

**Admission Standards Committee
Report to General Faculties Council for the
Academic Year 2012/2013**

1. **Mandate:**

The powers and duties are as follows:

a) The Committee shall be governed by the following principles, according to which both admissions of persons to the University as students and transfer credit evaluation are managed:

- Academic excellence
- Potential for success in pursuit of academic excellence
- Identification and consideration of applicants or groups of applicants with special needs or characteristics, who evidence the potential for success in the pursuit of academic studies
- Fairness, consistency and appropriateness of transfer credit evaluation.

b) By delegation from Council, to decide on changes in Admission policies, including those reflecting grades, and to report to Council prior to implementation.

c) By delegation from Council, to decide on changes in credit transfer policies, whether across the University or from another institution, and to report to Council prior to implementation.

d) To make decisions regarding the admission of students under these principles in the light of institutional capacities, resources, and other factors which may be appropriate to consider.

e) To make decisions regarding transfer evaluation in a manner consistent with these principles.

f) To serve as a policy and advisory body for the Vice-President (Academic) for matters relating to the Campus Alberta Quality Council.

g) To report to Council as required but not less than once a year.

The Registrar shall be responsible for appointing a Secretary to the Committee.

2. **Meetings**

During the 2012/2013 academic year, the Admission Standards Committee (ASC) met on: 9 October 2012, 6 November 2012, and 27 November 2012. Email votes were held on 22 June 2012 and 29 January 2013.

3. **Policy actions**

The ASC routinely decides on matters arising from changes in the environment (e.g. new secondary curriculums throughout the western provinces) and new University curriculum. Full details on ASC agendas, decisions and policy documents can be found through the ASC links on the GFC website at,

www.uleth.ca/committees/asc/index.html

Items of particular interest from 2012/2013 include:

- a) Proof of spoken language proficiency is now mandatory for all applications to the Faculty of Health Sciences. (ASC, 9 October 2012)

- b) Countries whereby the English Language Proficiency requirement is deemed to have been met by virtue of the educational language of instruction have been identified. (ASC, 6 November 2012)
 - c) Minimum academic qualifications for admission to graduate studies programs were updated. (ASC, 9 October 2012)
4. Sub-Committees
- a. The Admission Standards Steering Committee (ASSC), comprised primarily of Faculty/School representatives, meets more frequently than the greater Committee, in order to select items for the ASC agenda.
 - b. The Enrolment Tracking Committee (ETC), comprised in similar manner to the ASSC but with Institutional Analysis representation, continued to operate under the Strategic Enrolment Management Committee (SEMC) umbrella.

Respectfully submitted,

Alice Miller, MBA
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25 October 2013