	6,050.00	4.13%	6,300.00
Sampler Plan	2,030.00	2,100.00	2,250.00	2.22%	2,300.00	2.17%	2,350.00	2.13%	2,400.00	2.08%	2,450.00

Note 1:

Dining plans have a base dollar and flex dollar option, as follows for Proposed 2023-24:

	Base <sup>1</sup>	Flex <sup>2</sup>
Commuter Plan	4,000.00	850.00
Standard Plan	4,000.00	1,625.00
Sampler Plan	-	2,300.00

<sup>1</sup> Base Dollars - GST Exempt, Non Refundable, No Vending, No After Hours

<sup>2</sup> Flex Dollars - GST Applied, Funds Roll Over, All Vending, After Hours

Note 2:

	2024	2023
StatsCan AB CPI Food - August 2023	3.70%	7.60%
Dalhousie food inflation report	5.90%	7.00%
Chartwells food inflation projection	6.00%	6.50%

## 14.2 HOUSING SERVICES RENTAL RATES

The Board's principle regarding Housing rental rates and fees approved in February 1990 requires that revenues should be sufficient to cover all normal operating costs including salaries, maintenance, equipment and furnishings replacement, building and renovation reserves and mortgage costs. A weighted average increase of 3.96% for all units is proposed for 2025-26. See [Appendix B-2](#) for comparable rates.

### Recommendation 32:

**That the Housing Services Rental Rates for 2025-26 be approved effective May 1, 2025, as proposed in Table XXXII and the fees proposed for the years 2026-27 to 2028-29 be approved in principle.**

TABLE XXXII

ANCILLARIES: RESIDENCE HOUSING FEES

(Per person per month - based on 8.0 months)	# of Beds	Actual 2022-23	Actual 2023-24	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
<b>ALL RESIDENCE STUDENTS</b>												
Municipal Tax Levy		56.00	56.00	56.00	0.00%	56.00	3.00%	58.00	3.00%	60.00	3.00%	62.00
Carbon Tax Levy		3.00	4.00	4.00	0.00%	4.00	3.00%	4.00	3.00%	4.00	3.00%	4.00
<b>FIRST YEAR RESIDENCE</b>												
<b>DORMITORY (Per person per month - based on 8.0 months)</b>												
Double Rooms	92	426.00	456.00	487.00	3.29%	503.00	3.00%	518.00	3.00%	534.00	3.00%	550.00
Suite Standard Rooms	79	611.00	649.00	701.00	3.85%	728.00	3.00%	750.00	3.00%	773.00	3.00%	796.00
Hallway Large Single Rooms	26	658.00	698.00	754.00	3.58%	781.00	3.00%	804.00	3.00%	828.00	3.00%	853.00
Hallway Super Single Rooms	Variable			754.00	3.58%	781.00						
* Double room converted to single				754.00	3.58%	781.00						
Suite Large Single Rooms	16	689.00	731.00	773.00	3.75%	802.00	3.00%	826.00	3.00%	851.00	3.00%	877.00
Executive Suite Single Rooms	32	709.00	752.00	809.00	3.71%	839.00	3.00%	864.00	3.00%	890.00	3.00%	917.00
Executive Large Single Room	1	767.00	812.00	873.00	4.47%	912.00	3.00%	939.00	3.00%	967.00	3.00%	996.00
Executive Suite Large Single Rooms	29	767.00	812.00	876.00	3.65%	908.00	3.00%	935.00	3.00%	963.00	3.00%	992.00
<b>APARTMENTS (Per person per month - based on 8.0 months)</b>												
1 - Bedroom Apartment	9	1,257.00	1,337.00	1,452.00	4.13%	1,512.00	3.00%	1,557.00	3.00%	1,604.00	3.00%	1,652.00
2 - Bedroom Apartment	88	811.00	863.00	952.00	5.15%	1,001.00	3.00%	1,031.00	3.00%	1,062.00	3.00%	1,094.00
4 - Bedroom Apartment	148	804.00	853.00	930.00	3.66%	964.00	3.00%	993.00	3.00%	1,023.00	3.00%	1,054.00
<b>RETURNING STUDENT RESIDENCE</b>												
<b>MT. BLAKISTON HOUSE (Per person per month - based on 8.0 months)</b>												
Studio Apartment	39	954.00	1,023.00	1,128.00	4.52%	1,179.00	3.00%	1,214.00	3.00%	1,250.00	3.00%	1,288.00
2 - Bedroom Apartment	12	874.00	917.00	1,002.00	3.89%	1,041.00	3.00%	1,072.00	3.00%	1,104.00	3.00%	1,137.00
2 - Bedroom Accessibility Apartment	4	772.00	812.00	876.00	3.65%	908.00	3.00%	935.00	3.00%	963.00	3.00%	992.00
3 - Bedroom Apartment	3	833.00	878.00	962.00	4.16%	1,002.00	3.00%	1,032.00	3.00%	1,063.00	3.00%	1,095.00
4 - Bedroom Apartment	200	838.00	878.00	962.00	3.64%	997.00	3.00%	1,027.00	3.00%	1,058.00	3.00%	1,090.00
<b>TOWNHOMES (NV, Siksika &amp; Tsuutina - per person - based on 8.0 months)</b>												
4 - Bedroom RV Townhomes Executive	48	851.00	905.00	989.00	3.84%	1,027.00	3.00%	1,058.00	3.00%	1,090.00	3.00%	1,123.00
4 - Bedroom RV Townhomes	48	824.00	880.00	962.00	3.85%	999.00	3.00%	1,029.00	3.00%	1,060.00	3.00%	1,092.00
3 - Bedroom Tsuutina/Siksika Townhomes	18	819.00	884.00	976.00	4.82%	1,023.00	3.00%	1,054.00	3.00%	1,086.00	3.00%	1,119.00
2 - Bedroom Tsuutina/Siksika Townhomes - standard	22	819.00	890.00	970.00	4.64%	1,015.00	3.00%	1,045.00	3.00%	1,076.00	3.00%	1,108.00
2 - Bedroom Tsuutina/Siksika Townhomes - large	64	858.00	932.00	1,023.00	4.79%	1,072.00	3.00%	1,104.00	3.00%	1,137.00	3.00%	1,171.00
1 - Bedroom Tsuutina/Siksika Townhome	2	1,298.00	1,381.00	1,521.00	3.88%	1,580.00	3.00%	1,627.00	3.00%	1,676.00	3.00%	1,726.00
<b>FAMILY TOWNHOMES (Per unit per month - based on 12 months)</b>												
2 - Bedroom Furnished Unit	1	1,609.00	1,700.00	1,811.00	4.31%	1,889.00	3.00%	1,946.00	3.00%	2,004.00	3.00%	2,064.00
<i>* Double rooms converted to single occupancy based on demand.</i>												

### 14.3 MISCELLANEOUS HOUSING FEES

**Recommendation 33:**

**That the Miscellaneous Housing Fees for 2025-26 be approved effective May 1, 2025, as proposed in XXXIII and the fees proposed for the years 2026-27 to 2028-29 be approved in principle. See Appendix B-2 for details related to Miscellaneous Housing Fees.**

TABLE XXXIII

MISCELLANEOUS HOUSING FEES

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Access Card Reactivation Fee	-	0.00%	50.00	0.00%	50.00	0.00%	50.00	0.00%	50.00
Summer Storage	525.00	0.00%	525.00	0.00%	525.00	0.00%	525.00	0.00%	525.00
Late Move-Out Fee	150.00	0.00%	150.00	0.00%	150.00	0.00%	150.00	0.00%	150.00

## 15 NON-STUDENT FEES

### 15.1 FACULTY OF FINE ARTS

#### 15.1.1 Faculty of Fine Arts Music Ensemble Participation Fee

The Music Ensemble Participation fee is charged to University students and community members participating in any ensemble on a non-credit basis.

These ensembles are conducted by faculty members of the UofL whose salary increments are part of ULFA collective agreement. These ensembles use specialized spaces and equipment that incur annual costs of maintaining, tuning, and repairing. The annual fee is in line with Conservatory of Music ensemble fees that are \$260 to \$510 per year or community Choir Vox Musica which currently charges \$290 per year with varying contact hours.

**Recommendation 34:**

**That the Music Ensemble Participation Fee for 2025-26 be approved effective May 1, 2025 as presented in Table XXXIV, and that the fee increases for 2026-27 to 2028-29 be approved in principle.**

TABLE XXXIV

MUSIC ENSEMBLE PARTICIPATION FEE (COST RECOVERY)  
(Per Semester)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Music Ensemble Participation Fee/Semester	162.00	5.00%	170.10	5.00%	178.61	5.00%	187.54	5.00%	196.92

#### 15.1.2 External University Theatre/Recital Rental Rates

All income received from the rental of the Theatre and Recital Hall is used to offset costs incurred for the maintenance of the performance venues and the cost of Theatre staff labour, including overtime premiums when applicable. The proposed fee increases are due to theatre maintenance requirements and increased labour rates and will apply to external community or touring groups.

**Recommendation 35:**

**That the Theatre Space Rental rates for 2025-26 be approved effective April 1, 2025 as presented in Table XXXV, and that the fees proposed for the years 2026-27 to 2028-29 be approved in principle.**

TABLE XXXV

THEATRE SPACE HOURLY RENTAL RATES (COST RECOVERY)  
(Includes GST)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
<b>Theatre Spaces</b>									
University Theatre	76.49	5.00%	80.32	5.00%	84.33	5.00%	88.55	5.00%	92.98
Recital Hall	76.49	5.00%	80.32	5.00%	84.33	5.00%	88.55	5.00%	92.98
David Spinks Theatre	56.14	5.00%	58.95	5.00%	61.90	5.00%	64.99	5.00%	68.24
Drama Studio	56.14	5.00%	58.95	5.00%	61.90	5.00%	64.99	5.00%	68.24
<b>Staff Charge Out*</b>									
Technician	53.80	5.00%	56.49	5.00%	59.32	5.00%	62.28	5.00%	65.39
Student Technician	23.79	5.00%	24.98	5.01%	26.23	5.00%	27.54	5.00%	28.92
Front of House Manager	53.80	5.00%	56.49	5.00%	59.32	5.00%	62.28	5.00%	65.39
Box Office Staff	21.30	5.02%	22.37	5.00%	23.49	5.00%	24.66	5.00%	25.89
Ushers	21.30	5.02%	22.37	5.00%	23.49	5.00%	24.66	5.00%	25.89
<b>Additional Fees</b>									
Administration Fee	107.84	5.00%	113.23	5.00%	118.89	5.00%	124.83	5.00%	131.07
Piano Tuning (per tuning)	183.04	5.00%	192.19	5.00%	201.80	5.00%	211.89	5.00%	222.48
Band Equipment Usage (per event)	146.63	5.00%	153.96	5.00%	161.66	5.00%	169.75	5.00%	178.24

\*An overtime premium will be applied for all rentals where staff hours exceed 7 hours per day

### 15.1.3 CASA (U of L Spaces) – Fine Arts Users Rental Fee

The Faculty of Fine Arts Conservatory of Music supports eligible community arts groups at an affordable rate when the space is available. Given this mandate the fee was set up with two rates: "for-profit" users such as external lectures or workshops, ticketed recitals, and concerts etc., and "not-for-profit" users such as festivals, community run cost recovery, faculty, student and alumni productions, projects and concerts. All income received from the rental of the CASA (UofL spaces) is used to offset the costs incurred for the maintenance of facility and equipment. Under the terms of the University of Lethbridge's lease agreement with the City of Lethbridge, CASA rental rates must align with AAC (Allied Arts Council) rental rates which are currently \$26.00/hour for not-for-profit and \$52/hour for-profit. Although the Allied Arts Council Board has not indicated a rate increase, Fine Arts would like to propose a 5% increase for 2025-2026, and a 0% projected until 2029, in anticipation that the rates may increase in 2025. The Piano rental rate is to cover increased piano service fees for a piano technician who drives from Calgary.

#### Recommendation 36:

**That the CASA (U of L Spaces) – Fine Arts Users Rental Fees as presented in Table XXXVI for 2025-26 be approved effective April 1, 2025 and that the fees proposed for the years 2026-27 to 2028-29 be approved in principle.**

TABLE XXXVI

CASA (U of L Spaces) - FINE ARTS USERS RENTAL FEES

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Piano Rental (per usage)	66.15	5.00%	69.46	0.00%	69.46	0.00%	69.46	0.00%	69.46

### 15.1.4 Studio One Recording Facility

The Faculty of Fine Arts, Music Department recording facility is a one-of-a-kind facility in Canada that presents the latest in audio technology. The first priority of the "Studio One" recording facility is support of the Digital Audio Arts (DAA) academic program. At other times, when available it is rented for use by artists, producers, engineers, or used for commercial endeavours. All income received from the rental of "Studio One" recording facility will be used to offset the costs associated with the maintenance of the space and technician labour costs.



**Recommendation 37:**

**That the “Studio One” Recording Facility Rental Fees as presented in Table XXXVII for 2025-26 be approved effective April 1, 2025 and that the fees proposed for the years 2026-27 to 2028-29 be approved in principle.**

TABLE XXXVII

STUDIO ONE RECORDING FACILITY RENTAL FEES (COST RECOVERY)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Studio One Facility Rental*	56.14	5.00%	58.95	5.00%	61.90	5.00%	64.99	5.00%	68.24
Studio One Recording with Staff Technician (per hour)	53.80	5.00%	56.49	5.00%	59.32	5.00%	62.28	5.00%	65.39
Studio One Recording with Student Technician (per hour)	23.79	5.00%	24.98	5.00%	26.23	5.00%	27.54	5.00%	28.92
Additional Fees									
Administration Fee	107.84	5.00%	113.23	5.00%	118.89	5.00%	124.83	5.00%	131.07
Piano Tuning (per tuning)	183.04	5.00%	192.19	5.00%	201.80	5.00%	211.89	5.00%	222.48

\*Included in Staff Charge Out Rates prior to 21-22

**15.1.5 Penny Gallery – Fine Arts Users Rental Fees**

The mandate of the Fine Arts space at the Penny Building is to provide gallery opportunities for Faculty of Fine Arts students, faculty, and staff in a well-maintained and staffed facility. The Faculty of Fine Arts supports eligible community arts groups at an affordable rate when the space is available. Given this mandate, the fee was set up with two rates: for profit users such as external lectures or workshops, ticketed recitals, and concerts, touring exhibitions, etc., and not-for-profit users such as festivals, community run cost recovery or not-for-profit theatre companies, faculty, student and alumni productions, projects and concerts not supported by the Faculty of Fine Arts. All income received from the rental of the Penny Gallery is used to offset the costs incurred for the maintenance of the facility and cost of labour of staff required. The proposed fee increases are due to maintenance requirements and increased labour costs.

**Recommendation 38:**

**That the Penny Gallery – Fine Arts Users Rental Fees as presented in Table XXXVIII for 2025-26 be approved effective April 1, 2025 and that the fees proposed for the years 2026-27 to 2028-29 be approved in principle.**

TABLE XXXVIII

PENNY GALLERY - FINE ARTS USERS RENTAL FEES (COST RECOVERY)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Fine Arts Users Rental Fees - For-Profit (per hour)	43.05	5.00%	45.20	5.00%	47.46	5.00%	49.84	5.00%	52.33
Fine Arts Users Rental Fees - Not-For-Profit (per hour)	22.72	5.00%	23.86	5.00%	25.05	5.00%	26.3	5.00%	27.62
Staff Charge Out*									
Technician	53.80	5.00%	56.49	5.01%	59.32	5.00%	62.28	5.00%	65.39
Penny Coordinator - Technician (per hour)	23.79	5.00%	24.98	5.00%	26.23	5.00%	27.54	5.00%	28.92
Additional Fees									
Administration Fee (per booking)	107.84	5.00%	113.23	5.00%	118.89	5.00%	124.83	5.00%	131.07
Piano Rental (per usage)	70.56	5.00%	74.09	5.00%	77.79	5.00%	81.68	5.00%	85.76
Staging (plus delivery)	209.29	5.00%	219.75	5.00%	230.74	5.00%	242.27	5.00%	254.38

\*An overtime premium is applied to rentals where staff hours exceed 7 hours per day

**15.1.6 Gushul Studio / Writer’s Cottage Rental Rates**

The Gushul Studio and Writer’s Cottage are located in the town of Blairmore, Alberta. The studios were opened in 1988 with the purpose of attracting professional artists and writers to work and interact within the Crowsnest Pass communities.

The proposed increases in the rental rates reflect increases in operational costs for the two buildings including utility costs, property taxes and professional cleaning, administrative costs and maintenance costs. The Gushul Studio requires staff time to book guests and oversee the facilities operations as well as over \$14,000 of expenses incurred for utilities, cleaning, and property taxes.

**Recommendation 39:**

**That the Gushul Studio/Writer’s Cottage Rental Rates as presented in Table XXXIX for 2025-26 be approved effective April 1, 2025 and that the fees proposed for the years 2026-27 to 2028-29 be approved in principle.**

TABLE XXXIX

GUSHUL STUDIO/WRITER’S COTTAGE RENTAL RATES (COST RECOVERY)  
(Per Month)

	Proposed 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Gushul Studio	1,108.77	35%	1,500.00	5.00%	1,575.00	5.00%	1,653.75	5.00%	1,736.44
Writer’s Cottage	862.37	14%	980.00	5.00%	1,029.00	5.00%	1,080.45	5.00%	1,134.47
Administration Fee	107.84	5.00%	113.23	5.00%	118.99	5.00%	124.84	5.00%	131.08

## 15.2 INFORMATION TECHNOLOGY SERVICES (ITS)

### 15.2.1 ITS Charge-Out Rates

University departments will be charged for services if the services are provided for activities that are not for normal University business, are above the standard level of service routinely provided, or occur outside of normal University business hours. Services delivered outside normal University business hours will be chargeable at double the rates listed in Table XLIV. Charges for external parties will be up to a maximum of 50% more than the rates listed in Table XLIV and will include GST when applicable.

Audio/Visual support will be provided at no charge for the following annual University events:

- Convocation (Spring/Fall)
- Ahead Of The Herd
- New Student Orientation
- Donor Gala
- Fiat Lux Address
- Play Day (Family Day)
- Let There Be Light Night
- Chancellor’s Dinner

All other audio/visual support for events will be delivered in accordance with Table XLIV.

**Recommendation 40:**

**That the ITS Charge-out Rates as presented in Table XL for 2025-26 be approved effective April 1, 2025 and that the fees proposed for the years 2026-27 to 2028-29 be approved in principle.**

TABLE XL

ITS CHARGE OUT RATES (COST RECOVERY)  
(Per Hour)

Prices exclude GST	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Client Services Technician	50.40	5.00%	52.92	5.00%	55.57	5.00%	58.34	5.00%	61.26
Audio/Visual & Classroom Technician	51.51	5.01%	54.09	5.00%	56.79	5.00%	59.63	5.00%	62.61
Student Audio/Visual Assistant	23.79	5.01%	24.98	5.00%	26.23	5.00%	27.54	5.00%	28.92
Network/Telecommunications Analyst	52.64	4.99%	55.27	5.00%	58.03	5.00%	60.93	5.00%	63.98
System/Database Administrator	58.24	5.01%	61.16	5.00%	64.21	5.00%	67.42	5.00%	70.80
Application Support Analyst	52.64	4.99%	55.27	5.00%	58.03	5.00%	60.93	5.00%	63.98
Application/Integration Developer	60.48	5.00%	63.50	5.00%	66.68	5.00%	70.01	5.00%	73.51
Web/Digital Developer	52.64	4.99%	55.27	5.00%	58.03	5.00%	60.93	5.00%	63.98
Information Security Analyst	62.72	4.99%	65.85	5.00%	69.14	5.00%	72.60	5.00%	76.23
Project Manager/Business Analyst	60.48	5.00%	63.50	5.00%	66.68	5.00%	70.01	5.00%	73.51
Records Technician	38.07	5.01%	39.98	5.00%	41.98	5.00%	44.07	5.00%	46.28

\* Charges for external parties will be up to a maximum of 50% more than the above rates listed in this table.

\*\* Labour rates include benefits at 17%.

\*\*\* GST will be charged where applicable.

### 15.2.2 ITS Server/Storage Fees

Server and storage fees are charged for virtual server hosting and storage for non-core systems/services, research, and external parties. Virtual server hosting and storage for core systems/services is generally free of charge. IT Services reserves the right to determine whether a given request can be reasonably and appropriately hosted within our virtual server/storage infrastructure. Extremely large storage needs may require alternative accommodation.

The actual costs for virtual servers are generated based on the actual specifications required by the system/service. The costs shown below are examples only.

Virtual Server Sizing Options:

	Bronze	Silver	Gold
# Virtual CPUs	2	2	4
Memory	4 GB	8 GB	16 GB
Disk for Operating System	30 GB	30 GB	30 GB

ITS will provide up to 30 GB of storage with each virtual server for the base Operating System, cache and basic storage needs at no extra charge. Additional storage is available at the annual rates listed.

University constituents are encouraged to consider Software-as-a-Service (SaaS) options when procuring applications, as they may represent a net value to the institution by reducing the infrastructure and support overhead required. IT Services is pleased to assist with such evaluations.

#### Recommendation 41:

**That the ITS Server and Storage Fees as presented in Table XLI for 2025-26 be approved effective April 1, 2025 and that the fees proposed for the years 2026-27 to 2028-29 be approved in principle.**

TABLE XLI

ITS SERVER/STORAGE FEES (COST RECOVERY)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Server Gold Standard/year	1,114.09	3.00%	1,147.52	3.00%	1,181.94	3.00%	1,217.40	3.00%	1,253.92
Server Silver Standard/year	741.85	3.00%	764.10	3.00%	787.03	3.00%	810.64	3.00%	834.96
Server Bronze Standard/year	583.95	3.00%	601.47	3.00%	619.51	3.00%	638.10	3.00%	657.24
Storage – cost/TB/year	310.00	3.00%	319.30	3.00%	328.88	3.00%	338.75	3.00%	348.91
Research Archive Storage -	62.00	3.00%	63.86	3.01%	65.78	3.01%	67.76	3.00%	69.79

### 15.2.3 Exam Scanning Sheet Fee

IT Services provides exam scanning sheet services, which includes 500 blank exam sheets, scanning/analysis, and electronic delivery of results. The replacement fee covers the sheets and effort of scanning, analysis, and delivery of results. Only certain faculty members use this service so it would be unreasonable to apply this fee across all faculties to recover the costs.

#### Recommendation 42:

**That the ITS Exam Scanning Sheet Fees as presented in Table XLII for 2025-26 be approved effective April 1, 2025 and that the fees proposed for the years 2026-27 to 2028-29 be approved in principle.**

TABLE XLII

EXAM SCANNING SHEET FEES (COST RECOVERY)

	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
500 Exam Scanning Sheets (including scanning service)	165.00	1.82%	168.00	1.79%	171.00	2.05%	174.50	2.01%	178.00

## 15.3 SPORT AND RECREATION SERVICES

### 15.3.1 1<sup>st</sup> Choice Savings Centre for Sport and Wellness Rental Fees

All income received from the rental of the 1st Choice Savings Centre for Sport & Wellness is an offset to Sport and Recreation Services (SRS) operating costs for the maintenance of the building, the labour cost of staff, as well as allowing for a modest provision for equipment replacement and maintenance reserves. The rental rate set needs to be competitive in the local market, also recognizing that most external rentals are not-for-profit community groups or schools. SRS continues to monitor and work to ensure costs of operation are in balance with market conditions.

Generally, a five percent increase on 2025-26 and for the subsequent years of 2026-27, 2027-28 and 2028-29; this increase is a blend of labour rates and rental/materials/supplies rates annually.

#### Recommendation 43:

**That the 1<sup>st</sup> Choice Savings Centre for Sport and Wellness Rental Fees as presented in Table XLIII for 2025-26 be approved effective April 1, 2025 and that the fees proposed for the years 2026-27 to 2028-29 be approved in principle.**

TABLE XLIII

1st CHOICE SAVINGS CENTRE FOR SPORT AND WELLNESS RENTAL FEES (COST RECOVERY)  
(Hourly Rental Rates)

Prices exclude GST*	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Fitness Centre	74.55	5.03%	78.30	5.04%	82.25	5.05%	86.40	0.00%	86.40
PE110 Dance Studio	64.60	4.95%	67.80	5.01%	71.20	4.99%	74.75	0.00%	74.75
PE152 Aerobics Room	64.60	4.95%	67.80	5.01%	71.20	4.99%	74.75	0.00%	74.75
PE157 Multipurpose room	64.60	4.95%	67.80	5.01%	71.20	4.99%	74.75	0.00%	74.75
PE255 Movement/Fitness Room (tatami mats removed, effective Sep '21)	64.60	4.95%	67.80	5.01%	71.20	4.99%	74.75	0.00%	74.75
1 Gym	74.50	5.03%	78.25	5.05%	82.20	4.99%	86.30	0.00%	86.30
2 Gyms	147.25	4.99%	154.60	4.98%	162.30	4.99%	170.40	0.00%	170.40
3 Gyms	221.00	4.98%	232.00	5.00%	243.60	4.99%	255.75	0.00%	255.75
Track Training (indoors)	54.60	4.95%	57.30	5.06%	60.20	5.07%	63.25	0.00%	63.25
Track Meets (indoors)	95.50	4.97%	100.25	4.99%	105.25	4.99%	110.50	0.00%	110.50
Track Practice**	93.20	5.04%	97.90	5.01%	102.80	4.96%	107.90	0.00%	107.90
Track Competition**	187.40	4.99%	196.75	4.96%	206.50	4.99%	216.80	0.00%	216.80
Natural Turf Practice**	66.70	4.95%	70.00	5.00%	73.50	5.03%	77.20	0.00%	77.20
Natural Turf Competition**	80.85	5.01%	84.90	5.01%	89.15	4.99%	93.60	0.00%	93.60
Artificial Turf Practice**	126.00	5.00%	132.30	4.99%	138.90	5.00%	145.85	0.00%	145.85
Full Stadium Rental**	309.75	5.00%	325.25	5.00%	341.50	4.98%	358.50	0.00%	358.50
PE138 Classroom**	22.60	5.09%	23.75	5.05%	24.95	5.01%	26.20	0.00%	26.20
PE172 Meeting Room	22.60	5.09%	23.75	5.05%	24.95	5.01%	26.20	0.00%	26.20
Full Pool	271.95	4.98%	285.50	4.99%	299.75	5.00%	314.75	0.00%	314.75
½ Pool	136.00	5.00%	142.80	5.04%	150.00	5.00%	157.50	0.00%	157.50
¼ Pool	97.40	4.98%	102.25	5.04%	107.40	4.98%	112.75	0.00%	112.75
5/8 Pool	160.10	5.00%	168.10	5.00%	176.50	4.99%	185.30	0.00%	185.30
Lane	18.10	4.97%	19.00	5.00%	19.95	5.01%	20.95	0.00%	20.95
Full Pool – Team Rate	192.40	4.99%	202.00	5.00%	212.10	5.00%	222.70	0.00%	222.70
½ Pool – Team Rate	96.00	5.00%	100.80	4.96%	105.80	5.01%	111.10	0.00%	111.10
¼ Pool – Team Rate	68.50	4.96%	71.90	5.01%	75.50	4.97%	79.25	0.00%	79.25
5/8 Pool – Team Rate	113.15	4.99%	118.80	5.01%	124.75	5.01%	131.00	0.00%	131.00
Lane – Team Rate	12.05	4.98%	12.65	4.74%	13.25	4.91%	13.90	0.00%	13.90
<b>Staff Charge Out</b>									
Lifeguard	38.00	5.00%	39.90	5.01%	41.90	5.01%	44.00	0.00%	44.00
Operations Staff	38.00	5.00%	39.90	5.01%	41.90	5.01%	44.00	0.00%	44.00
Senior Lifeguard	43.00	5.00%	45.15	4.98%	47.40	4.96%	49.75	0.00%	49.75
Operations Coordinator	48.30	4.97%	50.70	5.03%	53.25	4.98%	55.90	0.00%	55.90

\*GST will be applied at time of purchase

\*\*Subsidies available for schools, youth and university

Note: Rates have been rounded to the nearest \$0.05

### 15.3.2 1<sup>st</sup> Choice Savings Centre for Sport and Wellness Membership Fees

The One Pass membership revenue currently provide funds to operate Sport and Recreation Services facilities & programs. Through these fees, community & faculty/staff members have access to the Max Bell Pool, the Community Sports Stadium and all facilities within the 1st Choice Savings Centre for Sport & Wellness during scheduled open times; and includes access to basic fitness classes. Revenue from The One Pass membership funds a portion of the staffing expenses (including overtime for longer daily hours, holidays and weekend staff rates) of our recreation facilities, along with infrastructure maintenance and operation of our aging facilities. Rates go into effect April 1st of each year.

There has been an increase in labour costs, and facility and equipment maintenance. Daily membership rates at local competitor (YMCA) are significantly higher (Adult - \$16.25, Child \$8.50, Senior \$11, and Teen \$11).

#### Recommendation 44:

**That the 1<sup>st</sup> Choice Savings Centre for Sport and Wellness Membership Fees as presented in Table XLIV for 2025-26 be approved effective April 1, 2025 and that the fees proposed for the years 2026-27 to 2028-29 be approved in principle.**

TABLE XLIV

1st CHOICE SAVINGS CENTRE FOR SPORT AND WELLNESS MEMBERSHIP FEES  
(NON-STUDENT - COST RECOVERY)

Prices exclude GST*	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
<b>Semester Pass</b>									
Faculty and Staff	178.00	7.00%	190.46	7.00%	203.79	7.00%	218.06	7.00%	233.32
Alumni/Senior	210.00	7.00%	224.70	7.00%	240.43	7.00%	257.26	7.00%	275.27
Community Youth	126.00	7.00%	134.82	7.00%	144.26	7.00%	154.36	7.00%	165.16
Community Adult	262.50	7.00%	280.88	7.00%	300.54	7.00%	321.57	7.00%	344.08
<b>Monthly Pass</b>									
Faculty and Staff	50.50	7.00%	54.04	7.00%	57.82	7.00%	61.86	7.00%	66.20
Alumni/Senior	59.25	7.00%	63.40	7.00%	67.84	7.00%	72.58	7.00%	77.66
Community Youth	35.75	7.00%	38.25	7.00%	40.93	7.00%	43.80	7.00%	46.86
Community Adult	74.50	7.00%	79.72	7.00%	85.30	7.00%	91.27	7.00%	97.65
<b>Annual Pass</b>									
Faculty and Staff	473.00	7.00%	506.11	7.00%	541.54	7.00%	579.45	7.00%	620.01
Alumni/Senior	558.00	7.00%	597.06	7.00%	638.85	7.00%	683.57	7.00%	731.42
Community Youth	335.00	7.00%	358.45	7.00%	383.54	7.00%	410.39	7.00%	439.12
Community Adult	699.00	7.00%	747.93	7.00%	800.29	7.00%	856.31	7.00%	916.25
<b>Daily Pass</b>									
Alumni/Senior	8.40	7.00%	8.99	7.00%	9.62	7.00%	10.29	7.00%	11.01
Children 3 to 14	5.00	7.00%	5.35	7.00%	5.72	7.00%	6.13	7.00%	6.55
Community Youth	6.00	7.00%	6.42	7.00%	6.87	7.00%	7.35	7.00%	7.86
Community Adult	11.75	7.00%	12.57	7.00%	13.45	7.00%	14.39	7.00%	15.40
<b>Ten Punch Pass</b>									
Alumni/Senior	68.25	7.00%	73.03	7.00%	78.14	7.00%	83.61	7.00%	89.46
Children 3 to 14	38.75	7.00%	41.46	7.00%	44.36	7.00%	47.47	7.00%	50.79
Community Youth	47.75	7.00%	51.09	7.00%	54.67	7.00%	58.50	7.00%	62.59
Community Adult	93.25	7.00%	99.78	7.00%	106.76	7.00%	114.24	7.00%	122.23

\*GST will be applied at time of purchase

### 15.3.3 1<sup>st</sup> Choice Savings Centre for Sport and Wellness Atrium Table Rental Rates

An Atrium Table fee exists to allow table rentals in the atrium of the 1st Choice Savings Centre for Sport and Wellness for local vendors. Vendors request space in the building to offer various services that are of potential value to students (i.e., Costco, Shaw, Save-On Foods, etc.).

#### Recommendation 45:

That the 1<sup>st</sup> Choice Savings Centre for Sport and Wellness Atrium Rental Fee as presented in Table XLV for 2025-26 be approved effective April 1, 2025 and that the fees proposed for the years 2026-27 to 2028-29 be approved in principle.

TABLE XLV

1st CHOICE SAVINGS CENTRE FOR SPORT AND WELLNESS ATRIUM RENTAL FEE (COST RECOVERY)  
(Hourly Rental Rates)

Prices exclude GST*	Actual 2024-25	% Inc	Proposed 2025-26	% Inc	Proposed 2026-27	% Inc	Proposed 2027-28	% Inc	Proposed 2028-29
Atrium/CSW Table (for profit)	290.00	5.17%	305.00	4.92%	320.00	5.00%	336.00	0.00%	336.00

## 16 APPENDIX A – MANDATORY NON-INSTRUCTIONAL FEES

### 1. Mandatory Non-Instructional Fee Breakeven Analysis









Appendix B – Ancillary Services Fees - Supporting Documentation

1. Residence Dining Plan Proposed Fees – 2025-26 Institutional Comparison

RESIDENCE DINING PLAN PROPOSED FEES 2025-26 Institutional Comparison												
University of Lethbridge				University of Calgary				University of Alberta (Lister Hall)				
Dining plan				Dining plan				Dining plan				
8 month contract	Current	Inc	Proposed	8 month contract	Current	Inc	Estimated	8 month contract	Current	Inc	Estimated	
GST Exempt	2024-25	%	2025-26	GST Exempt	2024-25	%	2025-26	GST Exempt	2024-25	%	2025-26	
	\$	TY			\$	LY			\$	LY		
Commuter	4,600.00	5.4%	4,850.00	5 Day Unlimited Access	\$5,110	3.0%	\$5,263	5 Day Unlimited Access (Mon - Fri Only)	\$4,542	3.0%	\$4,678	
Standard	5,350.00	5.1%	5,625.00	7 Day Unlimited Access	\$5,855	3.0%	\$6,031	7 Day Unlimited Access	\$5,646	3.0%	\$5,815	
Sampler	2,250.00	2.2%	2,300.00	120 Swipe Plan	\$1,617	3.0%	\$1,666	120 Swipe Plan	\$1,693	3.0%	\$1,744	
				250 Swipe Plan	\$3,095	3.0%	\$3,188	250 Swipe Plan	\$3,224	3.0%	\$3,321	
				*All meal plans can only be used in Lister Residence and Peter Lougheed Hall. GST applicable on all purchases with the 120 & 250 swipe plans. Non-refundable.				*Plans are All You Care to Eat Locations are limited to Lister Residence and Peter Lougheed Hall				

2. Proposed Housing Rates 2025-26 – Rationale

## PROPOSED HOUSING RATES 2025-2026

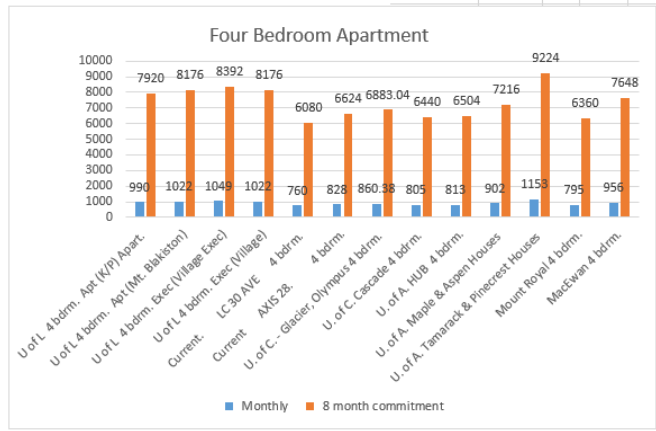
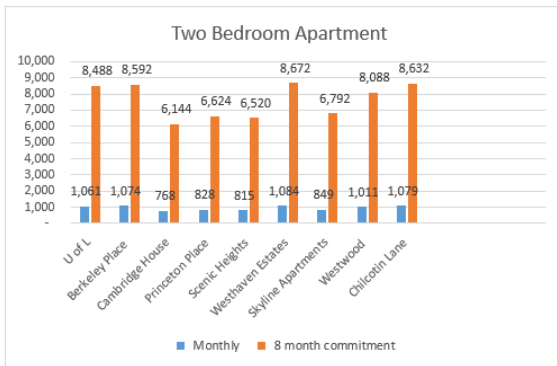
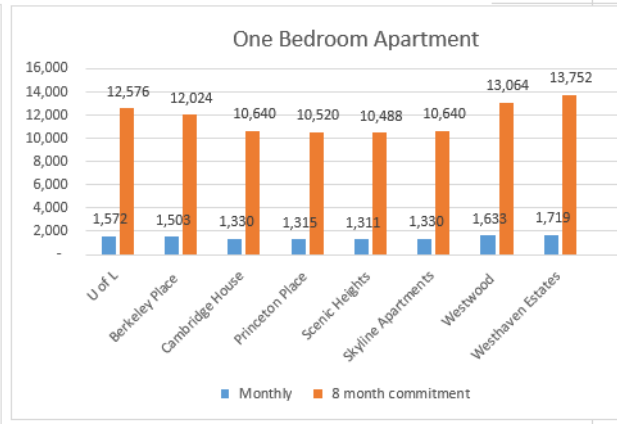
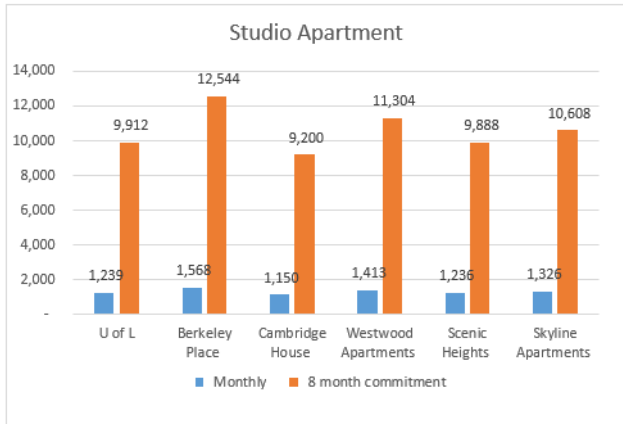
## RATIONALE

Recommendation	Rationale
1) Increase Housing Fees Projected Increase in Rental Fees*: <b>3.96%</b> Proposed rates effective May 1, 2025	<ul style="list-style-type: none"> <li>- Inflation on supplies and contracts is estimated to be 10%.</li> <li>- A continually aggressive increase in utilities is anticipated for the foreseeable future. Experienced an increase of 17% in utilities cost over the last 12-months.</li> <li>- Low summer enrollment continues to impact capture rates for summer occupancy.</li> <li>- 12 months of operating expenses are funded from the 8-month student housing revenues.</li> <li>- Rental comparisons completed in August 2024.</li> <li>- Off campus properties identified for rental market comparison year over year have all increased their rates by 8-16% from August 2024 to 2025.</li> <li>- Rentals must offset value added services in on-campus housing compared to the local market; e.g., Campus Life Housing Coordinators, Residence Assistants, and application student matching. Currently this is not reflected in the 2024 market rental comparisons which only take facilities into</li> <li>- The most recent available data (Oct 2023) for vacancy rates in Lethbridge is 2.10% - CMHC. Residence Life Programming in first year residences requires additional Residence Assistants and programming initiatives to ensure the success of new students during their transitional year from high school to a post-secondary environment. Rental fees for first year residence reflects the additional investment required for Residence Life Programming for this demographic group. Up front investment in first year residents yields successful continuing students and therefore diminishes the need for a similar level of investing in continuing students.</li> <li>- The proposed rental increases for all student residences are based upon the current local market comparison. The proposed increases are therefore comparing retroactively by one year to off campus properties. The proposed increases vary by room type to balance applicant demand and perceived value.</li> <li>- Fall 2024 demand for on campus accommodation for first year residence was less than capacity. The demand for continuing student on campus accommodation exceeds supply.</li> </ul>
2) Access Card Reactivation Fee	<ul style="list-style-type: none"> <li>- In summer 2024 Housing Services moved to an access card system for entrance into all residence spaces. A resident student's access card is valid for the duration of their housing contract.</li> <li>- Access card reactivation fee of \$50.00 for any student who stays beyond their contract end date without prior notification or authorization from Housing Services.</li> <li>- The fee is not applicable to students requesting extensions for academic requirements (e.g. exams)</li> </ul>
3) Late Move-Out Fee	<ul style="list-style-type: none"> <li>- The fee is to encourage students to move-out on the scheduled end of contract date. With a short timeframe to turn student rooms over for summer housing operations, it is essential students vacate their rooms upon completion of their contract.</li> <li>- Currently, a student is charged \$150.00 for the first night plus a nightly rate for each additional night. The nightly rate is based on room type ranging from \$27.00 - \$79.00.</li> <li>- The current late move-out fee structure is not a motivator for students to leave on time upon completion of their contract.</li> <li>- The nightly rate of \$150.00 will now be applied for every night the student stays past the end of their contract.</li> <li>- The fee is not applicable to students requesting extensions for academic requirements (e.g. exams)</li> </ul>
4) Summer Housing Discount Program	<ul style="list-style-type: none"> <li>- Housing Services currently offers 50% discount for summer housing for 4-month contracts: May - August. Program has been open to anyone wishing to living on-campus.</li> <li>- Eligibility for the discount program will only be for students who:               <ul style="list-style-type: none"> <li>Lived in residence during the winter term</li> <li>In good financial standing with Housing Services</li> <li>Resident in good standing</li> </ul> </li> </ul>
5) All other fees to remain at the 2024-2025 level	<ul style="list-style-type: none"> <li>- Remaining fees are comparable to market rates and do not require adjustment.</li> </ul>

\*Weighted average including rent, carbon levy, municipal tax levy and estimated miscellaneous fees revenue

Housing Services  
Sep,24

### 3. Rental Comparisons with Market to University of Lethbridge



Note 1: To determine cost, the following costs and other considerations were included: rent, security deposit, application fee, utilities, cable, furnished, appliances, bussing required, 24 hour safety, pets, required lease/term. Negative values account for amenities offered in private market listings that are not included in U of L offerings.

Washer/Dryer	-\$35	Furnishings and Linen	\$55	24 Hour Security	\$25	Sewage and Garbage	\$15	Dishwasher	-\$22
Cable or Satellite	\$85	Bussing/Gas Required	\$21	Water and Heat	\$135	Electricity	\$135	Air Conditioning	-\$25

Note 2: 8 & 12 month commitment costs includes one time costs such as damage deposit, application fee, etc.

Note 3: All U of L Rates listed are proposed, all market rates are current. Therefore proposed UofL rates are being compared to a rate cycle approximately 11 months retrospectively

Note: 4 Lethbridge Vacancy Rates are near a three year low.

## 4. Advantages of Living in University of Lethbridge Residence

### ADVANTAGES OF LIVING IN U OF L RESIDENCE

- 1) U of L residence offers a convenience factor which cannot be compared to any other property:
  - Access to on-campus food services
  - Access to 24 hour computer labs and study spaces
  - Students don't have to worry if a roommate moves out, still charged a per bed rate
  - Quick access to classes
  - On-campus access to fitness centre and other P.E. facilities including Olympic sized swimming pool
  - On-campus world class art gallery
  - Study rooms, project and programming rooms, movie rooms, games rooms, fitness rooms etc.
  - Laundry facilities on each floor of the apartments
  - No cost to move or rent furniture, just pack a suitcase
  - Access to on-campus library
- 2) Organization of Residence Students student support and social programs, provides a partnership in managing your living space.
- 3) Housing offers living learning programs that give students opportunities to interact with faculty and other students in their program.
- 4) Housing Services provides opportunities to learn outside the classroom by providing opportunities to have academic advising, lectures, learning strategists, group study sessions and a mentor program within residence.
- 5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- 6) An application fee is required as Housing does roommate matching between students who do not know each other. Private properties do not provide this matching service, nor care, as they charge per apartment not bed.
- 7) The Residence is designed to accommodate individuals with mobility challenges.
- 8) Students in residence are shielded from tenant liability through a mandatory tenant insurance requirement.
- 9) Students in residence have transportation options. They may either pay for the UPass and receive access to low-cost and convenient transportation through LA Transit, or opt out of the UPass and save \$82/term.
- 10) Housing Services invests in Residence Life staff and programming to enhance student success. Campus Life Housing Coordinators, Residence Assistants and other staff support students through their transition to University, mediate roommate disputes, plan events and social programs, deliver mentorship and opportunities for personal and professional development. This investment in each resident student is unique to campus housing and is a value added benefit for students living on campus. Residence life staff support students through mental health and wellness challenges and connect them to academic and student service resources on campus.

## 17 APPENDIX C – SUPPORTING DOCUMENTATION

### Appendix C-1: Comparisons of International Undergraduate Instructional Fees

Comparisons of International Undergraduate Instructional Fees		
2023/2024 tuition only		\$ difference
Bachelor of Arts (cost varies between different programs at most institutions)		
10 courses (30 credits)		
UofLethbridge	\$ 22,369.40	
UofAlberta	\$ 33,968.40	\$ 11,599.00
UofCalgary	\$ 28,460.00	\$ 6,090.60
Mt Royal	\$ 23,450.00	\$ 1,080.60
MacEwan	\$ 24,480.00	\$ 2,110.60
Med Hat College (approx.)	\$ 13,882.00	\$ (8,487.40)
Lethbridge College (approx.)	\$ 17,452.50	\$ (4,916.90)
UNBC	\$ 26,752.80	\$ 4,383.40
SFU	\$ 35,028.30	\$ 12,658.90
UBC	\$ 47,189.40	\$ 24,820.00
VIU	\$ 23,993.10	\$ 1,623.70
UFV	\$ 20,564.00	\$ (1,805.40)
UVIC	\$ 31,722.00	\$ 9,352.60
Uof Regina	\$ 24,629.00	\$ 2,259.60
UofSask	\$ 28,590.80	\$ 6,221.40
UofManitoba	\$ 17,976.90	\$ (4,392.50)
Brandon University	\$ 15,850.80	\$ (6,518.60)
UofWinnipeg	\$ 16,692.00	\$ (5,677.40)
Lakehead University	\$ 29,355.00	\$ 6,985.60
Uof New Brunswick	\$ 19,627.00	\$ (2,742.40)
UPEI	\$ 15,580.00	\$ (6,789.40)
Trent University	\$ 30,548.62	\$ 8,179.22
St FX	\$ 21,665.00	\$ (704.40)
Brock Univeristy	\$ 36,884.20	\$ 14,514.80
Mt Alison	\$ 20,810.00	\$ (1,559.40)
Saint Mary	\$ 22,960.00	\$ 590.60
Acadia	\$ 29,331.90	\$ 6,962.50
University of Windsor	\$ 31,110.00	\$ 8,740.60
Concordia University	\$ 29,850.00	\$ 7,480.60
York University	\$ 37,281.00	\$ 14,911.60
Uof Toronto	\$ 61,720.00	\$ 39,350.60

### Appendix C-2: International Deposit Comparisons Across Western Canada

	Current								
UofL	\$ 1,000.00								
UofA	\$ 1,000.00	they will be increasing it to between \$2500 - \$5000 for 2025. Needs to go through fees committee							
UofC	\$ 500.00	they will be increasing it to between \$3000 - 5000 for 2025. Needs to go through fees committee							
Lethbridge College	\$ 5,000.00	they raised the deposit in February 2024 to \$5000							
Med Hat College	\$ 3,000.00	they will raise the deposit to \$5000 for fall 2025 and students from countries with study permit approval is lower than 50%, it is an additional \$10000							
Olds College	\$ 1,000.00	they are raising the deposit to \$5000 for 2025							
Red Deer Polytech	\$ 1,400.00	they are considering increasing the deposit to \$5000.00							
MacEwan	\$ 1,000.00	they decreased from \$10,000 to \$1000 and don't want to change again if not necessary							
Mt Royal	\$ 1,000.00	Did not hear back							
SAIT	\$ 1,750.00	Increasing to \$3500 on October 1, 2024							
NAIT	\$ 5,000.00	deposit was increased to \$5000 for fall 2024							

### Appendix C-3: Athletic/Recreation Fee Comparison 2023/24

University	2023 Fees (CAD)	2024 Fees (CAD)	2025 Fees (CAD)
University of Calgary	\$ 148.00	\$ 156.14	\$ 162.39
University of Alberta (combined)	\$ 139.00	\$ 147.54	\$ 154.92
University of Alberta (Mandatory)	\$ 46.23	\$ 49.18	\$ 51.64
Mount Royal University	\$ 127.00	\$ 147.04	\$ 154.39
University of Lethbridge	\$ 107.00	\$ 123.05	\$ 141.50

### Appendix C-4: CPI (Consumer Price Index) Calculation

#### Consumer Price Index Calculation (Tuition Cap)

Source Link: <https://www150.statcan.gc.ca/t1/tbl1/en/tv.action?pid=1810000413>

Custom Link: [Here](#) (This link has is the above link with the geography set to Alberta as required. You will need to update the reference period only. This table uses "All Items" from the top row of the displayed values.)

	July	August	September	October	November	December	January	February	March	April	May	June	Annual Average	% Change (CPI)	CPI Applies to Academic Year:	Notes
2013/14	129.6	129.4	129.5	129.3	129.5	129.1	129.9	130.8	133.1	132.2	132.8	132.3	130.63	2.2	2015/16	Tuition Freeze in Effect
2014/15	132.9	132.7	132.9	133.2	132.1	131.5	131.0	132.0	133.0	133.1	133.6	134.5	132.71	1.6	2016/17	Tuition Freeze in Effect
2015/16	134.6	135.0	134.6	135.1	134.7	133.5	133.7	133.8	135.0	135.1	135.6	136.3	134.75	1.5	2017/18	Tuition Freeze in Effect
2016/17	135.6	135.9	135.3	135.8	135.0	134.9	137.0	136.7	136.8	137.4	137.2	136.9	136.21	1.1	2018/19	Tuition Freeze in Effect
2017/18	137.0	137.4	137.0	137.6	138.4	137.6	138.9	139.7	139.9	140.6	140.7	140.7	138.79	1.9	2019/20	Tuition Freeze in Effect
2018/19	141.8	141.6	141.1	141.4	140.7	140.5	140.5	142.0	143.1	143.7	144.0	142.7	141.93	2.3	2020/21	7% increase mandated
2019/20	143.6	143.4	142.9	143.6	143.6	143.7	144.7	145.5	144.1	143.0	144.1	143.0	143.77	1.3	2021/22	7% increase mandated
2020/21	144.9	144.2	143.0	145.2	145.4	144.8	145.8	146.4	146.9	147.7	148.6	148.9	145.98	1.5	2022/23	7% increase mandated
2021/22	150.3	151.0	150.8	151.5	151.6	151.7	152.8	154.4	156.5	157.0	159.2	161.4	154.02	5.5	2023/24	5.50%
2022/23	161.4	160.0	160.1	161.8	161.6	160.8	160.5	160.1	161.7	163.7	164.1	164.4	161.68	5.0	2024/25	2% increase
2023/24	166.0	166.8	166.0	165.2	165.6	165.6	165.9	166.8	167.3	168.6	169.1	169.4	166.86	3.2	2025/26	2% increase
2024/25	170.4	170.2											170.30	2.1	2025/26	2% increase

### Appendix C-5: Telephone and Data Port Charges & Residence Network Access Fee

A comparison of internet plans for university residence students versus third-party providers like Shaw and Telus.

- University Internet Plan Features:** The university offers internet plans that include WiFi for devices but restrict the use of personal routers and IoT devices, unlike Shaw and Telus plans which require a contract but allow such devices. The university plans do not have speed limits or data caps, offering faster connections compared to basic third-party plans but may not be ideal for high-end gaming.
- Shaw and Telus Plan Details:** Shaw offers plans with varying speeds and costs, including a student deal without a contract. Telus also offers a student bundle with different pricing and speeds. The blended rates for both providers show little price increase from last year which had steep increases.
- Market Rate Comparison:** We blend the Shaw and Telus rates to arrive at an average market rate of \$70 per month for a base plan. Adjusting for the inability to connect smart devices and sharing with a roommate, the effective cost for students is calculated to be \$30.50 per month.

Appendix C-6:

**Tuition and Fees Costs for Full-Time Students**

Tuition and Fees Costs per Full-time Student						
	Costs for Full Time Domestic Students			Costs for Full Time International Students		
	2023-24	2024-25	2025-26	2023-24	2024-25	2025-26
Tuition (assume 10 courses per year)	\$6,429	\$6,557	\$6,688	\$21,304	\$22,369	\$23,488
\$ increase over previous year		\$128	\$131		\$1,065	\$1,119
% increase over previous year		2.0%	2.0%		5.0%	5.0%
Student Administrative Fees	\$590	\$603	\$616	\$590	\$603	\$616
Fine Arts Access Fee	\$27	\$28	\$28	\$27	\$28	\$28
Sport and Recreation Services Fee	\$214	\$225	\$236	\$214	\$225	\$236
Students' Union Fees	\$781	\$805	\$821	\$781	\$805	\$821
Meliorist (Student Magazine)	\$10	\$11	\$12	\$10	\$11	\$12
	\$1,622	\$1,672	\$1,713	\$1,622	\$1,672	\$1,713
\$ increase over previous year		\$50	\$41		\$50	\$41
% increase over previous year		3.1%	2.4%		3.1%	2.4%
Annual total	\$8,051	\$8,229	\$8,401	\$22,926	\$24,041	\$25,201
\$ increase over previous year		\$178	\$172		\$1,115	\$1,160
% increase over previous year		2.2%	2.1%		4.9%	4.8%

2024-25 Comparisons for Domestic Students in Bachelor of Arts Program ( <a href="https://www.ulethbridge.ca/future-student/undergraduate-tuition-fees">https://www.ulethbridge.ca/future-student/undergraduate-tuition-fees</a> )				
Institution	2024-25 Tuition	2024-25 Fees	2024-25 Tuition + Fees	Uleth as % of Other Institution
Ulethbridge	\$6,557	\$1,672	\$8,229	
UAlberta	\$7,011	\$3,075	\$10,087	82%
UCalgary	\$7,100	\$1,483	\$8,583	96%
Athabasca U	\$5,760	\$2,222	\$7,982	103%
<b>Other considerations</b>	<b>Approximate cost for 2024-25</b>			
Books and supplies	\$1,250 per year (\$125 per course)			
Cost of living (off-campus)	\$1,450 per month, based on shared accommodation			



# 18 APPENDIX D – COMPLETE LISTING OF FEES AND RATES

Fee Name	Department	Approval Year (Last appearance in Fee Document)	Mandatory Non-Instructional Fee	Actual 2024-25	\$ Increase	% Increase	Proposed 2025-26
Conference & Event Services - External User Rental Fees	Ancillaries	2020-21	No	various		various	various
Elevator Service Charge	Ancillaries	n/a	No	\$ 650.00	\$ -	0.00%	\$ 650.00
Housing Rental Rates	Ancillaries	n/a	No	various	various	various	various
Miscellaneous Housing Fees & Charges	Ancillaries	n/a	No	various	various	various	various
Residence Dining Plan	Ancillaries	n/a	No	various	various	various	various
Smoking/Vaping Progressive Charge - First Offence	Ancillaries	n/a	No	\$ 100.00	\$ -	0.00%	\$ 100.00
Smoking/Vaping Progressive Charge - Second Offence	Ancillaries	n/a	No	\$ 250.00	\$ -	0.00%	\$ 250.00
Smoking/Vaping Progressive Charge - Third Offence	Ancillaries	n/a	No	\$ 500.00	\$ -	0.00%	\$ 500.00
COU Radio Fee - Graduate students attending the main U of L campus (all semesters)	COU	2023-24	No**	\$ 3.00	\$ -	0.00%	\$ 3.00
COU Radio Fee - Undergraduate students attending the main U of L campus	COU	2023-24	No**	\$ 9.93	\$ 0.30	3.00%	\$ 10.23
COU Radio Fee - Undergraduate students attending the main U of L campus - Summer Session Flat Rate	COU	2023-24	No**	\$ 5.00	\$ 0.15	3.00%	\$ 5.15
Experiential Learning Fee - Fall & Spring	Dillon School of Business	2023-24	Yes	\$ 20.40	\$ 0.41	2.00%	\$ 20.81
Education - EDUC 5707 Assessment Materials Fee	Education	2006-07	No	\$ 50.00	\$ -	0.00%	\$ 50.00
Education - Key Deposit for Graduate Students	Education	no date	No	\$ 50.00	\$ -	0.00%	\$ 50.00
Education - Musical Instrument Rental Fee	Education	2022-23	Yes	\$ 85.00	\$ -	0.00%	\$ 85.00
Education 2500 Practicum Travel Fee	Education	2015-16	Yes	\$ 115.50	\$ -	0.00%	\$ 115.50
Education Graduate Counselling Practicum Fee	Education	n/a	Yes	\$ 300.00	\$ 99.00	33.00%	\$ 399.00
Education Professional Semester Practicum Fee	Education	2020-21	Yes	\$ 490.00	\$ 24.50	5.00%	\$ 514.50
Automotive Mechanic	Facilities	2023-24	No	\$ 57.71	\$ -	0.00%	\$ 57.71
BM- External Event Chargeout	Facilities	2023-24	No	\$ 30.05	\$ -	0.00%	\$ 30.05
BM-General Maintenance Worker	Facilities	2023-24	No	\$ 29.33	\$ -	0.00%	\$ 29.33
BM-Operator	Facilities	2023-24	No	\$ 42.02	\$ -	0.00%	\$ 42.02
BM-Traffic	Facilities	2023-24	No	\$ 52.62	\$ -	0.00%	\$ 52.62
Building Card Access Replacement Fee	Facilities	2021-22	No	\$ 10.00	\$ -	0.00%	\$ 10.00
Caretaking	Facilities	2023-24	No	\$ 31.80	\$ -	0.00%	\$ 31.80
Caretaking External Event Chargeout	Facilities	2023-24	No	\$ 32.67	\$ -	0.00%	\$ 32.67
Drafting	Facilities	2023-24	No	\$ 49.76	\$ -	0.00%	\$ 49.76
Grounds Worker	Facilities	2023-24	No	\$ 42.64	\$ -	0.00%	\$ 42.64
Parking and Permit Rates - 1/2 Day Permits (Contractors/visitors only)	Facilities	2020-21	No	\$ 7.00	\$ -	0.00%	\$ 7.00
Parking and Permit Rates - Daily Permits (Contractors/visitors only)	Facilities	2020-21	No	\$ 11.00	\$ -	0.00%	\$ 11.00
Parking and Permit Rates - Forged Permit Fee	Facilities	2020-21	No	Rate of the intended lot the permit was forged for	various	various	Rate of the intended lot the permit was forged for
Parking and Permit Rates - Handicap Placard Holder	Facilities	2022-23	No	\$ 490.00	\$ -	0.00%	\$ 490.00
Parking and Permit Rates - Lot C	Facilities	2022-23	No	\$ 770.00	\$ -	0.00%	\$ 770.00
Parking and Permit Rates - Lot E	Facilities	2022-23	No	\$ 600.00	\$ -	0.00%	\$ 600.00
Parking and Permit Rates - Lot F	Facilities	2022-23	No	\$ 770.00	\$ -	0.00%	\$ 770.00
Parking and Permit Rates - Lot H	Facilities	2022-23	No	\$ 845.00	\$ -	0.00%	\$ 845.00
Parking and Permit Rates - Lot I & Reserved Stalls	Facilities	2022-23	No	\$ 1,030.00	\$ -	0.00%	\$ 1,030.00
Parking and Permit Rates - Lot K	Facilities	2022-23	No	\$ 540.00	\$ -	0.00%	\$ 540.00
Parking and Permit Rates - Lot N	Facilities	2022-23	No	\$ 490.00	\$ -	0.00%	\$ 490.00
Parking and Permit Rates - Lot RN	Facilities	2022-23	No	\$ 490.00	\$ -	0.00%	\$ 490.00
Parking and Permit Rates - Lot RP	Facilities	2022-23	No	\$ 575.00	\$ -	0.00%	\$ 575.00
Parking and Permit Rates - Motorcycle Parking	Facilities	n/a	No	\$ 40.00	\$ 2.00	5.00%	\$ 42.00
Parking and Permit Rates - Parking Dispenser (C,D,E,G,H,N,S)	Facilities	no date	No	\$ 2.00	\$ -	0.00%	\$ 2.00
Parking and Permit Rates - Rover Permit (Department/Contractor)	Facilities	2020-21	No	\$ 600.00	\$ -	0.00%	\$ 600.00
Parking and Permit Rates - Rover Permit (Individual)	Facilities	2020-21	No	\$ 115.00	\$ 5.00	4.00%	\$ 120.00
Project Manager	Facilities	2023-24	No	\$ 71.24	\$ -	0.00%	\$ 71.24
Security Representative	Facilities	2023-24	No	\$ 39.01	\$ -	0.00%	\$ 39.01
Utilities - Trade	Facilities	2023-24	No	\$ 57.71	\$ -	0.00%	\$ 57.71
Credit Card Processing Charge	Financial Services	-	No	Based on type of credit card, around 3%	\$ -	0.00%	Based on type of credit card, around 3%
Art of Paris Course (travel costs for Course that includes travel to Paris France)	Fine Arts	no date	Yes	various	\$ -	0.00%	various
Bachelor of Music - Music Studio Differential Fee	Fine Arts	2023-24	Yes	\$ 638.18	\$ 12.77	2.00%	\$ 650.95
CASA (U of L Spaces) - Fine Arts Users Rental Fees - For Profit (per hour)	Fine Arts	2023-24	No	\$ 52.00	\$ 2.60	5.00%	\$ 54.60
CASA (U of L Spaces) - Fine Arts Users Rental Fees - Not-For-Profit (per hour)	Fine Arts	2023-24	No	\$ 26.00	\$ 1.30	5.00%	\$ 27.30
CASA (U of L Spaces) - Fine Arts Users Rental Fees - Piano Rental (per usage)	Fine Arts	2023-24	No	\$ 66.15	\$ 3.31	5.00%	\$ 69.46
Drama 3100 (Theatre in Performance) Field Trip (cost recovery trips to Calgary for Theatre Prod.)	Fine Arts	no date	Yes	various	\$ -	0.00%	various
Faculty of Fine Arts Access Fee	Fine Arts	2023-24	Yes	\$ 13.94	\$ 0.28	2.00%	\$ 14.22
Faculty of Fine Arts Damage Deposit	Fine Arts	2019-20	No	\$ 60.50	\$ -	0.00%	\$ 60.50
Fine Arts Conservatory of Music Fees	Fine Arts	2009-10	No	various	\$ -	0.00%	various
Fine Arts Equipment Rental Fees - Art Equipment	Fine Arts	2023-24	No	\$ 78.25	\$ 3.91	5.00%	\$ 82.16
Fine Arts Equipment Rental Fees - Digital Audio Arts Equipment	Fine Arts	2023-24	No	\$ 78.25	\$ 3.91	5.00%	\$ 82.16
Fine Arts Equipment Rental Fees - Musical Instrument	Fine Arts	2023-24	No	\$ 78.25	\$ 3.91	5.00%	\$ 82.16
Fine Arts Equipment Rental Fees - New Media Equipment	Fine Arts	2023-24	No	\$ 78.25	\$ 3.91	5.00%	\$ 82.16
Gushul Studio/Writer's Cottage Rental Fees - Administration Fee	Fine Arts	2023-24	No	\$ 107.84	\$ 5.39	5.00%	\$ 113.22
Gushul Studio/Writer's Cottage Rental Fees - Gushul Studio	Fine Arts	2023-24	No	\$ 1,108.77	\$ 391.23	35.00%	\$ 1,500.00
Gushul Studio/Writer's Cottage Rental Fees - Writer's Cottage	Fine Arts	2023-24	No	\$ 862.37	\$ 117.64	14.00%	\$ 980.00
Master of Music - Music Studio Differential Fee	Fine Arts/SGS	2023-24	Yes	\$ 638.18	\$ 12.77	2.00%	\$ 650.95
Music Ensemble - Participation Fee	Fine Arts	2023-24	No	\$ 163.00	\$ 8.10	5.00%	\$ 171.10
Music Lockers Rental	Fine Arts	no date	No	\$ 60.00	\$ -	0.00%	\$ 60.00
Music Practice Room Key Deposit	Fine Arts	no date	No	\$ 50.00	\$ -	0.00%	\$ 50.00
Penny Gallery Rental Fees - Administration Fee (per booking)	Fine Arts	2023-24	No	\$ 107.84	\$ 5.39	5.00%	\$ 113.22
Penny Gallery Rental Fees - Fine Arts Users Rental Fees - For-Profit (per hour)	Fine Arts	2023-24	No	\$ 43.05	\$ 2.15	5.00%	\$ 45.20
Penny Gallery Rental Fees - Fine Arts Users Rental Fees - Not-For-Profit (per hour)	Fine Arts	2023-24	No	\$ 22.72	\$ 1.14	5.00%	\$ 23.86
Penny Gallery Rental Fees - Penny Coordinator - Technician (per hour)	Fine Arts	2023-24	No	\$ 23.79	\$ 1.19	5.00%	\$ 24.98
Penny Gallery Rental Fees - Piano Rental (per usage)	Fine Arts	2023-24	No	\$ 70.56	\$ 3.53	5.00%	\$ 74.09
Penny Gallery Rental Fees - Staging (plus delivery)	Fine Arts	2023-24	No	\$ 209.29	\$ 10.46	5.00%	\$ 219.75
Penny Gallery Rental Fees - Theatre, New Media, Art Technician (per hour)	Fine Arts	2023-24	No	\$ 53.80	\$ 2.69	5.00%	\$ 56.49
Studio One Recording Facility Rental Fees	Fine Arts	2023-24	No	\$ 56.14	\$ 2.81	5.01%	\$ 58.95
Studio One Recording Facility Rental Fees - Administration Fee	Fine Arts	2023-24	No	\$ 107.84	\$ 5.39	5.00%	\$ 113.22
Studio One Recording Facility Rental Fees - Piano Tuning (per tuning)	Fine Arts	2023-24	No	\$ 183.04	\$ 9.15	5.00%	\$ 192.19
Studio One Recording Facility Rental Fees - Studio One Recording with Staff Technician (per hour)	Fine Arts	2023-24	No	\$ 53.80	\$ 2.69	5.00%	\$ 56.49
Studio One Recording Facility Rental Fees - Studio One Recording with Student Technician (per hour)	Fine Arts	2023-24	No	\$ 23.79	\$ 1.19	5.00%	\$ 24.98
Theatre Box Office Ticket Surcharge (per ticket sold)	Fine Arts	no date	No	\$ 2.50	\$ -	0.00%	\$ 2.50
Theatre Space Hourly Rental Rates - Administration Fee	Fine Arts	2023-24	No	\$ 107.84	\$ 5.39	5.00%	\$ 113.22
Theatre Space Hourly Rental Rates - Band Equipment Usage (per event)	Fine Arts	2023-24	No	\$ 146.63	\$ 7.33	5.00%	\$ 153.96
Theatre Space Hourly Rental Rates - Box Office Staff	Fine Arts	2023-24	No	\$ 21.30	\$ 1.07	5.02%	\$ 22.37
Theatre Space Hourly Rental Rates - David Spinks Theatre	Fine Arts	2023-24	No	\$ 56.14	\$ 2.81	5.00%	\$ 58.95
Theatre Space Hourly Rental Rates - Drama Studio	Fine Arts	2023-24	No	\$ 56.14	\$ 2.81	5.00%	\$ 58.95
Theatre Space Hourly Rental Rates - Front of House Manager	Fine Arts	2023-24	No	\$ 53.80	\$ 2.69	5.00%	\$ 56.49
Theatre Space Hourly Rental Rates - Piano Tuning (per tuning)	Fine Arts	2023-24	No	\$ 183.04	\$ 9.15	5.00%	\$ 192.19
Theatre Space Hourly Rental Rates - Recital Hall	Fine Arts	2023-24	No	\$ 76.49	\$ 3.82	5.00%	\$ 80.32
Theatre Space Hourly Rental Rates - Student Technician	Fine Arts	2023-24	No	\$ 23.79	\$ 1.19	5.00%	\$ 24.98
Theatre Space Hourly Rental Rates - Technician	Fine Arts	2023-24	No	\$ 53.80	\$ 2.69	5.00%	\$ 56.49
Theatre Space Hourly Rental Rates - University Theatre	Fine Arts	2023-24	No	\$ 76.49	\$ 3.82	5.00%	\$ 80.32
Theatre Space Hourly Rental Rates - Ushers	Fine Arts	2023-24	No	\$ 21.30	\$ 1.07	5.02%	\$ 22.37



Student Services (Administrative) Fee	Institutional	2023-23	Yes	\$ 51.74	\$ 1.03	2.00%	\$ 52.78
Undergraduate Deferral Fee	Institutional	-	No	\$ 50.00	\$ -	0.00%	\$ 50.00
Undergraduate Differential Fee - Domestic	Institutional	2023-24	No	\$ 18.36	\$ 0.37	2.00%	\$ 18.73
Undergraduate Differential Fee - International	Institutional	2023-24	No	\$ 18.36	\$ 0.37	2.00%	\$ 18.72
Undergraduate Domestic Confirmation of Admission Tuition Deposit	Institutional	2020-21	No	\$ 300.00	\$ -	0.00%	\$ 300.00
Undergraduate Tuition - Domestic	Institutional	2023-24	No	\$ 655.71	\$ 13.11	2.00%	\$ 668.82
Undergraduate Tuition - Domestic Open Studies Course Fee	Institutional	2023-24	No	\$ 655.71	\$ 13.11	2.00%	\$ 668.82
Undergraduate Tuition - International	Institutional	2023-24	No	\$ 2,236.94	\$ 111.85	5.00%	\$ 2,348.79
Undergraduate Tuition - International Open Studies Course Fee	Institutional	2023-24	No	\$ 2,236.94	\$ 111.85	5.00%	\$ 2,348.79
EAP Placement Test Fee	International Centre	2020-21	No	\$ 35.00	\$ -	0.00%	\$ 35.00
EAP Tuition Deposit	International Centre	2020-21	No	\$ 300.00	\$ -	0.00%	\$ 300.00
International Centre for Student Fees - Academic English for International Grad Students	International Centre	2016-17	No*	\$ 724.35	\$ -	0.00%	\$ 724.35
International Centre for Student Fees - Advanced Level Part-Time per course	International Centre	2018-19	No*	\$ 980.92	\$ -	0.00%	\$ 980.92
International Centre for Student Fees - EAP Application Fee	International Centre	2018-19	No*	\$ 125.00	\$ -	0.00%	\$ 125.00
International Centre for Student Fees - EAP Full Time Tuition	International Centre	2023-24	No*	\$ 4,346.47	\$ -	0.00%	\$ 4,346.47
International Centre for Student Fees - EAP Part Time Tuition	International Centre	2023-24	No*	\$ 2,173.23	\$ -	0.00%	\$ 2,173.23
International Centre for Student Fees - Graduate Tuition Deposit	International Centre	2016-17	No	\$ 1,000.00	\$ 4,000.00	400.00%	\$ 5,000.00
International Centre for Student Fees - Undergraduate Tuition Deposit	International Centre	2016-17	No	\$ 1,000.00	\$ 4,000.00	400.00%	\$ 5,000.00
Int'l Centre - Homestay Fee (per day)	International Centre	2016-17	No	\$ 25.00	\$ -	0.00%	\$ 25.00
Int'l Centre - Homestay Fee (per month)	International Centre	2018-19	No	\$ 775.00	\$ -	0.00%	\$ 775.00
Int'l Centre - Student Homestay Placement	International Centre	2016-17	No	\$ 225.00	\$ -	0.00%	\$ 225.00
500 Exam Scanning Sheet Fees (including scanning service)	IT	2022-23	No	\$ 165.00	\$ 3.00	1.82%	\$ 168.00
ID Card Replacement Fee	IT	2023-24	No	\$ 16.50	\$ 0.50	3.03%	\$ 17.00
ID/Upass Card Replacement - Total Fee	IT	2022-23	No	\$ 21.50	\$ 0.50	2.33%	\$ 22.00
ITS Charge Out Rates - Application Support Analyst	IT	2022-23	No	\$ 52.64	\$ 2.63	4.99%	\$ 55.27
ITS Charge Out Rates - Application/Integration Developer	IT	2022-23	No	\$ 60.48	\$ 3.02	5.00%	\$ 63.50
ITS Charge Out Rates - Audio/Visual & Classroom Technician	IT	2022-23	No	\$ 51.51	\$ 2.58	5.01%	\$ 54.09
ITS Charge Out Rates - Client Services Technician	IT	2022-23	No	\$ 50.40	\$ 2.52	5.00%	\$ 52.92
ITS Charge Out Rates - Information Security Analyst	IT	2022-23	No	\$ 63.72	\$ 3.13	4.99%	\$ 66.85
ITS Charge Out Rates - Network/Telecommunications Analyst	IT	2022-23	No	\$ 52.64	\$ 2.63	4.99%	\$ 55.27
ITS Charge Out Rates - Project Manager/Business Analyst	IT	2022-23	No	\$ 60.48	\$ 3.02	5.00%	\$ 63.50
ITS Charge Out Rates - Records Technician	IT	2022-23	No	\$ 38.07	\$ 1.91	5.01%	\$ 39.98
ITS Charge Out Rates - Student Audio/Visual Assistant	IT	2022-23	No	\$ 23.79	\$ 1.19	5.01%	\$ 24.98
ITS Charge Out Rates - System/Database Administrator	IT	2022-23	No	\$ 58.24	\$ 2.92	5.01%	\$ 61.15
ITS Charge Out Rates - Web/Digital Developer	IT	2022-23	No	\$ 52.64	\$ 2.63	4.99%	\$ 55.27
ITS Server/Storage Fees - Research Archive Storage - cost/TB/year	IT	2022-23	No	\$ 62.00	\$ 1.86	3.00%	\$ 63.86
ITS Server/Storage Fees - Server Bronze Standard/year	IT	2022-23	No	\$ 583.95	\$ 17.52	3.00%	\$ 601.47
ITS Server/Storage Fees - Server Gold Standard/year	IT	2022-23	No	\$ 1,114.09	\$ 33.43	3.00%	\$ 1,147.52
ITS Server/Storage Fees - Server Silver Standard/year	IT	2022-23	No	\$ 741.85	\$ 22.25	3.00%	\$ 764.10
ITS Server/Storage Fees - Storage - cost/TB/year	IT	2022-23	No	\$ 310.00	\$ 9.30	3.00%	\$ 319.30
Technology Fee	IT	2022-23	Yes	\$ 5.39	\$ 0.11	2.00%	\$ 5.50
Telephone and Data Port Charges - Data Port (external) (monthly)**	IT	2023-24	No	\$ 25.67	\$ 1.28	5.00%	\$ 26.95
Telephone and Data Port Charges - Data Port (monthly)	IT	2022-23	No	\$ 26.94	\$ 1.35	5.01%	\$ 28.29
Telephone and Data Port Charges - Move/Add/Change Prime Time	IT	2023-24	No	\$ 36.20	\$ 1.09	3.00%	\$ 37.29
Telephone and Data Port Charges - Move/Add/Change Standard	IT	2023-24	No	\$ 18.10	\$ 0.54	3.00%	\$ 18.64
Telephone and Data Port Charges - Phone (external) (monthly)**	IT	2022-23	No	\$ 41.23	\$ 2.06	4.98%	\$ 43.29
Telephone and Data Port Charges - Phone (monthly)*	IT	2022-23	No	\$ 41.23	\$ -	0.00%	\$ 41.23
Telephone and Data Port Charges - Residence Network Access (monthly)**	IT	2023-24	No	\$ 33.92	\$ -3.39	-10.00%	\$ 30.53
Upass Card Replacement	IT	2022-23	No	\$ 5.00	\$ -	0.00%	\$ 5.00
FOIP Request	Legal Counsel	no date	No	\$ 25.00	\$ -	0.00%	\$ 25.00
International Exchange Fee	Management	2014-15	No	\$ 140.00	\$ -	0.00%	\$ 140.00
Management - Financial Trading Room - Facility Rental & Technical Charge Out Rates	Management	2016-17	No	various	\$ -	0.00%	various
Bio-Containment Level 2 Pod Fees	Research	2020-21	No	\$ 0.70	\$ -	0.00%	\$ 0.70
Bio-Containment Level 2 Pod Fees	Research	2020-21	No	\$ 0.35	\$ -	0.00%	\$ 0.35
Bio-Containment Level 2 Pod Fees	Research	2020-21	No	\$ 100.00	\$ -	0.00%	\$ 100.00
Research Services - Animal User Training Fee	Research	2018-14	No	\$ 25.00	\$ -	0.00%	\$ 25.00
Research Services - Aquatic Research Facility Water Processing Fee	Research	2017-18	No	\$ .03/Use/day	\$ -	0.00%	\$ .03/Use/day
1st Choice Memberships - Annual Pass - Faculty and Staff	SRS	2023-24	No	\$ 473.00	\$ 33.11	7.00%	\$ 506.11
1st Choice Memberships - Annual Pass-Alumni/Senior	SRS	2023-24	No	\$ 558.00	\$ 39.06	7.00%	\$ 597.06
1st Choice Memberships - Annual Pass-Community Adult	SRS	2023-24	No	\$ 699.00	\$ 49.93	7.00%	\$ 748.93
1st Choice Memberships - Annual Pass-Youth	SRS	2023-24	No	\$ 335.00	\$ 23.45	7.00%	\$ 358.45
1st Choice Memberships - Daily Pass-Alumni/Senior	SRS	2023-24	No	\$ 8.40	\$ 0.59	7.00%	\$ 8.99
1st Choice Memberships - Daily Pass-Children 3-14	SRS	2023-24	No	\$ 5.00	\$ 0.35	7.00%	\$ 5.35
1st Choice Memberships - Daily Pass-Community Adult	SRS	2023-24	No	\$ 11.75	\$ 0.82	7.00%	\$ 12.57
1st Choice Memberships - Daily Pass-Youth	SRS	2023-24	No	\$ 6.00	\$ 0.42	7.00%	\$ 6.42
1st Choice Memberships - Monthly Pass - Alumni/Senior***	SRS	2023-24	No	\$ 59.25	\$ 4.15	7.00%	\$ 63.40
1st Choice Memberships - Monthly Pass - Community Adult	SRS	2023-24	No	\$ 74.50	\$ 5.22	7.00%	\$ 79.72
1st Choice Memberships - Monthly Pass - Community Youth	SRS	2023-24	No	\$ 35.75	\$ 2.50	7.00%	\$ 38.25
1st Choice Memberships - Monthly Pass - Faculty and Staff	SRS	2023-24	No	\$ 50.50	\$ 3.54	7.00%	\$ 54.04
1st Choice Memberships - Monthly Pass - Student**	SRS	2023-24	No	\$ 33.25	\$ 1.66	4.99%	\$ 34.91
1st Choice Memberships - Semester Pass - Alumni/Senior***	SRS	2023-24	No	\$ 210.00	\$ 14.70	7.00%	\$ 224.70
1st Choice Memberships - Semester Pass - Community Adult	SRS	2023-24	No	\$ 262.50	\$ 18.38	7.00%	\$ 280.88
1st Choice Memberships - Semester Pass - Community Youth	SRS	2023-24	No	\$ 126.00	\$ 8.82	7.00%	\$ 134.82
1st Choice Memberships - Semester Pass - Faculty and Staff	SRS	2023-24	No	\$ 178.00	\$ 12.46	7.00%	\$ 190.46
1st Choice Memberships - Semester Pass - Student Full-time (mandatory)**	SRS	2023-24	Yes	\$ 123.05	\$ 6.16	5.00%	\$ 129.21
1st Choice Memberships - Semester Pass - Student Part-time (mandatory)**	SRS	2023-24	Yes	\$ 92.50	\$ 4.63	5.00%	\$ 97.13
1st Choice Memberships - Ten Punch Pass-Alumni/Senior	SRS	2023-24	No	\$ 68.25	\$ 4.78	7.00%	\$ 73.03
1st Choice Memberships - Ten Punch Pass-Children 3-14	SRS	2023-24	No	\$ 38.75	\$ 2.71	7.00%	\$ 41.46
1st Choice Memberships - Ten Punch Pass-Community Adult	SRS	2023-24	No	\$ 93.25	\$ 6.53	7.00%	\$ 99.78
1st Choice Memberships - Ten Punch Pass-Youth	SRS	2023-24	No	\$ 47.75	\$ 3.34	7.00%	\$ 51.09
1st Choice Savings Centre for Sport and Wellness Rental Fees - 1/8 Pool	SRS	2023-24	No	\$ 97.40	\$ 4.85	4.98%	\$ 102.25
1st Choice Savings Centre for Sport and Wellness Rental Fees - 1/8 Pool - Team Rate	SRS	2023-24	No	\$ 68.50	\$ 3.40	4.96%	\$ 71.90
1st Choice Savings Centre for Sport and Wellness Rental Fees - 1/8 Pool	SRS	2023-24	No	\$ 136.00	\$ 6.80	5.00%	\$ 142.80
1st Choice Savings Centre for Sport and Wellness Rental Fees - 1/8 Pool - Team Rate	SRS	2023-24	No	\$ 96.00	\$ 4.80	5.00%	\$ 100.80
1st Choice Savings Centre for Sport and Wellness Rental Fees - 1 Gym	SRS	2023-24	No	\$ 74.50	\$ 3.75	5.03%	\$ 78.25
1st Choice Savings Centre for Sport and Wellness Rental Fees - 2 Gyms	SRS	2023-24	No	\$ 147.25	\$ 7.35	4.99%	\$ 154.60
1st Choice Savings Centre for Sport and Wellness Rental Fees - 3 Gyms	SRS	2023-24	No	\$ 211.00	\$ 11.00	4.98%	\$ 222.00
1st Choice Savings Centre for Sport and Wellness Rental Fees - 5/8 Pool	SRS	2023-24	No	\$ 160.10	\$ 8.00	5.00%	\$ 168.10
1st Choice Savings Centre for Sport and Wellness Rental Fees - 5/8 Pool - Team Rate	SRS	2023-24	No	\$ 113.15	\$ 5.65	4.99%	\$ 118.80
1st Choice Savings Centre for Sport and Wellness Rental Fees - Artificial Turf Practice**	SRS	2023-24	No	\$ 126.00	\$ 6.30	5.00%	\$ 132.30
1st Choice Savings Centre for Sport and Wellness Rental Fees - Atrium/CSW Table	SRS	2023-24	No	\$ 290.00	\$ 15.00	5.17%	\$ 305.00
1st Choice Savings Centre for Sport and Wellness Rental Fees - Fitness Centre	SRS	2023-24	No	\$ 74.55	\$ 3.75	5.03%	\$ 78.30
1st Choice Savings Centre for Sport and Wellness Rental Fees - Full Pool	SRS	2023-24	No	\$ 271.95	\$ 13.55	4.98%	\$ 285.50
1st Choice Savings Centre for Sport and Wellness Rental Fees - Full Pool - Team Rate	SRS	2023-24	No	\$ 192.40	\$ 9.60	4.99%	\$ 202.00
1st Choice Savings Centre for Sport and Wellness Rental Fees - Full Stadium Rental**	SRS	2023-24	No	\$ 309.75	\$ 15.50	5.00%	\$ 325.25
1st Choice Savings Centre for Sport and Wellness Rental Fees - Lane	SRS	2023-24	No	\$ 18.10	\$ 0.90	4.97%	\$ 19.00
1st Choice Savings Centre for Sport and Wellness Rental Fees - Lane - Team Rate	SRS	2023-24	No	\$ 12.05	\$ 0.60	4.98%	\$ 12.65
1st Choice Savings Centre for Sport and Wellness Rental Fees - Natural Turf Competition**	SRS	2023-24	No	\$ 80.85	\$ 4.05	5.01%	\$ 84.90
1st Choice Savings Centre for Sport and Wellness Rental Fees - Natural Turf Practice**	SRS	2023-24	No	\$ 66.70	\$ 3.30	4.95%	\$ 70.00
1st Choice Savings Centre for Sport and Wellness Rental Fees - PE10 Dance Studio	SRS	2023-24	No	\$ 64.60	\$ 3.20	4.95%	\$ 67.80
1st Choice Savings Centre for Sport and Wellness Rental Fees - PE138 Classroom**	SRS	2023-24	No	\$ 22.60	\$ 1.15	5.09%	\$ 23.75
1st Choice Savings Centre for Sport and Wellness Rental Fees - PE152 Aerobics Room	SRS	2023-24	No	\$ 64.60	\$ 3.20	4.95%	\$ 67.80
1st Choice Savings Centre for Sport and Wellness Rental Fees - PE157 Multipurpose room	SRS	2023-24	No	\$ 64.60	\$ 3.20	4.95%	\$ 67.80
1st Choice Savings Centre for Sport and Wellness Rental Fees - PE172 Meeting Room	SRS	2023-24	No	\$ 22.60	\$ 1.15	5.09%	\$ 23.75
1st Choice Savings Centre for Sport and Wellness Rental Fees - PE255 Movement/Fitness Room	SRS	2023-24	No	\$ 64.60	\$ 3.20	4.95%	\$ 67.80

1st Choice Savings Centre for Sport and Wellness Rental Fees - Staff Out Charge - Lifeguard	SRS	2023-24	No	\$	38.00	\$	1.90	5.00%	\$	39.90
1st Choice Savings Centre for Sport and Wellness Rental Fees - Staff Out Charge - Operations Coordinator	SRS	2023-24	No	\$	48.30	\$	2.40	4.97%	\$	50.70
1st Choice Savings Centre for Sport and Wellness Rental Fees - Staff Out Charge - Operations Staff	SRS	2023-24	No	\$	38.00	\$	1.90	5.00%	\$	39.90
1st Choice Savings Centre for Sport and Wellness Rental Fees - Staff Out Charge - Senior Lifeguard	SRS	2023-24	No	\$	43.00	\$	2.15	5.00%	\$	45.15
1st Choice Savings Centre for Sport and Wellness Rental Fees - Track Competition (stadium)**	SRS	2023-24	No	\$	187.40	\$	9.35	4.99%	\$	196.75
1st Choice Savings Centre for Sport and Wellness Rental Fees - Track Meets (indoors)	SRS	2023-24	No	\$	95.50	\$	4.75	4.97%	\$	100.25
1st Choice Savings Centre for Sport and Wellness Rental Fees - Track Practice (stadium)**	SRS	2023-24	No	\$	93.20	\$	4.70	5.04%	\$	97.90
1st Choice Savings Centre for Sport and Wellness Rental Fees - Track Training (indoors)	SRS	2023-24	No	\$	54.60	\$	2.70	4.95%	\$	57.30
Bicycle Lockers - One size, 1 semester	SRS	2023-24	No	\$	49.90	\$	2.50	5.01%	\$	52.40
Bicycle Lockers - One size, 2 semesters	SRS	2023-24	No	\$	85.60	\$	4.28	5.00%	\$	89.88
Bicycle Lockers - One size, year	SRS	2023-24	No	\$	113.40	\$	5.67	5.00%	\$	119.07
Graduate Student Services Fee	SGS	2021-22	Yes	\$	218.50	\$	10.93	5.00%	\$	229.43
Intramural Team Facility Charge	SRS	2023-24	No	\$	282.27	\$	70.57	25.00%	\$	352.84
Lab Lockers, Sc. Commons (per semester)	SRS	2023-24	No	\$	13.65	\$	0.68	4.98%	\$	14.33
Locker with Towel Service - Full-size, 1 semester	SRS	2023-24	No	\$	49.90	\$	2.50	5.01%	\$	52.40
Locker with Towel Service - Full-size, 2 semesters	SRS	2023-24	No	\$	85.60	\$	4.28	5.00%	\$	89.88
Locker with Towel Service - Full-size, year	SRS	2023-24	No	\$	113.40	\$	5.67	5.00%	\$	119.07
Locker with Towel Service - Half-size, 1 semester	SRS	2023-24	No	\$	37.50	\$	1.88	5.01%	\$	39.38
Locker with Towel Service - Half-size, 2 semesters	SRS	2023-24	No	\$	64.30	\$	3.22	5.01%	\$	67.52
Locker with Towel Service - Half-size, year	SRS	2023-24	No	\$	96.60	\$	4.83	5.00%	\$	101.43
Textbook Locker - Per semester	SRS	2023-24	No	\$	33.10	\$	1.66	5.02%	\$	34.76
Convocation Late Fee	Student Affairs	-	No	\$	100.00	\$	-	0.00%	\$	100.00
Verification of Graduation (Third Party)	Student Affairs	2022-23	No	\$	25.00	\$	-	0.00%	\$	25.00
Visiting Student Authorization Processing Fee	Student Affairs	2021-22	No	\$	100.00	\$	-	0.00%	\$	100.00
Teaching Centre - Admin Support	Teaching Centre	2022-23	No	\$	50.00	\$	-	0.00%	\$	50.00
Teaching Centre - Agility - Event Planning Hosting	Teaching Centre	2022-23	No	\$	65.00	\$	-	0.00%	\$	65.00
Teaching Centre - Agility - Graphic Designer	Teaching Centre	2022-23	No	\$	65.00	\$	-	0.00%	\$	65.00
Teaching Centre - Agility - Innovation Zone Rental	Teaching Centre	2022-23	No	\$	210.00	\$	-	0.00%	\$	210.00
Teaching Centre - Agility - Innovation Zone Technical Support	Teaching Centre	2022-23	No	\$	65.00	\$	-	0.00%	\$	65.00
Teaching Centre - Agility - Video Production (Graduate Student Employees)	Teaching Centre	2022-23	No	\$	25.00	\$	-	0.00%	\$	25.00
Teaching Centre - Agility - Video Production (Student Supervisor)	Teaching Centre	2022-23	No	\$	65.00	\$	-	0.00%	\$	65.00
Teaching Centre - Agility - Video Production (Undergraduate Student Employees)	Teaching Centre	2022-23	No	\$	20.00	\$	-	0.00%	\$	20.00
Teaching Centre - Agility - Workshop Delivery	Teaching Centre	2022-23	No	\$	65.00	\$	-	0.00%	\$	65.00
Teaching Centre - Continuing Education - Administrative Support	Teaching Centre	2023-24	No	\$	50.00	\$	-	0.00%	\$	50.00
Teaching Centre - Continuing Education - Instructional Design	Teaching Centre	2023-24	No	\$	65.00	\$	-	0.00%	\$	65.00
Teaching Centre - Continuing Education - Multimedia Production	Teaching Centre	2023-24	No	\$	65.00	\$	-	0.00%	\$	65.00
Teaching Centre - Continuing Education - Educational Consultant	Teaching Centre	2023-24	No	\$	65.00	\$	-	0.00%	\$	65.00
Teaching Centre - Continuing Education - Project Management	Teaching Centre	2023-24	No	\$	70.00	\$	-	0.00%	\$	70.00
Teaching Centre - Educational Consultant	Teaching Centre	2022-23	No	\$	65.00	\$	-	0.00%	\$	65.00
Teaching Centre - Instructional Design	Teaching Centre	2022-23	No	\$	65.00	\$	-	0.00%	\$	65.00
Teaching Centre - Multimedia Production	Teaching Centre	2022-23	No	\$	65.00	\$	-	0.00%	\$	65.00
Teaching Centre - Project Management	Teaching Centre	-	No	\$	70.00	\$	-	0.00%	\$	70.00
Campus Collective Centre	ULSU	2019-20	No**	\$	3.00	\$	-	0.00%	\$	3.00
Dental Plan - 12 months (Sep 1-Aug 31)	ULSU	2023-24	No**	\$	135.00	\$	-	0.00%	\$	135.00
Dental Plan - 8 months (Jan 1-Aug 31)	ULSU	2023-24	No**	\$	135.00	\$	-	0.00%	\$	135.00
Health Plan - 12 months (Sep 1-Aug 31)	ULSU	2023-24	No**	\$	256.55	\$	5.13	2.00%	\$	261.68
Health Plan - 8 months (Jan 1-Aug 31)	ULSU	2023-24	No**	\$	256.55	\$	5.13	2.00%	\$	261.68
Lethbridge Public Interest Research Group (LPIRG) - Graduate	ULSU	2023-24	No**	\$	6.83	\$	-	0.00%	\$	6.83
Lethbridge Public Interest Research Group (LPIRG) - Undergraduate	ULSU	2023-24	No**	\$	5.20	\$	0.10	2.00%	\$	5.30
Meliorist Fee - Full Time	ULSU	2023-24	No**	\$	5.50	\$	0.50	9.09%	\$	6.00
Meliorist Fee - Full Time	ULSU	2023-24	No**	\$	6.00	\$	0.50	8.33%	\$	6.50
Meliorist Fee - Part Time	ULSU	2023-24	No**	\$	3.00	\$	0.50	16.67%	\$	3.50
Meliorist Fee - Part Time	ULSU	2023-24	No**	\$	3.50	\$	0.50	14.29%	\$	4.00
Students Union - Building Fund - Full-Time	ULSU	2023-24	No**	\$	34.78	\$	0.70	2.00%	\$	35.48
Students Union - Building Fund - Part-Time	ULSU	2023-24	No**	\$	15.41	\$	0.46	3.00%	\$	15.87
Students Union - Capital Replacement Fund - Full-Time	ULSU	2023-24	No**	\$	6.76	\$	0.14	2.00%	\$	6.89
Students Union - Capital Replacement Fund - Part-Time	ULSU	2023-24	No**	\$	3.41	\$	0.10	3.00%	\$	3.51
Students Union - Feed a Friend - Food Bank Levy	ULSU	2023-24	No**	\$	5.00	\$	-	0.00%	\$	5.00
Students Union - Operations Fee - Full-Time	ULSU	2023-24	No**	\$	36.44	\$	0.73	2.00%	\$	37.17
Students Union - Operations Fee - Part-Time	ULSU	2023-24	No**	\$	18.31	\$	0.55	3.00%	\$	18.86
Students Union - Q-Space Fee	ULSU	2023-24	No**	\$	4.00	\$	-	0.00%	\$	4.00
Students Union - Student Supports Apps Fee	ULSU	2023-24	No**	\$	17.56	\$	-	0.00%	\$	17.56
World University Service Canada (WUSC) Levy	ULSU	2019-20	No**	\$	2.00	\$	-	0.00%	\$	2.00

# 19 APPENDIX E – RESPONSES TO STUDENT FEE CONSULTATION COMMITTEE

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## Student Fee Review Committee Meetings

October 25 and November 4, 2024

### **1.1 TUITION FEES AND MANDATORY NON-INSTRUCTIONAL FEES**

Clarification that Master of Management tuition is an existing fee, not a new fee. It was approved for 2021-22, but the program didn't begin until 2024.

### **1.4 GRADUATE STUDENT SERVICES FEE**

Will the expansion of the scope of this fee make it a "new" MNIF?

Yes, we have confirmed that the more extensive change to this fee means that it should be considered as though it was a new fee. This was subsequently referred to the GSA Council for their approval, which was obtained on November 19, 2024.

### **1.7 EDUCATION PROFESSIONAL SEMESTER PRACTICUM FEE**

Corrected the document to clarify that the fee is per professional semester, not per course

### **1.9 STUDENT TECHNOLOGY FEE**

Confirmed that that fee is per course not per semester.

Why are we charging per course not per year?

Likely more equitable as a per course fee for students taking fewer courses and therefore using fewer technology resources. We can discuss with the affected budget units to determine if a per semester fee might work in the future.

A suggestion was made that if this was changed, a part-time and full-time option might be appropriate.

### **2.1 TRANSCRIPT FEE**

Why is there such a large increase and could it be spread out more gradually?

The proposal is to increase the fee only for paper transcripts so that we can mitigate the impact on the broadest number of users and balance costs. 69% of students request digital transcripts and 31% request paper. My Experience transcripts are also available at no charge. Those who request paper transcripts also receive a digital copy, free of charge.

Processing paper transcripts is costly because we have to manually touch each request, print them all, and prepare them for however they are leaving the office. The paper transcript requires attention by numerous employees and manual intervention. We are processing the request in Banner, manually taking payment, and then the cash office has to reconcile that payment so it has impact on other depts too. The two transcripts (paper vs digital) have very different resourcing needs.

**Update: we have agreed to phase in the fee increase to \$17.50 for 2025-26 and then a gradual increase in subsequent years.**

Are we increasing because other PSIs charge more?

No.

Why isn't there a fee difference between transcripts printed on site and those printed and mailed out?

In the future, we can consider creating different fees for paper transcripts that are mailed out and those that are printed in person.

Many PSIs, especially outside of Canada, request paper transcripts. Do we have data on why students choose paper transcripts over digital?

We don't collect data on why students choose paper over digital, or on how students who choose to pick up their paper transcripts (rather than having them mailed) use them.

#### **4.1 INTERNATIONAL STUDENT UNDERGRADUATE TUITION DEPOSIT FEE**

What is the rationale behind increasing the fee from \$1000 to \$5000?

In part, this is to address changes related to the introduction of the Provincial Attestation Letter (PAL) process, which was implemented Jan 2024. We have a limited number of PALs allocated to the University, and an increase in the deposit should help to prevent applicants accessing a PAL through the University of Lethbridge with the intention to attend another Post Secondary Institution. We currently have one of the lowest deposit amounts, which could be attractive to students looking to get a PAL and attend another Institution.

The deposit is applied to tuition, so it is not an additional cost to students who do attend the U of L.

Is there an increase to the deposit for domestic students?

No.

Is there a grace period for students to pay the tuition deposit? What happens if a student is not able to pay the deposit on time due to circumstances out of their control?

Students have about six weeks to pay their deposit (typically one month after a January offer of admission).

Do we have demographic information on which students have used PALs?

For Fall 2024 over 1000 PALs would have been issued, if required for the full cycle, to undergraduate students were admitted who then accepted their offers of admission. Of these, we don't know how many used them to apply for a study permit, but they were all entitled to do so since they had an active offer and PAL from ULEth in hand. Ultimately, 307 students registered. 51.5% were New High School students and 48.5% were transfer undergraduates. The top five countries of origin in order were: India, Ghana, Nigeria, Kenya, China. PALs need to be provided for those admitted to all entry semesters (Fall, Winter, Summer) and will soon be needed for graduate students as well. New additional PALs will need to be issued for students who intend to attend Uleth but don't apply for study permits before Jan 21st.

If the student's Visa application is refused, do we issue a refund?

If students pay the deposit but their visa is delayed (or they experience other delays), we can defer offers of admission to a future semester and will apply their deposit to the tuition of that future semester. We can refund a portion of the deposit in very exceptional circumstances, if documentation and evidence are provided.

What is the Government rationale behind making the PALs non-refundable (ie lost to the institution if the student does not attend ULEth) to the institution?

We don't know why. Even if admission is deferred, there is an "expiration date" on the PAL and a 2<sup>nd</sup> PAL may need to be issued to the same student. We are meeting with the government and expressing our concerns about the process.

Why \$5000? What is the current domestic student deposit amount? Do any PSIs spread the deposit across multiple terms to ensure the students stay for the full year? What is the deposit fee for graduate students and is it dependant on program?

\$5000 is comparable to many other institutions, and we are aware that other PSIs with lower deposits are planning to increase to this amount as well.

The current domestic student deposit fee is \$300. Graduate student tuition deposit is also \$300

We don't want to hold student funds longer than needed as this could cause more problems than it would solve, so prefer to apply the deposit to tuition in the first semester.

### **5.1 PARKING RATES**

What is the rationale for the event parking fee increase?

We are under market on this fee. It is for large events of 250 – 500 attendees and the increase brings the price to one that is comparable with the visitor permit rates. We are increasing the costs of larger events (typically) sponsored by larger organizers to avoid passing the cost increase to students.

It was noted that the parking fees cover parking lot upgrades etc. and a concern was raised that there aren't security cameras in the campus parking lots. Students may want this to prevent hit and run parking accidents.

There was no discussion on the potential cost of increasing parking security, but we will take this under consideration for the future.

### **7.2 INTRAMURAL TEAM FACILITY CHARGE**

Corrected the document to change "the assumption of a five percent increase" to "the assumption of a **twenty-five percent** increase" for increased external rental rates.

A 25% increase is large, why are there more increases every year after?

We are striving to keep the general ARS fee increase low (5% for 2025-26) but need to recover the increased rental costs. This approach will mean that the students engaging in these activities are the ones covering the related increased costs.

We have not historically recovered the full costs associated with intramurals (officials, equipment, external facility rental, jerseys). For example, Intramural soccer program lost over 11K last year. When compared to our costs, and relative to other Alberta Institutions we have been significantly undercharging. As a result of historic undercharging we likely need to increase fees substantially for a few years.

Does this also apply to intramural teams using Uleth facilities? Is there a concern that this would have a negative effect on the intramural programs?

Yes, the fee is the same for all participants (except hockey, which has an additional cost) because we don't want to penalize students just because they play a specific sport that does not have campus facilities available.

The intramural program is popular, and it would be much more expensive for students to rent directly from outside facilities and run the teams on their own.

We are attentive to participation rates, and these are competitive rates in the market, but if we see a large decrease in intramural participation over the next few years we can reevaluate the fee.

If a new Sports Dome is available, will these fee increases be reviewed?

Possibly, if total costs for intramural programming are reduced then fees may be reduced. This is cost recovery model, so we would review the reduced costs to determine the appropriate fee. All future year fee increases are approved in principle. They can be changed in future years if circumstances change.

### **9.1 STUDENTS' UNION – BUILDING FEE**

The document was corrected to remove the duplication of table from 8.1 CKXU is duplicated on 9.1.

Table XXII Building Fund and Table XVIII Capital Replacement Fund the percentage increase for part time students was corrected from 3% to 2%. The dollar amounts for the fee were unaffected by this correction.

### **9.2 STUDENTS' UNION OPERATIONS FEE**

This proposal was modified at the request of the Students' Union. They will hold a referendum in March 2025 for a proposed increase of \$10 increase and 5% increase for following years, in addition to the previously approved CPI adjustment.

### **9.5 ULSU – HEALTH & DENTAL PLAN**

The SU was asked if there is concern from students that the rate is the same for 8 months and 12 months.

In the past, the fee was prorated for students signing up in January but the January sign ups were spending the same as students that were enrolled for the full year, so we started charging all students the same fee.

### **11.1 ID CARD REPLACEMENT FEE**

Is the replacement free if the card is not working due to normal wear and tear?

Yes the replacement card is free but students/staff have to return the damaged card.

### **13.1 RESIDENCE DINING PLAN FEE**

The ULSU President presented a question submitted by a student: "The proposed increase for residence dining plan fees are based on extremely different food services and offerings (compared to UofC and UofA) (i.e. swipes and buffet style) and, from what I understand from chartwells, they want to do this but haven't started the process. I really don't think increasing to that rate without a proper plan to meet that kind of standard for food services is fair for students, especially first years. Also, the way that they model our dining plan fees is based on students being able to eat for \$25 dollars a day (I think? Or close to that) instead of being able to unlimitedly swipe. So even though the rates are slightly higher they are still offering students way more than chartwells is, currently."

Response from Terri Thomas, Associate Executive Director, Ancillary Services:

The dining plan is mandatory for all first-year residents. First year students living off campus have the option to purchase a plan.

The "all you care to eat" structure has many pros and cons, as does the declining balance dining plan structure we have at the U of L.

The "all you care to eat" plan:

- Students are required to eat all meals at a designed location / dining hall
- Food must be consumed in the dining hall and there is no option to take your meal(s) with you
- Pre-Packed lunch options are available if a student has a class conflict during the lunchtime
- The meal plan is exclusively for use in the dining hall
- The cost of the plan is the same for a regardless of the how much or how little the student consumes throughout the year
- The plan expires at the end of the school year with no roll-over funds.



- All plans are non-refundable, even if a student moves out of residence.
- U of A drop-in rates for non-dining plan holders:
  - Breakfast: \$14.79
  - Lunch: \$18.49
  - Dinner: \$19.99
- U of C drop-in rates for non-dining plan holders:
  - Breakfast: \$12 + GST
  - Lunch: \$16 + GST
  - Dinner: \$18.50 + GST

The U of L declining balance dining plan:

- The nature of our campus and consumer behaviour of our students relies on a grab-and-go concept. Without a centralized dining hall, students can take their food purchases back to their room, study spaces, or choose to eat at the food outlet location. The choice is theirs. An all you care to eat model, would require dining plan students to visiting one location for all meals and consume all items before leaving.
- The U of L is smaller school to those identified with “all you care to eat” dining plans. Based on economies of scale, the variety of food options available each day on a smaller campus would be less than the larger schools with more dining plan holders.
- The dining plan is available for use at the following locations:
  - Urban Market
  - Subway UHall
  - Carvery & Bakery
  - Tim Hortons
  - Starbucks
  - Booster Juice
  - All vending on-campus, excluding the ULSU building
  - After hours Pizza 73 delivery
- U of L has an app, BOOST, which allows students to pre-order and pre-pay for the meals. For is ordered and ready for pick-up at the time they have preselected.
- The dining plan is comprised of two parts: base dollars and flex dollars
  - All base dollar purchases are GST exempt and can be used all food outlets
  - Flex dollar purchases are subject to GST. They can be used in all food outlets, vending and Pizza 73
- If a student moves out of residence during the school year, they may request a refund of their remaining dining plan balance. However, once the end of the contract is reached all remaining funds are transferred to flex dollars.
- Dining plan dollars do not expire. On May 1 each year, any remaining base dollars roll-over to flex dollars. The dining plan flex dollars will remain on the student’s account for the duration of their time at the U of L for use at any of the food outlets, vending and Pizza 73. Students NEVER lose the money they have invested. Any remaining flex dollar funds are refundable to the student upon graduate or if they leave the institution e.g. transfer schools
- When looking at the drop rates for both U of A and U of C for non-dining plan holders, the costs are comparable to U of L pricing in Urban Market.

I hope this information outlines the advantages and disadvantages for both models. The flexibility the declining balance plan offers our students is complimentary to the feedback we receive each year on requests for more grab and go options.

The SU was asked if they have any feedback on student experiences about dining on campus at the Student’s Union dining facilities. Have they surveyed students re those food offerings?

The SU have had conversations with Jim Booth about including the SU food court in the dining plan, but nothing has been agreed to. We have done a student survey, but it has been a while (pre covid). We should revisit this.

Where do we get the 5.4% increase when CPI is around 3.9%?

The increase reflects increased costs of food as well as staffing costs and other inflationary pressures.

How do we know that the fees are actually going towards staffing costs? Is there a breakdown showing how/where these increases are spent?

We don't break down the fees in this way.

How many students, outside of the first-year students in residence (who are required to purchase the dining plan), are opting in to the dining plan?

This typically ranges between 70 and 100 participants (78 this year). This includes students who live off campus and students who are in residence beyond their first year.

Why does the food have to stay in a certain area with the "all you care to eat" model?

This is to stop students from taking food out of the dining area and giving to other students (who don't use the dining plan). There can be exceptions made where students are able to take food out of the dining area in the case that a student is sick or there is a class/exam conflict, but only in extenuating circumstances.

Can we get an explanation on the difference between base and flex dollars?

An explanation of base and flex dollars can be found on the ULeTh website at <https://www.ulethbridge.ca/diningplan/options>

#### Base Dollars

- Purchase of meals or the equivalent of groceries

- All purchases are GST exempt

- Base dollars can only be used at food outlets and not a vending machines. Base dollars are not for snacks, but meal purchases

- Any funds remaining in base dollars are transferred to flex dollars on May 1 each year.

#### Flex Dollars

- All purchases are subject to GST

- Flexing spending for snacks and after hour Pizza 73

- Flex dollars can be used all food outlets, all vending machines and for Pizza 73 after hour orders

- Flex dollars never expire and will remain on a student's account until they graduate or leave the institution. Any flex dollars remaining on a student's account are refundable once they are no longer attending the UofL

Ancillary services charges the fee then Chartwells is paid based on their contract?

Yes

## **APPENDIX D**

Appendix D has been reorganized to be more reader friendly

# 20 APPENDIX F – ESTABLISHMENT OF STUDENT FEES POLICY



## Establishment of Student Fees Policy

### 1. Preamble

1.1. The *Post-Secondary Learning Act* (PSLA) of Alberta grants authority to approve tuition and fees for students to the Board of Governors.

*Post Secondary Learning Act*

*Tuition fees and mandatory non-instructional fees Sections 61(1), 61(5), 61(6)*

61(1) *The board of a public post-secondary institution shall set*

(a) *the tuition fees to be paid by students of the public post-secondary institution ....., and*

(b) *the mandatory non-instructional fees to be paid by students of the public post-secondary institution .....,*

61(5) *If the board of a public post-secondary institution... sets a mandatory non-instructional fee, the board shall set an amount for the fee that is less than or equal to the cost incurred by the public post-secondary institution to provide the goods or to deliver the services for which the fee is set.*

61(6) *The board of a public post-secondary institution... shall not introduce a new mandatory non-instructional fee unless the board has obtained written approval from each of the public post-secondary institution's students' councils.*

1.2. The University of Lethbridge complies with the *Public Post-secondary Institutions' Tuition and Fees Regulation*:

*Public Post-secondary Institutions' Tuition and Fees Regulation*

*Section 7 Mandatory non-instructional fees*

7(1) *A board shall set a mandatory non-instructional fee only in respect of specific goods or services, and if a mandatory non-instructional fee is set in respect of a group of specific goods and services, the goods and services must be related.*

*Section 8 Consultations*

8(1) *A board shall*

(a) *provide in each academic year to each of the institution's students' councils*

(i) *a statement of anticipated increases to tuition fees and mandatory non-instructional fees for a 4-year period, and*

(ii) *all necessary information to compare the revenue from mandatory non-instructional fees to the costs of the specific goods and*

Approval Authority	Implementation Authority	Effective Date	Related Policies
Board of Governors	Vice-President (Finance & Administration)	Revised Oct 14/22; Apr 15/21; Oct 15/20 April 17, 2019	

## Establishment of Student Fees Policy

*services in respect of which each mandatory non-instructional fee is set, and*

- (b) *establish a mechanism with each of the institution's students' council for holding consultations to discuss increases to tuition fees and mandatory non-instructional fees to allow for ongoing input by each students' council to the budget process relative to the determination of those fees.*

8(2) *The consultation mechanism referred to in subsection 8(1)(b) must*

- (a) *include an outline of the process for communication and the holding of consultations, and*
- (b) *provide for at least 2 meetings per year.*

### 2. Purpose

- 2.1. To describe how the University will consult, approve, and publish fees related to students including, but not limited to, Instructional Fees, Mandatory Instructional Support Fees, Mandatory Non-instructional Support Fees, Supplementary Incidental Fees, and Exceptional Tuition Fee Increases.
- 2.2. To ensure that student related fees are applied consistently across the University of Lethbridge.

### 3. Definitions

For the purposes of this Policy:

- 3.1. *Exceptional Tuition Fee Increase* – is an increase in tuition fees for students enrolled in an approved program of study that is:
  - Not included in the calculation of the University's average tuition fees for the purposes of the Alberta Consumer Price Index (CPI) cap
  - Not subject to the 10% cap on increases in tuition and fees, and
  - For the purposes of increasing the quality of the program of study.
- 3.2. *Instructional Fees* - Fees for supplies, equipment, materials and services directly related to the delivery of instruction in a course or program.
- 3.3. *Mandatory Instructional Support Fees* – Mandatory fees assessed in anticipation of costs for supplies, equipment, materials, or services which are not directly related to the delivery of instruction in a course or program but are considered required elements of a course or program.
- 3.4. *Mandatory Non-instructional Support Fees* – Mandatory fees, that are not tuition fees or membership fees for a student organization, paid in respect of specific goods or services that are required for the student to complete an approved program of study.
- 3.5. *Students' Council* - the council of the undergraduate or graduate students that represents the students enrolled at the University of Lethbridge.
- 3.6. *Supplementary Incidental Fees* - Non-mandatory fees charged only to recover costs for equipment or materials that become the property of the student and that the student has the option of obtaining from a variety of sources. These fees are not regulated under the *Alberta's Tuition Fee Regulation* and fees for such items do not require the approval of the Board of Governors.

**4. Policy**

4.1. The Board of Governors must approve all fees related to students including, but not limited to, Instructional Fees, Mandatory Instructional Support Fees, Mandatory Non-instructional Support Fees, and Exceptional Tuition Fee Increases.

4.2. All approved fees must be listed in the [Academic Calendars](#) for the information of students.

4.3. Prior to approval by the Board of Governors, University administration shall consult with student representatives from the Students' Councils regarding any proposed fees related to students.

4.4. All new Mandatory Non-instructional Support Fees must receive formal approval from the applicable Students' Council. A resolution passed by representatives from the applicable Students' Council will serve as the formal approval for the new Mandatory Non-instructional Support Fee. The approved resolution will be provided to the Board of Governors and Advanced Education. The resolution must demonstrate the applicable Students' Council approval of the following basic elements of the new Mandatory Non-instructional Support Fee:

- The fee title;
- The fee level; and,
- The goods and services supported by fee revenue.

4.5. Substantial changes to the scope of goods and services supported by a Mandatory Non-instructional Support Fee or the student population to which the Mandatory Non-instructional Support Fee is charged also requires the consent of the applicable Students' Council. The student populations that are subject to the Mandatory Non-instructional Support Fee and the goods and services which a Mandatory Non-instructional Support Fee supports are considered fundamental characteristics, and so changes to either of these characteristics will be treated as the introduction of a new Mandatory Non-instructional Support Fee (requiring Students' Council consent).

**5. Consultation**

5.1. In order to have full information in making its decision about the implementation of or changes to fees related to students and to meet deadlines for decisions in an orderly fashion, the University will consult with a representative group on behalf of the applicable Students' Council as described in Appendix A on an annual basis. The Students' Council Executive will select the representative group.

5.2. The general steps that shall apply to the consultation process are as follows:

5.2.1. University administration shall provide the anticipated increases to fees related to students for a 4-year period.

5.2.2. There should be provision of information to the Students' Council(s) to allow informed advice, including all necessary information to compare the revenue from Mandatory Non-instructional Fees to the costs of the specific goods and services in respect to which each Mandatory Non-instructional Fee is set.

- 5.2.3. The general steps that shall apply for the consultation process for student fees proposed to be voted on by referendum:
- 5.2.3.1. Students' Council(s) shall provide University administration with the proposed referendum question.
  - 5.2.3.2. There should be provision of information to University administration to allow informed advice on any regulatory or operational limitations that need to be considered.
  - 5.2.3.3. University administration will review to ensure there is sufficient clarity in the referendum question so that the fee can be assessed appropriately.
- 5.2.4. There should be an opportunity for the Students' Council(s) to give thoughtful consideration to pertinent issues, consult their members in concert with the University administration and tender their opinions and advice to the University administration.
- 5.2.5. In relation to Exceptional Tuition Fee increases, the applicable Students' Council(s) must consult with the students enrolled in the approved program of study for which the Exceptional Tuition Fee Increase is sought.
- 5.2.6. Each student representative will have equal voice and voting privileges for proposed Mandatory Non-instructional Support Fees that directly impact the students that they represent. For example, if the proposed Mandatory Non-instructional Support Fee only impacts graduate students then only the graduate student representative members would vote on the motion. Consistent with the *Board of Governors Bylaws Section 2.2.4* each student representative is entitled to one vote. No student representative may be represented by proxy. Approval by a majority of the applicable student representatives shall be sufficient to carry a motion and will result in the student council(s) providing University administration with a resolution as stated above in 4.4.
- 5.2.7. In making their decision whether to approve proposed new fees or changes to fees related to students, the Board of Governors will require that the student consultation process provides for at least two meetings per year where students are consulted on the proposed fees.
- 5.2.8. At any time, but especially in the second or subsequent years of an approved multi-year tuition program, the University and the applicable Students' Council(s) may agree upon simpler arrangements for consultation on a case-by-case basis.

## 6. Exception

New credit program tuition fees proposals will be prepared and submitted to the Board of Governors for approval as required and not necessarily on an annual basis. Section 5 of this Policy is not applicable for new credit programs.



## **APPENDIX A**

### **Establishment of Student Fees - Process**

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#### Process

1. Annually, proposed new fees and changes to fees related to students are submitted by the Faculties/School/Departments to the Associate Vice-President (Finance) for review and assessment as to the appropriateness of the proposed fee.
2. Following the Associate Vice-President (Finance)'s review, University administration meets with student representatives to review the proposed new fees or changes to fees. These student representatives are selected and assembled by Students' Council(s), and may include representation from the Organization of Residence Students, various faculties, and the Students' Union. These consultation meetings provide an opportunity for the student representatives to ask questions and for University administration to address students' concerns and explain the reasons for the proposed fees or fee changes.
3. University administration sends a written response regarding any questions or further information requested to the students consulted above.
4. Student consultation must occur that meets the requirements described in Section 5 of this Policy.

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Province of Alberta

POST-SECONDARY LEARNING ACT

### **TUITION AND FEES REGULATION**

**Alberta Regulation 228/2018**

With amendments up to and including Alberta Regulation 157/2022

Current as of July 20, 2022

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### Note

All persons making use of this consolidation are reminded that it has no legislative sanction, that amendments have been embodied for convenience of reference only. The official Statutes and Regulations should be consulted for all purposes of interpreting and applying the law.

(Consolidated up to 157/2022)

**ALBERTA REGULATION 228/2018**

**Post-secondary Learning Act**

**TUITION AND FEES REGULATION**

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**Definitions**

**1(1)** In this Regulation,

- (a) “academic year” means the academic year of the institution, as set or confirmed by notice in writing given by the Minister to the institution;
- (b) “Act” means the *Post-secondary Learning Act*;
- (c) repealed AR 248/2021 s2;

- (c.1) “apprenticeship education program” means an apprenticeship education program as defined in the *Skilled Trades and Apprenticeship Education Act*;
  - (d) “approved program” means a program approved by the Minister under the *Programs of Study Regulation* (AR 91/2009) or for the purposes of section 1(1)(m) of the *Student Financial Assistance Act*;
  - (e) “distance delivery program” means an approved program in which
    - (i) all or most of the courses are delivered away from any permanent campus of the institution, and
    - (ii) the individuals taking the courses are not in direct, in-person contact with each other or with the instructor on a regular basis for all or most of the courses;
  - (f) and (g) repealed AR 190/2019 s2;
  - (h) “institution” means a public post-secondary institution, other than Banff Centre;
  - (i) “international student” means a student other than a domestic student;
  - (j) “off-campus cost recovery instruction program” means an approved program for which
    - (i) instruction is wholly or predominantly delivered outside Alberta and away from any permanent campus of the institution, and
    - (ii) no funding is provided by the Department of the Government administered by the Minister;
  - (k) “student exchange program” means an approved program in which 2 institutions establish a reciprocal agreement that allows a student to pay tuition fees at the student’s home institution outside of Canada and to register and study at the host institution in Alberta, with credit transferred back to the home institution;
  - (l) “third party contract” means a contract between a third party and a board for the delivery of a program to the clients of the third party with the third party funding the cost for the delivery of the program to its clients.
- (2) In the Act and this Regulation,

- (a)-(d) repealed AR 248/2021 s2;
- (e) “exceptional tuition fee increase” means an increase to tuition fees that is ordered by the Minister under section 5 or 5.1;
- (f) “mandatory non-instructional fees” means fees to be paid by a student to an institution in respect of specific goods or services that are required for the student to complete an approved program or apprenticeship education program, and that are
- (i) not tuition fees as defined in clause (h), and
  - (ii) not membership fees for a student organization;
- (g) “students’ council” means, except as provided otherwise by section 5(1), the council of a student organization;
- (h) “tuition fees” means
- (i) fees identified in the institution’s calendar or in a supplement to its calendar as tuition fees,
  - (ii) fees for instruction for courses that are part of approved programs,
  - (iii) fees for classroom instruction for an apprenticeship education program, or
  - (iv) fees to be paid by a student to the institution for materials and services that facilitate instruction for courses referred to in subclause (ii) or that facilitate classroom instruction referred to in subclause (iii),
- other than
- (v) fees for courses taken as part of a distance delivery program by individuals who do not reside in Alberta,
  - (vi) fees for off-campus cost recovery instruction programs,
  - (vii) fees for courses provided under a third party contract,
  - (viii) fees for equipment or materials that are retained or leased by the student, or
  - (ix) fees charged in respect of work placements or practicum experience where the persons or unincorporated bodies providing the work placement

or practicum experience do not receive funding from the Government of Alberta in respect of it.  
AR 228/2018 s1;190/2019;248/2021;157/2022

#### Calculation of change in Alberta CPI

2 For the purposes of sections 61(3)(a) and 61.01(3)(a) of the Act, the percentage annual change in the Alberta CPI is the percentage determined by the formula:

$$X\% = \frac{(A - B)}{B} \times 100$$

where

X% is the percentage annual change in the Alberta CPI;

A is the sum of the 12 individual monthly Alberta CPI indexes for the 12-month period ending on June 30 of the calendar year that ended before the commencement of the academic year for which the fee increase is being calculated;

B is the sum of the 12 individual monthly Alberta CPI indexes for the 12-month period immediately preceding the 12-month period referred to in A.

#### Calculation of average tuition fees

3 The Minister may establish the manner in which institutions shall calculate average tuition fees per student for the purpose of section 61(3)(a) of the Act.

#### Additional fee cap

4(1) A board shall not increase, under section 61(3)(a) of the Act, the tuition fees to be paid by domestic students in respect of an approved program or apprenticeship education program by more than 10% of the amount of the tuition fees that were to be paid in respect of the approved program or apprenticeship education program in the last academic year in which the approved program or apprenticeship education program was offered.

(2) Repealed AR 248/2021 s3.  
AR 228/2018 s4;190/2019;248/2021;157/2022

#### Exceptional tuition fee increase to improve program quality

5(1) In this section and section 5.1, "students' council" means the council of a student organization that represents the students enrolled in the approved program or apprenticeship education

program for which an exceptional tuition fee increase is being sought.

(2) A board may, after consulting with the students' council, submit an application in writing requesting that the Minister approve an increase to tuition fees to be paid by domestic students in respect of an approved program or apprenticeship education program.

(3) Subject to section 5.2, where the Minister receives an application under subsection (2) and the Minister is satisfied that a tuition fee increase is necessary or desirable for the purpose of improving the quality of the approved program or apprenticeship education program, the Minister may, by order,

- (a) approve an increase to tuition fees to be paid by domestic students in respect of the approved program or apprenticeship education program in the amount that the Minister considers appropriate,
  - (b) specify to which students the increase applies, which must not include the students who are enrolled in the approved program or apprenticeship education program for the academic year in which the Minister approves the increase, and
  - (c) specify any other terms and conditions applicable to the increase that the Minister considers appropriate.
- (4) The order must specify the date on which it takes effect.

AR 228/2018 s5;190/2019;248/2021;157/2022

**Exceptional tuition fee increase with  
consent of board and students' council**

5.1(1) A board and a students' council may jointly submit an application in writing requesting that the Minister approve an increase to tuition fees to be paid by domestic students in respect of an approved program or apprenticeship education program.

(2) Subject to subsection (4) and section 5.2, where the Minister receives an application under subsection (1), the Minister may, by order,

- (a) approve an increase to tuition fees to be paid by domestic students in respect of the approved program or apprenticeship education program training in the amount that the Minister considers appropriate,
- (b) specify to which students the increase applies, and

- (c) specify any other terms and conditions applicable to the increase that the Minister considers appropriate.
- (3) The order must specify the date on which it takes effect.
- (4) Before making an order under subsection (2), the Minister shall obtain written consent to its content from the board and students' council that made the joint application.

AR 248/2021 s4;157/2022

**Restriction on frequency of exceptional tuition fee increases**

5.2(1) In this section, "former regulation" means this Regulation as it read before the coming into force of section 1(8) of the *Advanced Education Statutes Amendment Act, 2021*.

(2) No application or order for an exceptional tuition fee increase may be made under section 5 or 5.1 in respect of an approved program or apprenticeship education program unless at least 5 years have elapsed since any previous increase in tuition fees in respect of the approved program or apprenticeship education program was ordered under section 5 or 5.1 or any section of the former regulation.

AR 248/2021 s4;157/2022

6 Repealed AR 248/2021 s5.

**Mandatory non-instructional fees**

7(1) A board shall set a mandatory non-instructional fee only in respect of specific goods or services, and if a mandatory non-instructional fee is set in respect of a group of specific goods and services, the goods and services must be related.

(2) Repealed AR 190/2019 s4.

AR 228/2018 s7;190/2019

**Consultations**

8(1) A board shall

- (a) provide in each academic year to each of the institution's students' councils
  - (i) a statement of anticipated increases to tuition fees and mandatory non-instructional fees for a 4-year period, and
  - (ii) all necessary information to compare the revenue from mandatory non-instructional fees to the costs of

the specific goods and services in respect of which each mandatory non-instructional fee is set,

and

- (b) establish a mechanism with each of the institution's students' councils for holding consultations to discuss increases to tuition fees and mandatory non-instructional fees to allow for ongoing input by each students' council to the budget process relative to the determination of those fees.

(2) The consultation mechanism referred to in subsection (1)(b) must

- (a) include an outline of the process for communications and the holding of consultations, and
- (b) provide for at least 2 meetings per year.

#### Publication of fees and fee policies

9 A board shall publish annually, in the institution's calendar or in a supplement to its calendar,

- (a) the tuition fees set by the board,
- (b) the mandatory non-instructional fees set by the board, and
- (c) the fee policies set by the board.

AR 228/2018 s9;248/2021

#### International student tuition fees

10(1) This section applies in respect of the 2020-2021 academic year and subsequent academic years.

(2) When an institution makes an offer of admission to an international student, the institution shall inform the international student, in accordance with the guidelines set by the Minister, of the maximum amount of the tuition fees that the international student may be required to pay for each academic year of the approved program in which the international student is enrolled based on the standard length of the approved program.

(3) The tuition fees to be paid by an international student in respect of an approved program must not be set at or increased to an amount that is more than the maximum amount of the tuition fees referred to in subsection (2) while the international student continues to be enrolled in the approved program and the duration of the standard length of that approved program has not elapsed.



(4) This section does not apply in respect of fees to be paid by an international student attending an institution as part of a student exchange program.

AR 228/2018 s10;190/2019

11 Repealed AR 248/2021 s7.

**Tuition fee increases for the 2020-2021, 2021-2022 and 2022-2023 academic years**

11.1 In setting the tuition fees for the 2020-2021, 2021-2022 and 2022-2023 academic years, a board may increase the tuition fees to be paid by domestic students if the average tuition fee increase per domestic student does not exceed the product of the average tuition fees per domestic student in the preceding academic year multiplied by 7%.

AR 190/2019 s5

**Transitional — calculating average tuition fees for the 2022-2023 academic year**

11.2(1) In this section and section 11.3,

- (a) “apprenticeship instructional fees” means fees to be paid by a student to an institution in respect of instruction in apprenticeship technical training;
- (b) “apprenticeship material and service fees” means mandatory fees to be paid by a student to an institution for materials and services that facilitate instruction in apprenticeship technical training, but does not include fees for equipment or materials that are retained or leased by the student;
- (c) “former Act” means the *Post-secondary Learning Act* as it read before the coming into force of section 1(8) of the *Advanced Education Statutes Amendment Act, 2021*.

(2) In calculating the average tuition fees per domestic student in the preceding academic year under section 11.1 for the purposes of setting the tuition fees for the 2022-2023 academic year, any apprenticeship instructional fees and any apprenticeship material and service fees that were required to be paid under section 61.01 of the former Act in respect of apprenticeship technical training in the preceding academic year must be included in the calculation as if they were tuition fees.

AR 248/2021 s8

**Transitional — fee cap for apprenticeship education programs for 2022-2023 academic year**

11.3 A board shall not increase the tuition fees to be paid by domestic students in respect of an apprenticeship education program for the 2022-2023 academic year by more than 10% of the total of the apprenticeship instructional fees and apprenticeship material and service fees, if any, that were required to be paid under the former Act in respect of the apprenticeship technical training in the last academic year in which the apprenticeship technical training was offered.

AR 248/2021 s8;157/2022

12 Repealed AR 190/2019 s6.

**Repeal**

13 The *Public Post-secondary Institutions' Tuition Fees Regulation (AR 273/2006)* is repealed.

**Coming into force**

14 This Regulation comes into force on February 1, 2019.

## 22 APPENDIX H – STUDENT FEE REVIEW COMMITTEE

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Deborah Lucas	Vice-President (Finance & Administration)
Dr. Michelle Helstein	Provost and Vice-President (Academic)
Cathy Kanashiro	Associate Vice-President (Finance)
Kathleen Massey	Vice-Provost (Students)
Marnie Sawa	Director, Resource Planning
Cheri Pokarney	Students' Union Manager
Maleeka Thomas	Students' Union President
Yash Dixit	Students' Union (Finance)
Annie Ebenmelu	Students' Union (Academic)
Lulya Michael	Students' Union (External)
Yewoe Sackey-Forson	Students' Union (Student Life)
Juliana Ford	ORS Representative
Demi Zalesak	Fine Arts Representative
Jaxon Reiter	GSA President
Jade Oldfield	GSA (Finance)
Justin Dubiel	GSA (Community Engagement)