



September 14, 2016

Ms. Jodie Gallais
University Secretariat
University of Lethbridge

Dear Ms. Gallais,

Re: GFC Travel Committee – Report for July 1, 2015 to June 30, 2016

The Travel Committee met quarterly following the application deadline for each travel period to review eligible applications and distribute the travel awards. Two meetings were in-person and two meetings were conducted electronically.

Copies of minutes or quarterly reports of committee activities in lieu of minutes, are available upon request.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Connie Chaplin".

Connie Chaplin,
Administrator, GFC Travel Committee

cc: Claudia Malacrida, Associate Vice-President (Research), Committee Chair
Erasmus Okine, Vice-President (Research) ex officio, GFC Travel Committee