

THE UNIVERSITY OF LETHBRIDGE
2010-11 FEES AND RATES

November 2009

**THE UNIVERSITY OF LETHBRIDGE
2009-10 FEES AND RATES**

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**THE UNIVERSITY OF LETHBRIDGE
2010-11 FEES AND RATES
NOVEMBER, 2009**

INTRODUCTION

In December of each year, changes to fees and rates, including any policies governing fees and rates are provided to the Board of Governors for approval. Throughout 2005 and early 2006 Advanced Education and Technology was reviewing Alberta's advanced education system. Included in this review was an analysis of the affordability of education conducted by a Learning Alberta Steering Committee. The Steering Committee has made several recommendations concerning student fees which are described below in the Instructional Fees section of this report. As directed by Advanced Education and Technology in their 1995-96 Tuition Policy, the fee and rate changes have been reviewed by a Student Fee Review Committee to satisfy the government requirement that the Board of Governors develop a consultative mechanism with students to discuss the establishment and changes to all annual fees charged to students. Committee membership for the Student Fee Review Committee for 2009-2010 is provided in Appendix F to this report.

INSTRUCTIONAL FEES

Tuition Fees

The new Tuition Fee Policy Guide was introduced in 2007. The tuition policy states that to improve affordability for learners that the maximum allowable annual tuition increase be linked to the annual average Alberta CPI (Consumer Price Index), using a twelve month period ending in June. Advanced Education and Technology has indicated that the CPI to be used in calculating the fee increase in 2010-11 is 1.5% (2009-10 4.1%, 2008-09 4.6%).

Recommendation 1:

That the fees for instruction, for 2010-11 be approved effective April 1, 2010 as presented in Table I, and that the fee increases for 2011-12 to 2013-14 be approved in principle.

**TABLE I
INSTRUCTIONAL FEES
(Per Course Fees)**

	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
Undergrad									
Canadian	477	1.5%	484	1.5%	491	2.0%	501	2.0%	511
Foreign	1,079	1.5%	1,095	1.5%	1,111	2.0%	1,145	2.0%	1,179
Graduate									
Canadian	560	1.5%	568	1.5%	576	2.0%	588	2.0%	600
Foreign	1,249	1.5%	1,267	1.5%	1,286	2.0%	1,311	2.0%	1,338
Co-op Fees	583	1.5%	592	1.5%	600	2.0%	612	2.0%	624
Mentorship Fee Mgmt.	280	1.5%	284	1.5%	288	2.0%	294	2.0%	300
M.Ed Fees									
Program fee	330	1.5%	335	1.5%	340	2.0%	346	2.0%	352
Course fee	560	1.5%	568	1.5%	576	2.0%	588	2.0%	600
Part-time term fee*	1,076	1.5%	1,092	1.5%	1,108	2.0%	1,130	2.0%	1,152
Full-time term fee*	1,614	1.5%	1,638	1.5%	1,662	2.0%	1,695	2.0%	1,728
Master of Counselling									
Program fee	525	0%	525	0%	525	0%	525	0%	525
Course fee	1,150	0%	1,150	0%	1,150	0%	1,150	0%	1,150

Note: International students in the M.Ed and Master of Counselling Programs are assessed tuition fees at a rate of an additional 125% over that of Canadian students.

**For student admitted to program prior to April 1, 2009*

Faculty of Education Student Practicum Travel Fee

Currently all Education students enrolled in the Professional Semester I and II are charged an additional fee to offset student reimbursement costs related to the travel and living expenses incurred by students while living in centres outside of Lethbridge. Expenditures have seen significant increases in the last several years: a greater number of students are being placed at a distance thus increasing the total practicum travel costs; students currently receive a mileage rate of 28 cents per kilometre; the current weekly room and board rate paid to those who accommodate our students is set at \$137.50 in 2009-10. It is proposed to increase the Student Travel Practicum Fee rate to compensate students and accommodators for the higher costs they are incurring. The Education 2500 Practicum Fee primarily covers honoraria to teacher associates. The most popular honoraria option is the half-day release. The cost of this option has increased substantially over the past few years and now averages \$90 per teacher associate.

Recommendation 2:

That the Student Practicum Travel Fee and the Education 2500 Practicum Fee for 2010-11 be approved effective April 1, 2010 as presented in Table II, and that the fee increases for 2011-12 to 2013-14 be approved in principle.

**TABLE II
STUDENT PRACTICUM TRAVEL FEE/EDUCATION 2500 PRACTICUM FEE (per course fees)**

	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
Student Practicum Travel Fee	365	1.5%	370	1.5%	375	2.5%	385	2.5%	395
Education 2500 Practicum Fee	80	6%	85	6%	90	5.5%	95	5%	100

Faculty of Education Musical Instrument Rental Fee

The Faculty of Education currently charges a fee to offset the costs related to the rental of musical instruments in two elective Music courses (Education 3875 and 3876). The students pay lower fees than if they were to rent these instruments from an external company and the University subsidizes a majority of the cost and does all the administrative paper work in renting the instruments. It is being proposed to increase the rental fee to help offset higher rental costs.

Recommendation 3:

That effective April 1, 2010, students participating in Education 3875 and 3876 will be charged a musical instrument rental fee as presented in Table III, and that the fee increases for 2011-12 to 2013-14 be approved in principle.

**TABLE III
EDUCATION MUSICAL INSTRUMENT RENTAL FEE**

	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
Musical Instrument Rental	27.50	9%	30	0%	30	0%	30	0%	30

Faculty of Fine Arts Music Studio Differential Fee

Music Studio course instruction provides one-on-one course instruction for various instruments. Currently the Faculty of Fine Arts charges students enrolled in Music Studio courses a differential fee to cover the additional cost of private instruction as well as travel expenses for out-of town instructors. To ensure high quality instruction, compensation to instructors must keep competitive with rates charged in the City and surrounding communities. The proposed increases are to offset escalating costs.

Recommendation 4:

That the Music Studio Differential Fee for 2010-11 be approved effective April 1, 2010 as presented in Table IV, and that the fee increases for 2011-12 to 2013-14 be approved in principle.

TABLE IV
MUSIC STUDIO DIFFERENTIAL FEE

	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
Music Studio Differential	475	1.5%	482	1.5%	489	2%	499	2%	509

Faculty of Fine Arts Conservatory of Music and Ensemble Fees

The Conservatory of Music operates on a full-cost recovery basis. Fees are split between compensation for instructors (80%) and the operating costs for the Conservatory (20%). The proposed increases will allow the Conservatory to maintain the high quality instruction it is known for by paying instructors rates that are competitive in the local market as well as ensuring adequate funds are available for Conservatory of Music administration and programming. The Music Ensemble Participation fee is charged to U of L students participating in any ensemble on a non-credit basis. Students enrolling for credit pay tuition at ½ the regular course fee.

Recommendation 5:

That the Faculty of Fine Arts Conservatory of Music and Ensemble fees for 2010-11 be approved effective April 1, 2010 as presented in Table V, and that the fee increases for 2011-12 to 2013-14 be approved in principle.

TABLE V
FINE ARTS MUSIC CONSERVATORY AND ENSEMBLE FEES

	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
Staff rate/hour*	51	6%	54	6%	57	6%	60	6%	63
Sr. Student rate/hour*	31	6%	33	6%	35	6%	37	6%	39
Ensemble rate/year*	212	6%	225	6%	240	6%	255	6%	270
Ensemble Participation/ semester*	120	6%	125	6%	130	6%	140	6%	150

*includes registration fee

FACULTY OF FINE ARTS RENTAL RATES

Gushul Studio and Writer's Cottage Rental Rates

The Gushul Studio and Writer's Cottage are located in the town of Blairmore, Alberta. The studios were opened in 1988 with the purpose of attracting professional artists and writers to work and interact within the Crowsnest Pass communities. The proposed increases in the rental rates reflect the increases in costs required to operate and

maintain the buildings. In addition, recent upgrades to the buildings including new furnishings, internet and telephone services and a washer and dryer are reflected in the increased rental rates. Cleaning of the facilities by a professional cleaner has also been established.

This year, international rates are being introduced to address exchange agreements that have been established internationally with a number of institutions. The rates reflected below reflect market rates for these types of facilities.

Recommendation 6:

That the Gushul Studio and Writer’s Cottage rental rates for 2010-11 be approved effective April 1, 2010 as presented in Table VI and that the increases for 2011-12 to 2013-14 be approved in principle.

**TABLE VI
GUSHUL STUDIO/WRITER’S COTTAGE MONTHLY RENTAL RATES**

	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
DOMESTIC RATES									
Gushul Studio	650	38.5%	900	4%	940	4%	975	4%	1,015
Writer’s Cottage	450	55.5%	700	4%	730	4%	760	4%	790
INTERNATIONAL RATES									
Gushul Studio	N/A		1,500	4%	1,550	4%	1,600	4%	1,650
Writer’s Cottage	N/A		1,300	4%	1,350	4%	1,400	4%	1,450

External University Theatre/Recital Rental Rates

All income received from the rental of the Theatre and Recital Hall is used to offset costs incurred for the maintenance of the performance venues and the cost of labour for Theatre Staff including overtime premiums when applicable.

The proposed fee increases will not directly affect students. The proposed fee increases will affect external community or touring groups.

Recommendation 7:

That the Theatre and Recital Rental rates for 2010-11 be increased effective April 1, 2010 as presented in Table VII, and that the fee increases for 2011-12 to 2013-14 be approved in principle.

**TABLE VII
THEATRE SPACE HOURLY RENTAL RATES
(Includes GST)**

	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
University Hall	40.00	4%	42.00	4%	44.00	4%	46.00	4%	48.00
Recital Hall	40.00	4%	42.00	4%	44.00	4%	46.00	4%	48.00
David Spinks Theatre	30.00	4%	31.00	4%	32.00	4%	33.00	4%	34.00
Drama Studio	30.00	4%	31.00	4%	32.00	4%	33.00	4%	34.00
Staff Charge Out*									
Technician	30.00	6%	32.00	6%	34.00	6%	36.00	6%	38.00
Front of House Manager	30.00	6%	32.00	6%	34.00	6%	36.00	6%	38.00
Box Office Staff	10.00	6%	10.50	6%	11.25	6%	12.00	6%	12.50
Ushers	10.00	6%	10.50	6%	11.25	6%	12.00	6%	12.50
Additional Services									
Bus Shuttle**	actual cost		actual cost		actual cost		actual cost		actual cost
Piano Tuning (per tuning)	100.00	6%	105.00	6%	110.00	6%	115.00	6%	120.00
Band Equipment usage per event	78.00	4%	81.00	4%	84.00	4%	87.00	4%	90.00

* An overtime premium will be applied for all rentals where staff hours exceed 7 hours per day.

**Shuttle services will be assessed on a cost recovery basis based on the actual hourly rate charged by LA Transit for any user requesting the shuttle service for a non Fine Arts Event.

Faculty of Management – MCPM Program Administration Fee

The Schulich School of Business (York University) periodically rents the Edmonton campus facility to deliver its Masters Certificate in Project Management (MCPM) program over 9 2-day sessions. In addition to charging rent, the Edmonton campus is required to recover the cost of personnel time associated with administering the sessions. This program administration fee would recover these costs.

Recommendation 8:

That the MCPM program Administration fee for 2010-11 be increased effective April 1, 2010 as presented in Table VIII, and that the fee increases for 2011-12 to 2013-14 be approved in principle.

**TABLE VIII
MCPM Administration Fee**

	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
MCPM Admin fee	367.50	5%	386.00	5%	405.00	5%	425.00	5%	446.25

Faculty of Management – MSc (Management) Confirmation of Admission Deposit

Currently, the Faculty of Management charges \$500 as an admission deposit into the MSc (Management) program. All other Graduate Programs at the University of Lethbridge currently charge a \$100 admission deposit. This Fall, the MSc

(Management) Program Committee voted in favor of lowering the admission deposit from \$500 to \$100 to ensure consistency between graduate programs on campus.

Recommendation 9:

That the MSc. (Management) admission fee be reduced from \$500 to \$100 effective April 1, 2010.

REGISTRARS OFFICE

Cancel for Non-Payment Policy

Students who withdraw from a course, courses or completely withdraw are assessed a percentage of the tuition fees based on the date of withdrawal. The date this form is received by the Registrar is the official withdrawal date for purposes of fee assessment. Students that are flagged as cancelled for non-payment are assessed 20% of the tuition and 100% of all other fees. Each Fall semester, there are approximately 50 students who are cancelled for non-payment.

It is being proposed that students who are flagged as cancelled for non-payment would be assessed 0% tuition and 20% of all other fees. This proposed change is based on the University wanting to preserve good relations with future students and reducing the administrative hours spent on the enforcement of this policy.

The following table indicates the fees that would be collected under the old and new policy.

**Table IX
Non-Payment of Fee Charges**

	Old Policy	New Policy
Tuition	477.00	75.00
Student Administrative Fee	52.50	10.50
Sport and Recreation Service Fee	73.25	14.65
Students' Union Fee	298.43	59.69
1 st Choice Savings Centre contribution	15.00	3.00
Meliorist	5.00	1.00
Total	921.18	163.84

Recommendation 10:

That effective April 1, 2010 that students cancelled for non-payment of fees be assessed 0% tuition and 20% of all other fees.

UNIVERSITY LIBRARY

Alumni Library Card Fee

Currently, the University Library charges Alumni \$15 annually for a Community Borrowers Library card. In conjunction with the Alumni Office it is being proposed that this fee is a benefit to the Alumni and no fee should be charged for this privilege.

Recommendation 11:

That effective April 1 2010, that the Alumni Library Card fee of \$15 be eliminated.

FACILITIES

Facilities Labour Rates

It is University policy to charge university departments and external parties for services provided by other University departments, if the services are provided for activities that are not normal university business or are above the standard level of service routinely provided. These charges reflect the current rate averages in the salary ranges plus benefits as negotiated in the agreement between the University and AUPE and will include GST when applicable (external party charges). Additionally, material charges are charged out at cost plus GST.

Recommendation 12:

That effective April 1, 2010, the charge-out rates for additional services for Facilities employees be approved at the levels provided in Table X, and the rate adjustments for 2011-12 to 2013-14 be approved in principle.

**TABLE X
FACILITIES CHARGE-OUT RATES (Per Hour)**

	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
Security	25.50	6%	27.03	6%	28.65	6%	30.37	6%	32.19
Caretaking	20.19	6%	21.40	6%	22.69	6%	24.05	6%	25.49
Building Maintenance									
Trade	34.41	6%	36.47	6%	38.66	6%	40.98	6%	43.44
Operator	27.46	6%	29.11	6%	30.85	6%	32.71	6%	34.67
Maintenance Worker	16.41	6%	17.39	6%	18.44	6%	19.54	6%	20.72
Grounds		6%		6%		6%		6%	
Groundsworker	27.88	6%	29.55	6%	31.33	6%	33.21	6%	35.20
Mechanic	37.08	6%	39.30	6%	41.66	6%	44.16	6%	46.81
Utilities		6%		6%		6%		6%	
Trade	38.10	6%	40.39	6%	42.81	6%	45.38	6%	48.10
Apprentice	24.49	6%	25.96	6%	27.52	6%	29.17	6%	30.92
Project Manager	46.58	6%	49.37	6%	52.34	6%	55.48	6%	58.81
Drafting	31.64	6%	33.54	6%	35.55	6%	37.68	6%	39.94
Engineering	61.60	6%	65.30	6%	69.21	6%	73.37	6%	77.77

Parking Rates

In 1996, the Board of Governors passed a motion making Parking Services a full cost recovery operation although the unit had been operating on a cost recovery basis for years. The revenue generated through parking fees are used to maintain roadways, parking lots and pathways, operating costs including utilities and some security services and to fund additional campus parking facilities. Appendix E provides a map of the various parking areas on campus.

**TABLE XI
PARKING RATES**

(Prices include GST)	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
Annual Permits									
Lots A, B and F	385.00	6%	410.00	6%	430.00	6%	455.00	6%	485.00
Lot FS	485.00	6%	515.00	6%	545.00	6%	580.00	6%	615.00
Lots C, H, I and K	400.00	6%	425.00	6%	450.00	6%	480.00	6%	510.00
Lot E	290.00	6%	310.00	6%	325.00	6%	345.00	6%	365.00
Lots B, M and N	260.00	6%	275.00	6%	290.00	6%	310.00	6%	330.00
Reserved Stall	510.00	6%	540.00	5%	570.00	6%	600.00	6%	635.00
Special Needs	260.00	6%	275.00	5%	290.00	6%	310.00	6%	330.00
Monthly Permits									
Fitness/Aquatic/Community	5.00/mo	0%	5.00/mo	0%	5.00/mo	0%	5.00/mo	0%	5.00/mo
Monthly-M, N	37.00	6%	40.00	6%	42.00	6%	44.00	6%	46.00
Monthly-C, E and K	44.00	6%	47.00	6%	50.00	6%	53.00	6%	56.00
Other									
½ Day Permit	4.00	0%	4.00	0%	4.00	0%	4.00	0%	4.00
Daily Permit	6.00	0%	6.00	0%	6.00	0%	6.00	0%	6.00
Weekly Permit	24.00	0%	24.00	0%	24.00	0%	24.00	0%	24.00
Anderson Hall external booking (day use only)	50.00	0%	50.00	0%	50.00	0%	50.00	50 %	75.00
Retired Faculty/staff Permit	45.00	0%	45.00	0%	45.00	0%	45.00	0%	45.00
Metered/Dispenser	1.00/hr	0%	1.00/hr	0%	1.00/hr	0%	1.00/hr	0%	1.00/hr
Permit Replacement	30.00	0%	30.00	0%	30.00	0%	30.00	16 %	35.00

Note: Semester passes are available at 45% of the annual rate for all lots, and eight month passes are available at 80% of the annual rate.

Recommendation 13:

That the parking rates for 2010-11 as detailed in Table XI be approved effective September 1, 2010 and the parking rates for 2011-12 to 2013-14 be approved in principle.

INFORMATION TECHNOLOGY

Telecommunications

Telecommunications began operations as a full cost recovery ancillary operation in 1998. There are three primary services provided by this operation: telephones and the data network.

The telephone costs are projected to continue to track the estimates provided in the Telecommunications Business Plan. This year Telecommunications is proposing to decrease their fees and hold the line in light of the budget reductions in the next few years. Financial Planning has been working with Telecommunications to review their processes and the business plan to reduce costs.

Recommendation 14:

That effective April 1, 2010, the 2010-11 rental rates for telephone services as provided in Table XII, the charges for on-campus data network connections as provided in Table XIII and the charges for off-campus remote access modem connection as provided in Table XIV be approved and the rates for 2011-12 to 2013-14 be approved in principle.

**TABLE XII
TELEPHONE CHARGES (per month)**

	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
Standard voice only	25.50	-10%	23.00	0%	23.00	0%	23.00	0%	23.00
Enhanced voice only	35.10	-6%	33.00	0%	33.00	0%	33.00	0%	33.00
Communication voice and data	43.85	-13%	38.00	0%	38.00	0%	38.00	0%	38.00
Communication voice/data enhanced	53.45	-10%	48.00	0%	48.00	0%	48.00	0%	48.00
Residential Service	22.25	2%	22.70	2%	23.15	2%	23.60	2%	24.10
Phone Options	3.00		deleted						
Voice Mail/Mail Box	5.30		deleted						
Moves/adds/changes	12.80	-22%	10.00	0%	10.00	0%	10.00	0%	10.00
Moves/adds/changes - prime time*	25.70	20%	20.00	0%	20.00	0%	20.00	0%	20.00
Programming	5.40		deleted						

*prime time - last week of August to September 15 and first two weeks of January excludes students.

**TABLE XIII
DATA NETWORK CONNECTION CHARGES (per month)**

	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
100 Mb Port	18.35	-18%	15.00	0%	15.00	0%	15.00	0%	15.00
1000 Mb Port	80.00		deleted						

**TABLE XIV
REMOTE ACCESS MODEM CONNECTION CHARGES (per month)**

	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
Wireless	18.00		deleted						
Residence data	17.00	6%	18.00	2%	18.35	2%	18.75	2%	18.75

Web Services

Web Services provides web development services to the University community beyond its core funded services. Research projects and other externally and internally funded special projects that require web services are billed on a cost recovery basis to keep costs as low as possible and to enable development that otherwise would not be completed or would be outsourced at a much higher cost.

Recommendation 15:

That effective April 1, 2010 that the fee increases for 2010-11 as indicated in Table XV be approved and that the increases for 2011-12 to 2013-14 be approved in principle.

**TABLE XV
WEB SERVICES CHARGE-OUT RATES**

Hourly rates	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
Internal billing rate	43.45	6%	46.50	6%	50.00	6%	53.00	6%	57.00
External billing rate	60.00	6%	65.00	6%	70.00	6%	75.00	6%	80.00

CURRICULUM RE-DEVELOPMENT CENTRE (CRDC)

CRDC is partially responsible for generating funds for the operation of their unit. Operating funds are provided to provide service to academic units as well as partially funding activities of administrative units. All other funds must be obtained through revenue generation. Rates charged are indicated below which essentially recover labour and equipment costs.

Recommendation 16:

That effective April 1, 2010 that the fee increases for 2010-11 as indicated in Table XVI be approved and that the increases for 2011-12 to 2013-14 be approved in principle.

**TABLE XVI
CRDC CHARGE-OUT RATES**

Hourly rates	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
Internal billing rate	43.45	6%	46.50	6%	50.00	6%	53.00	6%	57.00
External billing rate	60.64	6%	65.00	6%	70.00	6%	75.00	6%	80.00
Video conf room rental	100.00	50%	150.00	6%	160.00	6%	170.00	6%	180.00

HEALTH CENTRE

Health Centre Physician Fees

For most Health Centre clients, the Alberta Health Care Insurance Plan (AHCIP) or alternate provincial health care insurance plan provides cost coverage for the physician visit. There are instances where AHCIP or its equivalent does not cover physician visit costs. In these instances, it is necessary to apply appropriate charges. Periodic increases are required to cover projected costs for physician visits that are not covered by a provincial insurance plan.

Recommendation 17:

That the proposed adjustments to the Health Centre Fees for 2010-11, as indicated in Table XVII, be approved for implementation April 1, 2010 and the rate adjustments for the years 2011-12 to 2013-14 be approved in principle.

**TABLE XVII
HEALTH CENTRE PHYSICIAN FEES**

	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
3 rd Party Medical	55	8%	<i>Equivalent AHC billing (\$ amount based on unit of physician time) or fee guidelines for specific documents.</i>	0%	<i>Equivalent AHC billing (\$ amount based on unit of physician time) or fee guidelines for specific documents.</i>	0%	<i>Equivalent AHC billing (\$ amount based on unit of physician time) or fee guidelines for specific documents.</i>	0%	<i>Equivalent AHC billing (\$ amount based on unit of physician time) or fee guidelines for specific documents.</i>
Non-insured individual	AHC bill		<i>Equivalent AHC bill or fee guidelines as per specific documents</i>		<i>Equivalent AHC bill or fee guidelines as per specific documents</i>		<i>Equivalent AHC bill or fee guidelines as per specific documents</i>		<i>Equivalent AHC bill or fee guidelines as per specific documents</i>
Photocopy medical chart	.30/page	16%	.35/page	14%	.40/page	13%	.45/page	13%	.50/page
International student health ins. fee (per semester)	25	20%	30	16%	35	0%	35	15%	40

INTERNATIONAL CENTRE FOR STUDENTS

ICS Program Fees

The International Centre for Students provides English for Academic Purposes (EAP) to Visa students, Landed Immigrants and Canadian citizens on a full-time and part

time basis. Sections are offered in Writing, Reading, Grammar and Communication. The costs charged for programs and services offered through the U of L's International Centre remain competitive with fees charged for similar programs at other western Canadian Universities.

The Academic English for international graduate students is a pilot course offered over a four week period that will prepare them with the necessary language and composition skills to succeed in graduate courses and their thesis work.

Recommendation 18:

That effective April 1, 2010, the proposed fee schedule as provided in Table XVIII for the International Centre for Students be approved for 2010-11 and be approved in principle for the years 2011-12 to 2013-14.

**TABLE XVIII
INTERNATIONAL CENTRE FOR STUDENTS FEES (per semester)**

	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
Full-time									
Tuition	3432	1.5%	3,483	1.5%	3,536	1.5%	3,606	1.5%	3,679
Advanced Level Part-time per course	858	1.5%	871	1.5%	884	1.5%	902	1.5%	920
Application Fee	55	0%	55	0%	55	0%	55	0%	55
WFU (Writing for University)	270	20%	325	1.5%	330	1.5%	336	1.5%	343
AUWCT	70	0%	70	0%	70	0%	70	0%	70
Academic English for International Grad students	N/A		675	1.5%	685	1.5%	695	1.5%	709

SPORT AND RECREATION SERVICES

Locker Rental Rates

The locker rental service provided in the 1st Choice Savings Centre for Sport and Wellness is run as a cost recovery operation. The locker rates help recover the cost of the service, particularly the cost of facilities staff and future locker capital replacement expenses. It is proposed that the fees as provided in Table XIX be approved to help offset these increased costs.

Recommendation 19:

That the locker rates for 2010-11 as detailed in Table XIX be approved effective May 1, 2010, and the locker rates for 2011-12 to 2013-14 be approved in principle.

**TABLE XIX
LOCKER RENTAL RATES**

Prices include GST	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
Lockers with Towel Service									
Half-size, 1 semester	22.00	5%	23.00	4%	24.00	4%	25.00	4%	26.00
Half-size, 2 semesters	38.25	4%	39.75	4%	41.25	4%	42.75	4%	44.25
Half-size, year	56.75	4%	59.00	4%	61.25	4%	63.50	4%	65.75
Full size, 1 semester	29.25	4%	30.50	4%	31.75	4%	33.00	4%	34.25
Full size, 2 semesters	50.25	4%	52.25	4%	54.25	4%	56.25	4%	58.25
Full size, year	66.75	4%	69.50	4%	72.25	4%	75.00	4%	77.75
Deposit	20.00	0%	20.00	0%	20.00	0%	20.00	0%	20.00
Textbook lockers, per semester	19.25	4%	20.00	4%	20.75	4%	21.50	4%	22.50
Coin operated lockers	.25	0%	.25	0%	.25	0%	.25	0%	.25
Deposit	10.00	0%	10.00	0%	10.00	0%	10.00	0%	10.00

1st Choice Savings Centre for Sport and Wellness Rental Fees

All income received from the rental of the 1st Choice Savings Centre for Sport and Wellness is an offset to Sport & Recreation Services operating costs for the maintenance of the buildings, the cost of staff, as well as allowing for a modest provision for equipment replacement and maintenance reserves. The proposed fee increases will affect community user groups, regular renters both, internal and external, while remaining comparable with facilities within similar markets.

Recommendation 20:

That effective April 1, 2009, the rental rates for the 1st Choice Savings Centre for Sport and Wellness be approved as presented in Table XX, and the rates be approved in principle for 2010-11 to 2012-13.

TABLE XX
1st CHOICE SAVINGS CENTRE FOR SPORT AND WELLNESS RENTAL FEES (Hourly Rental Rates)

PRICES INCLUDE GST	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
Fitness Centre	43.50	4%	45.25	4%	47.00	4%	48.75	4%	50.50
PE110 Dance Studio	38.00	4%	39.50	4%	41.00	4%	42.50	4%	44.00
PE152 Aerobics Room	38.00	4%	39.50	4%	41.00	4%	42.50	4%	44.00
PE157 Multipurpose room	38.00	4%	39.50	4%	41.00	4%	42.50	4%	44.00
1 Gym	43.50	4%	45.25	4%	47.00	4%	48.75	4%	50.50
2 Gyms	87.00	4%	90.50	4%	94.00	4%	97.50	4%	101.00
3 Gyms	130.50	4%	135.75	4%	141.00	4%	146.25	4%	151.50
PE255 Martial Arts Room	38.00	4%	39.50	4%	41.00	4%	42.50	4%	44.00
Track Training (indoors)	32.50	4%	33.75	4%	35.00	4%	36.25	4%	37.50
Track Meets (indoor)	56.00	4%	58.25	4%	60.50	4%	62.75	4%	65.00
Track Practice*	58.00	0%	58.00	4%	60.30	4%	62.70	4%	65.20
Track Competition*	120.00	0%	120.00	4%	124.80	4%	130.00	4%	135.20
Natural Turf Practice*	43.00	2%	44.00	4%	45.60	4%	47.40	4%	49.30
Natural Turf Competition*	52.00	4%	54.00	4%	56.20	4%	58.60	4%	60.95
Artificial Turf Practice*	80.00	4%	84.00	4%	87.50	4%	91.00	4%	94.50
Full Stadium Rental*	200.00	4%	208.00	4%	216.40	4%	225.00	4%	234.00
PE138 Classroom	13.50	4%	14.00	4%	14.50	3%	15.00	3%	15.50
PE160 Meeting Room	22.00	5%	23.00	4%	24.00	4%	25.00	4%	26.00
Full Pool	176.25	4%	183.25	4%	190.50	4%	198.00	4%	206.00
½ Pool	88.25	4%	91.75	4%	95.25	4%	98.75	4%	102.25
¼ Pool	63.50	4%	66.00	4%	68.50	4%	71.00	4%	73.50
5/8 Pool	104.00	4%	108.25	4%	112.50	4%	117.00	4%	121.75
Lane	11.00	5%	11.50	4%	12.00	4%	12.50	4%	13.00
Full Pool – Team Rate	112.50	4%	117.00	4%	121.50	4%	126.00	4%	130.50
½ Pool – Team Rate	56.25	4%	58.50	4%	60.75	4%	63.00	4%	65.25
¼ Pool – Team Rate	40.45	4%	42.00	4%	43.75	4%	45.50	4%	47.25
5/8 Pool – Team Rate	66.30	4%	69.00	4%	71.75	4%	74.50	4%	77.50
Lane – Team Rate	7.00	4%	7.25	3%	7.50	3%	7.75	3%	8.00
Staff Charge Out									
Lifeguard	23.00	5%	24.25	4%	25.25	4%	26.25	4%	27.25
Operations Staff	23.00	5%	24.25	4%	25.25	4%	26.25	4%	27.25
Senior Lifeguard	26.25	5%	27.50	4%	28.50	4%	29.50	4%	30.50
Operations Coordinator	30.00	5%	31.50	4%	32.75	4%	34.00	4%	35.25

* Subsidies available for schools, youth and university groups.

Student ARS Fee/1st Choice Savings Centre for Sport and Wellness Membership

Student ARS fees and One Pass membership revenue currently provides funds to operate Sport and Recreation Services programs, including Athletics, staff costs, and maintenance of facilities. Through these fees, students and members have access to

the Max Bell Pool, the Community Sports Stadium and all facilities within the 1st Choice Savings Centre (fitness centre, gyms, indoor / outdoor track, climbing wall, change rooms, and other amenities) during scheduled open times. This also includes access to basic fitness classes and discounted rates at City of Lethbridge pools during specified times. Additionally, this membership entitles the students and members to receive a reduction on the cost of tickets for Pronghorn games, intramurals, and non-credit recreation programs offered by the University.

In 2009-10 we will reach our target rates for faculty and staff memberships to be at 65% of the community adult rate and alumni/senior/youth to be at 80% of the community adult rate. The transition to these targets is why some of the proposed increases exceed the University fee increase guidelines. These rates are comparable to what is being charged in the local community.

Recommendation 21:

That effective April 1, 2010 the fees for 2010-11, as indicated in Table XXI, are approved and the fees for 2011-12 to 2013-14 be approved in principle.

TABLE XXI
1st CHOICE SAVINGS CENTRE FOR SPORT AND WELLNESS MEMBERSHIP

Prices include GST	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
Semester Pass									
Student-Full-time (mandatory)	73.25	4.5%	76.55	4.5%	80.00	4%	83.20	4%	86.55
Student-Part-time(mandatory)	54.95	4.5%	57.40	4.5%	60.00	4%	62.40	4%	64.90
Faculty and Staff	107.25	4.2%	111.75	4.6%	116.85	4%	121.45	4%	126.35
Alumni/senior/youth*	132.00	4.3%	137.65	4.5%	143.80	4%	149.60	4%	155.40
Community Adult	165.00	4.2%	171.95	4.5%	179.70	4%	186.90	4%	194.30
Monthly Pass									
Student	20.75	4.8%	21.75	4.4%	22.70	4%	23.65	4%	24.55
Faculty and Staff	30.50	4.1%	31.75	4.6%	33.20	4%	34.50	4%	35.90
Alumni/senior/youth*	37.50	4.3%	39.10	4.5%	40.85	4%	42.50	4%	44.15
Community Adult	46.75	4.5%	48.85	4.5%	51.05	4%	53.10	4%	55.20
Annual Pass									
Faculty and Staff	283.75	4.7%	297.20	4.6%	310.75	4%	322.90	4%	336.00
Alumni/senior/youth*	349.25	4.8%	366.00	4.5%	382.35	4%	397.80	4%	413.25
Community Adult	439.00	4.2%	457.25	4.5%	477.85	4%	497.00	4%	516.65
Daily Pass									
Community Adult	7.00	7.1%	7.50	0%	7.50	3%	7.75	0%	7.75
Alumni/senior/youth*	5.00	10%	5.50	0%	5.50	5%	5.75	0%	5.75
Children 3 to 13	2.50	10%	2.75	0%	2.75	9%	3.00	0%	3.00
Family (max 5)	15.00	6.7%	16.00	0%	16.00	3%	16.50	0%	16.50
Ten Punch Pass									
Community Adult	56.00	6.7%	60.00	0%	60.00	3%	62.00	0%	62.00
Alumni/senior/youth*	40.00	10%	44.00	0%	44.00	5%	46.00	0%	46.00
Children 3-13	20.00	10%	22.00	0%	22.00	9%	24.00	0%	24.00
Family (max 5)	120.00	6.7%	128.00	0%	128.00	3%	132.00	0%	132.00

*Includes other Post-secondary students

Intramural Team Facility Charge

In January 1999, Recreation Services began levying a non-refundable charge to individuals and teams that choose to participate in organized intramural sports through Recreation Services. This charge covers the costs associated with the lease of additional off-campus facilities to allow for more intramural participants and more game time.

Recommendation 22:

That effective April 1, 2010 the fee increases for 2010-11 as indicated in Table XXII be approved and that the increases for 2011-12 to 2013-14 be approved in principle.

**TABLE XXII
Intramural Team Facility Charge
(Per sport /Per semester)**

	Actual 2009-10	% Inc	Proposed 2010-11	% Inc	Proposed 2011-12	% Inc	Proposed 2012-13	% Inc	Proposed 2013-14
Team Charge	154.00	5%	162.00	5%	170.00	5%	179.00	5%	188.00

GRADUATE STUDENTS' ASSOCIATION CHARGES

Graduate Student U-Pass

In 2008, the GSA implemented the U-Pass in conjunction with the City of Lethbridge. The pass allows graduate students who are on campus for three or more months per semester to receive a 12 month city wide bus pass (UPASS). The requested increases reflect the City of Lethbridge transit fee increases.

Recommendation 23:

That effective April 1, 2010 that the U-Pass rates increase from \$65.25 for the Fall and Spring semesters to \$69.00 for the Fall Semester and \$77.50 for the Spring semester.

ANCILLARY SERVICES FEES

Residence Dining Plan Fee

For the three years under review, it is proposed that the Residence Dining Plan fee be increased by 7% in 2010-11 and 5% each year there after to cover the inflationary increases in food prices. Appendix A indicates the current charges and the anticipated increases for the four years under review.

Recommendation 24:

That the Residence Dining Plan fees for 2010-11 be approved effective July 1,

2010, as proposed in Table XXIII (Appendix A) and the fees for 2011-12 to 2013-14 be approved in principle.

Housing Services Rental Rates

The Board of Governors policy on rental rates and fees approved in February 1990 requires that revenues should be sufficient to cover all normal operating costs including salaries, maintenance, equipment and furnishings replacement, building and renovation reserves and mortgage costs. There is a proposed average increase of 5.79% for all units in 2010-11. Appendix B indicates the current charges as well as the anticipated increases.

Recommendation 25:

That the proposed adjustments to rental rates for the 2010-11 year as indicated in Table XXIV (Appendix B) be approved effective September 1, 2010 and the rate adjustments for 2011-12 to 2013-14 be approved in principle.

Miscellaneous Housing Fees and Charges

Housing is proposing an advanced dining plan payment fee for 2010-11. This fee will be applied to the dining plan. Appendix C provides all rates being proposed by Housing.

Recommendation 26:

Effective July 1, 2010, the requested change to miscellaneous Housing fees and charges as indicated in Table XXV (Appendix C) be approved.

Conference and Event Services

Conference and Event Services will rent out University facilities in accordance with the University's Facilities Use and Rental Policy. The proposed rates provided below reflect market rates within the City of Lethbridge for other conference facilities. Appendix D provides the current charges and the anticipated increases for the four years under review.

Recommendation 27:

Effective April 1, 2010 the requested changes in facility rental rates as indicated in Table XXVI (Appendix D) be approved, and the proposed fees for 2011-12 to 2013-14 be approved in principle.

APPENDIX A

RESIDENCE DINING PLAN PROPOSED FEES

TABLE XXIII

The University of Lethbridge Residence Dining Plan 2010-2014								
8 month contract	Current 2009-2010	Bonus	Proposed 2010-2011	Bonus	% Increase 2010-2011	Projected Increase 2011-2012	Projected Increase 2012-2013	Projected Increase 2013-2014
Two - tier Plan:								
<u>U-Hall Students</u>								
Commuter (Small) Plan GST Exempt	\$2,390.00		\$2,557.00		7.00%	5%	5%	5%
Daily Equivalent Value (not counting stat. hols.)	\$11.38		\$12.18					
<u>Value Plus Plans:</u>								
Residence Medium Plan GST Exempt	\$2,873.00	\$300 Buffet passes	\$3,074.00	5 passes to buffets	7.00%	5%	5%	5%
Daily Equivalent Value (not counting stat. hols.)	\$13.68		\$14.64	\$300 Flex dollars				
Projected # of dining plans:	213		213					
<u>Aperture Park</u>								
New High School students	\$1,700.00		\$1,836.00		8.00%	5%	5%	5%
Daily Equivalent Value (not counting stat. hols.)	\$8.10		\$8.74					
# of dining plans	118		118					
Administration Fee for Refunds/Cancellations	\$75.00		\$75.00		0	0	0	0
Notes:						Current UofL	Daily Averages	
Any amount can be added to any plan at any time.						Breakfast	\$ 4.97	
Refunds are provided to a minimum of the Commuter Plan in U-Hall, and the base plan in Aperture Park upon withdrawal from						Lunch	\$ 6.98	
Only food and non-alcoholic beverages may be purchased on all dining plans.						Dinner	\$ 8.56	
\$100 of the commuter and Kainai dining plans is in flexible dollars for added convenience for late evenings and weekends in vending.							\$ 20.51	
\$300 of the Value Plus Plan will be in flexible dollars for added convenience for late evenings and weekends in vending.								
Average cheque per transaction in September, 2009 is \$4.25.								
Utility increases are projected as follows: 2010/11 - 21%, 2011/12 - 16.3%, 2012/13 - 3.1%								
Additions allowed in increments of \$5 increments.								
Flex Dollars are a taxable portion of the meal plans allowing participants to use their plans for vending purchases for late night/early morning snacks.								
Excerpts from Consumer Prices: Statistics Canada								
Food costs put significant upward pressure on overall prices, albeit to a lesser degree than in previous months. In the 12 months to August, food prices rose 4.0%, compared with increases of 5.0% in July and 5.5% in June. Upward price movements for meat, fresh fruit, and fresh vegetables have eased from record highs in recent months.								
A major contributor to higher food prices in the 12 months to August was food purchased from restaurants, which rose 3.1%. As well, price increases of 5.7% for fresh vegetables and 10.1% for sugar and confectionery were partly responsible for the overall rise in food prices.								
http://www.statcan.gc.ca/daily-quotidien/090917/dq090917a-eng.htm For August/09								
Food costs continued to put significant upward pressure on prices, albeit to a lesser degree than in previous months. In the 12 months to July, food prices rose 5.0%, increases of 5.5% in June and 6.4% in May.								
The main factor was higher prices for food purchased from stores, which rose 5.6% in July. This was slower than the 6.4% rise observed in June.								
http://www.statcan.gc.ca/daily-quotidien/090819/dq090819a-eng.htm For July/09								
Food costs rose 6.4% in the 12-months to May, following a 7.1% increase in April. This was the slowest rate of growth since the 6.1% rise in October 2008.								
Costs for food continued to be pushed up, primarily by prices for food purchased from stores, which rose 7.4% in May. The increase in prices for food purchased from stores was slower than the increases of 9.5% in March and 8.3% in April.								
Price increases for food were widespread in the 12 months to May. Large increases were recorded for fresh vegetables, non-alcoholic beverages, fresh fruit and beef.								
http://www.statcan.gc.ca/daily-quotidien/090618/dq090618a-eng.htm For May/09								
Heather Mirau Oct. 2/2009								

**Residence Dining Plan Proposed Fees
2010-2011**

University of Calgary				University of Alberta (Lister Hall)			
Dining plan	Current	Bonus	Proposed	Dining plan	Current	Bonus	Proposed
8 month contract	2009-2010	%	2010-2011	8 month contract	2009-210	%	2010-2011
GST Exempt	\$			GST Exempt	\$		
Plan A	\$2,725	0%	Data not available at this time	Plan A	\$3,990	0%	Data not available at this time
Plan B	\$3,325	0%		Plan B	\$3,150	0%	
Plan C	\$4,175	0%		Plan C	\$2,730	0%	
				Plan D	\$2,310	0%	
Projected # of plans:	1,438			Projected # of plans:	1,809		
Administration Fee for Refunds/Cancellations	\$50			Administration Fee for Refunds/Cancellations	0		
Comments:	The Dining Plan is compulsory for all years in the traditional Residences.			Comments:	The Dining Plan is compulsory for all years in traditional Residences.		
	In September, the entire dining plan funds are put in their account for purchases from September to April. They can make installment payments in September and January, however that is subject to a \$50 admin. fee.				Refunds are only provided to a minimum commitment of \$2310.		
	Refunds are provided to the level of the minimum plan (\$2,725).				No decisions as to 2010-11 rates yet.		
	No decisions as to 2010-11 rates yet.				Additions allowed in increments of \$50 increments.		
	Each plan includes \$100 to be spent only in the Convenience Store on campus with no discount.				They are not allowed to purchase convenience items with their dining plans.		
	Additions allowed in \$100 increments.				Daily average	\$25.75	
	No daily average provided on website				Breakfast	\$7.00	
					Lunch	\$7.75	
					Supper	\$11.00	

APPENDIX B
PROPOSED HOUSING RATES

TABLE XXIV

Housing Services							
PROPOSED RATES							
FOR THE RESIDENCE YEARS 2010-2014							
	2009-2010	2010-2011	2010-2011%	2011-2012	2012-2013	2013-2014	
MONTHLY RENTAL RATES:	PRESENT	PROPOSED	PROPOSED	PROPOSED	PROPOSED	PROPOSED	#
	FEE	FEE	% INCREASE	FEE	FEE	FEE	ROOMS
DORMITORY (Per person per month - based on 8 months)							
Double Rooms	\$269	\$278	3.50%	\$290	\$301	\$313	92
Suite Single Rooms	\$399	\$419	5.00%	\$436	\$453	\$471	79
Large Single Rooms	\$434	\$456	5.00%	\$474	\$493	\$513	26
Suite Large Single Rooms	\$453	\$476	5.00%	\$495	\$514	\$535	16
Total Dormitory Beds							213
APARTMENTS (Per person per month - based on 9.5 months)							
1 - Bedroom Apartment	\$803	\$883	10.00%	\$919	\$955	\$994	16
2 - Bedroom Apartment	\$539	\$566	5.00%	\$589	\$612	\$637	102
4 - Bedroom Apartment	\$529	\$555	5.00%	\$578	\$601	\$625	120
Total Apartment							238
TOWNHOMES (NV & Tsuutina - per person - based on 8 months)							
4-bedroom NV Tow nhomes Double Executive	\$554	\$593	7.00%	\$616	\$641	\$667	48
4-bedroom NV Tow nhomes	\$547	\$574	5.00%	\$597	\$621	\$646	48
2-bedroom Tsuutina Tow nhomes - small room	\$492	\$531	8.00%	\$553	\$575	\$598	10
2-bedroom Tsuutina Tow nhomes - large room	\$544	\$577	6.00%	\$600	\$624	\$649	28
Total Apartment Beds							134
FAMILY TOWNHOMES (Per unit per month - based on 11 months)							
1 - Bedroom Unit	\$784	\$811	3.50%	\$844	\$878	\$913	2
2 - Bedroom Unit	\$842	\$926	10.00%	\$963	\$1,002	\$1,042	24
3 - Bedroom Unit	\$896	\$986	10.00%	\$1,025	\$1,066	\$1,109	6
2 - Bedroom Furnished Unit	\$999	\$1,099	10.00%	\$1,143	\$1,189	\$1,236	1
Total Townhome Units							33
Total Single Beds							585
Total Family units							33

**Proposed Housing Rates
2010-2011**

	Recommendation		Rationale
1)	Increase Housing fees by: 5.79%	-	Inflation on supplies and contracts is estimated to be 5%.
	These rates are effective: Sept. 1/2010 for single students July 1/2010 for townhome residents.	-	Increase in salaries anticipated at approximately 8-9% or \$83,000.
		-	Utility costs are an ongoing concern and creates pressure on rental rates. Utility rates are expected to increase by approximately 10% or \$44,000.
		-	It is difficult to maintain competitive rates within the market given the volatility of the utility costs and the fact that the University sets their rental rates one year in advance of the market.
		-	Low summer enrollment continues to impact capture rates for summer occupancy.
		-	12 months of operating expenses are funded from the 8-month student housing revenues.
		-	Rental comparisons have been completed in October, 2009.
		-	Repair and maintenance items will increase as the Aperture Residential Park buildings increase in age and are currently underfunded.
		-	Rentals must offset value added services in Campus Housing compared to the local market; e.g., Residence Life Programming, Residence Assistants, and application student matching. Currently this is not reflected in the 2010 comparisons.
		-	The local market has been at or exceeded the proposed rates for the last year.
2)	Discontinue summer discount program	-	The 10% discount for the 4 summer months was established to provide an incentive for students to stay with us. Single student summer occupancy levels continue to decline in spite of this program. The program no longer provides return on investment and only serves to erode our revenue.
3)	All other fees to remain at the 2009-2010 level.	-	Remaining fees are comparable to market rates and do not require adjustment.
	Market comparisons are on facilities only and do not take into consideration Residence Life Programming.		
	Housing Services		
	October, 2009		

	PRESENT FEE	PROPOSED FEE	\$ INCREASE	Proposed % INCREASE	# ROOMS	2009-2010 TOTAL REVENUE	FINANCIAL IMPACT	2010-2011 REVENUE
DORMITORY (Per person per month - based on 8 months)								
Double Rooms	\$ 269.00	\$ 278.00	\$ 9.00	3.50%	92	\$ 197,984	\$ 6,624	\$ 204,608
Suite Single Rooms	\$ 399.00	\$ 419.00	\$ 20.00	5.00%	79	\$ 252,168	\$ 12,640	\$ 264,808
Large Single Rooms	\$ 434.00	\$ 456.00	\$ 22.00	5.00%	26	\$ 90,272	\$ 4,576	\$ 94,848
Suite Large Single Rooms	\$ 453.00	\$ 476.00	\$ 23.00	5.00%	16	\$ 57,984	\$ 2,944	\$ 60,928
	Total Dormitory Revenue				213	\$ 598,408	\$ 26,784	\$ 625,192
	% increase for Dormitory						4.48%	
APARTMENTS (Per person per month - based on 8.3 months)								
1 - Bedroom Apartment	\$ 803.00	\$ 883.00	\$ 80.00	10.00%	16	\$ 106,638	\$ 10,624	\$ 117,262
2 - Bedroom Apartment	\$ 539.00	\$ 566.00	\$ 27.00	5.00%	102	\$ 456,317	\$ 22,858	\$ 479,176
4 - Bedroom Apartment	\$ 529.00	\$ 555.00	\$ 26.00	5.00%	120	\$ 526,884	\$ 25,896	\$ 552,780
	Total Apartment Revenue				238	\$ 1,089,840	\$ 59,378	\$ 1,149,218
	% increase for Apartments						5.45%	
SINGLE STUDENT TOWNHOMES(per person per month - based on 8.1 months)								
4-bedroom NV Tow nhomes Double Executive	\$ 554.00	\$ 593.00	\$ 39.00	7.00%	48	\$ 215,395	\$ 15,163	\$ 230,558
4-bedroom NV Tow nhomes	\$ 547.00	\$ 574.00	\$ 27.00	5.00%	48	\$ 212,674	\$ 10,498	\$ 223,171
2-bedroom Tsuutina Tow nhomes - small room	\$ 492.00	\$ 531.00	\$ 39.00	8.00%	10	\$ 39,852	\$ 3,159	\$ 43,011
2-bedroom Tsuutina Tow nhomes - large room	\$ 544.00	\$ 577.00	\$ 33.00	6.00%	28	\$ 123,379	\$ 7,484	\$ 130,864
1-bedroom Tow nhome	\$ 784.00	\$ 811.00	\$ 27.00	3.50%	1	\$ 6,350	\$ 219	\$ 6,569
	Total Single Tow nhome Revenue				134	\$ 591,300	\$ 36,523	\$ 627,604
	% increase for Tow nhomes						6.18%	
FAMILY TOWNHOMES (Per unit per month - based on 11 months)								
1 - Bedroom Unit	\$ 784.00	\$ 811.00	\$ 27.00	3.50%	1	\$ 8,624.00	\$ 297.00	\$ 8,921.00
2 - Bedroom Unit	\$ 842.00	\$ 926.00	\$ 84.00	10.00%	25	\$ 231,550.00	\$23,100.00	\$ 254,650.00
3 - Bedroom Unit	\$ 896.00	\$ 986.00	\$ 90.00	10.00%	6	\$ 59,136.00	\$ 5,940.00	\$ 65,076.00
2 - Bedroom Furnished Unit - non-student unit	\$ 999.00	\$ 1,099.00	\$ 100.00	10.00%	1	\$ 10,989.00	\$ 1,100.00	\$ 12,089.00
	Total Tow nhome Revenue				33	\$ 310,299.00	\$30,437.00	\$ 340,736.00
	% increase for Family Tow nhomes						9.81%	
Rental Revenue Increase (Decrease) Anticipated						\$2,589,847	\$153,122	\$2,742,750
Plus:	Application fees					\$50,000		\$50,000
Total Projected Revenue:						\$2,639,847		\$2,792,750
% Increase in rental and misc. fees:							5.79%	
Notes: Student housing is contracted on a semester basis. Rates shown monthly for comparative purposes only.								
Students receive interest on their security deposit as it is refundable, therefore no financial impact has been calculated.								
The intent of increasing miscellaneous fees is to decrease the occurrence of these events as they are currently escalating. Most miscellaneous fees are avoidable. If students choose to avoid the fees, we will not receive the misc. revenue. The two misc. fees we will actually receive are from applications and the proposed Internet/emergency response system.								

Rental Comparisons with Market to U of L										
Market to U of L with values - 1 Bedroom Units - Single Housing										
Values used										
	High speed Internet		42		Water and Heat	80				
Market comparison does not incorporate the value of residence life programming offered in campus housing.	Cable or Satellite		36		Sewage and Garbage	6				
	Furnishings and Linen		45		Electricity	60				
	Bussing/Gas Required		60		Dishwasher	20				
	24 Hour Security		12		Air Conditioning	20				
	1 plug-in parking stall		39		Washer/Dryer	15				
2009-2010 Housing Fee Comparisons										
1-Bedroom Apartments										
Oct/09										
2010-2011 Proposed U of L										
Current Rates										
Description	1 bdrm. Apt.	Berkeley Square	Cambridge House	Maddison Heights	Princeton Place	Scenic Heights	Westwinds Apartments	Broadstreet Prop	Skyline Terrace	Braermore Management
Security Deposit	\$300	\$500	\$799	\$775	\$789	\$799	\$800	\$700	\$900	\$600
Monthly Rent	\$883	\$675	\$799	\$775	\$789	\$799	\$800	\$945	\$900	\$600
Utilities										
Water and Heat	incl	incl	incl	incl	incl	incl	incl	incl	incl	80
Electricity	incl	incl	incl	60	60	60	incl	60	incl	60
Air Conditioning	n	n	n	n	n	n	n	n	n	n
Sewage/Garbage	incl	incl	incl	incl	incl	incl	incl	incl	incl	incl
High Speed Internet	17	42	42	42	42	42	42	42	42	42
Cable/Satellite	y	36	36	36	36	36	36	36	36	36
Furniture	y	45	45	45	45	45	45	45	45	45
Appliances										
Fridge & Stove	y	y	y	y	y	y	y	y	y	y
Dishwasher	n	-20	n	-20	n	n	y	-20	-20	n
Washer/Dryer	n	n	n	n	n	n	n	-15	n	n
Children Permitted	n	y	y	n	y	y	y	y	n	y
Parking	n	-39	-39	-39	-39	-39	-39	-39	-39	-39
Pets	n	n	n	y	n	n	n	y (\$300 fee)	n	n
Capacity	16	11		50	54	63	27	64		
Required Lease/Term	4 mos(sem)	1 year	1 year	1 year	1 year	1 year	6 month	or 12 month	12 months	6 months
24 Hour Security	0	12	12	12	12	12	12	12	12	12
Bussing Required	0	0	0	0	60	60	60	60	0	60
Application Fee (once only, not mthly)	50	0	0	0	0	0	0	35	0	0
Window Coverings	0	n	y	y	y	y	y	0	y	y
True Total Cost	\$900	\$751	\$895	\$911	\$1,005	\$1,015	\$956	\$1,161	\$976	\$896
8 mos. Commitment	\$7,550	\$6,908	\$8,359	\$8,463	\$9,229	\$9,319	\$8,448	\$10,023	\$9,108	\$8,168
Assumed \$100 charge for summer months which is very conservative; e.g.Berkeley Sq. charges \$250/mo.							Avg. Mkt. TTC= \$ 951.78			
It is unknown at this time if all properties provide the storage charge. If one holding fee in the summer student stays for the summer, they would have to pay for the entire suite. Many private properties charge to secure the suite for September rental. The University does not store furniture as rooms are rented on a casual basis in the summer.							Market Rate to Proposed Uof L Variance: 6%			
Notes:										
1) U of L residence offers a convenience factor which cannot be compared to any other property.										
- Access to on-campus food services										
- Access to 24 hour computer lab										
- No worry if roommate moves out, still charged a per bed rate										
- Quick access to classes										
- On-campus access to P.E. facilities including Olympic sized swimming pool										
- On-campus world class art gallery teaching facility										
- Study rooms, work-out rooms, TV rooms										
- Laundry facilities on each floor of the apartments										
- No cost to move or rent furniture, just pack a suitcase										
- Access to on-campus library										
2) ORS student support and social programs, provides a partnership in managing your living space										
3) Housing offers community living programs										
4) Housing provides special interest groups; ie. hiking, swimming, etc.										
5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.										
6) An application fee is required as Housing does the matching between students who do not know each other. Private properties do not provide this service, nor care, as they charge per suite, not bed.										
7) The Residence is designed with elevators for physically challenged individuals.										
8) The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas										
9) Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage										
Housing Services										
10/1/2009										

Rental Comparisons with Market to U of L											
Market to U of L with values - 2 Bedroom Units - Single Housing											
Values used		Furnishings and Linen	65		Water and Heat	80					
<i>Market comparison does not incorporate the value of residence life programming offered in campus housing.</i>		High speed internet	42		Electricity	60					
		Cable or Satellite	36		Sewage and Garbage	6					
		Bussing/Gas Required	60		Dishwasher	20					
		24 Hour Security	12		Air Conditioning	20					
		1 plug-in parking stall	39		Washer/Dryer	30					
2009-2010 Housing Fee Comparisons				Oct/09							
2-Bedroom Apartments											
		2010 - 2011 Proposed U of L	Current Rates								
Description	2 bdrm. Apt.	Berkeley Square	Cambridge House	Maddison Heights	Princeton Place	Scenic Heights	Broadstreet Properties	Westridge Manor	Glen Arbour Condos	Skyline Terrace	Braermore Manor
Security Deposit	\$600	\$500	\$899	\$900	\$909	\$899	\$995	\$860	\$850	\$900	\$1,025
Monthly Rent	\$1,132	\$785	\$899	\$900	\$909	\$899	\$995	\$860	\$850	\$900	\$1,025
Utilities											
Water and Heat	incl	incl	incl	incl	incl	incl	incl	80	80	incl	80
Electricity	incl	incl	incl	60	60	60	60	incl	60	incl	60
Air Conditioning	n	n	n	n	n	n	n	n	n	n	n
Sewage/Garbage	incl	incl	incl	incl	incl	incl	incl	incl	incl	incl	incl
Cable/Satellite	incl	36	36	36	36	36	36	36	36	36	36
Internet	34	42	42	42	42	42	42	42	42	42	42
Furniture	incl	65	65	65	65	65	65	65	65	65	65
Appliances											
Fridge & Stove	incl	incl	incl	incl	incl	incl	incl	incl	incl	incl	incl
Dishwasher	n	-20	n	-20	n	n	-20	-20	-20	-20	n
Washer/Dryer	n	n	n	n	n	n	-30	-30	-30	n	n
Children Permitted	n	min 21	y	min 19	y	min 18	y	n	y	n	y
Parking	n	-39	-39	-39	-39	-39	-39	-39	-39	-39	-39
Pets	n	n	n	n	n	n	y	n	n	n	n
Capacity	102	96		122	70	171		75	36	157	70
Required Lease/Term	4 mos(sem)	1 year	1 year	onth to mont	1 year	1 year	1 year	1 year	1 year	1 year	6 month
24 Hour Security	0	12	12	12	12	12	12	12	12	12	12
Bussing Required	0	0	0	0	60	60	60	60	60	0	60
Application Fee (once only, not mthly)	100	0	0	0	0	0	35	n	n	0	0
Window Coverings	0	n	y	y	y	y	y	y	y	y	y
True Total Cost	\$1,166	\$881	\$1,015	\$1,056	\$1,145	\$1,135	\$1,201	\$1,066	\$1,152	\$996	\$1,341
8 mos. Commitment	\$10,028	\$7,948	\$9,419	\$9,748	\$10,469	\$10,379	\$11,038	\$9,788	\$10,466	\$9,268	\$11,753
Assumed \$100 charge for summer months which is very conservative; e.g. Berkeley Sq. charges \$250/mo.								Avg. TTC = \$ 1,098.80 (Market TTC)			
It is unknown at this time if all properties provide the storage charge. If one holding fee in the summer student stays for the summer, they would have to pay for the entire suite. Many private properties charge to secure the suite for September rental. The University does not store furniture as rooms are rented on a casual basis in the summer.								Excluding Braermore Manor			
								Market Rate to Proposed Uof L Variance: -6%			
Notes:											
1) U of L residence offers a convenience factor which cannot be compared to any other property.											
- Access to on-campus food services											
- Study rooms, work-out rooms, TV rooms											
- Access to 24 hour computer lab											
- Laundry facilities on each floor of the apartments											
- No worry if roommate moves out, still charged a per bed rate											
- No cost to move or rent furniture, just pack a suitcase											
- Quick access to classes											
- Access to on-campus library											
- On-campus access to P.E. facilities including Olympic sized swimming pool											
- on-campus world class art gallery teaching facility											
2) ORS student support and social programs, provides a partnership in managing your living space											
3) Housing offers community living programs											
4) Housing provides special interest groups; ie. hiking, swimming, etc.											
5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.											
6) An application fee is required as Housing does the matching between students who do not know each other. Private properties do not provide this service, nor care, as they charge per suite, not bed.											
7) The Residence is designed with elevators for physically challenged individuals.											
8) The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas											
9) Most private properties are older than the university apartments, however the private properties are usually bigger in sq. footage											
Housing Services											
10/1/2009											

Rental Comparisons with Post Secondary Institutions to U of L

Market to U of L with values - 4 Bedroom Units - Single Housing					
Values used					
		Furnishings and Linen	65	Water and Heat	80
<i>Market comparison does not incorporate the value of residence life programming offered in campus housing.</i>		High speed internet	42	Electricity	60
		Cable or Satellite	36	Sewage and Garbage	6
		Bussing/Gas Required	60	Dishwasher	20
		24 Hour Security	12	Air Conditioning	20
		1 plug-in parking stall	39	Washer/Dryer	30

2009-2010 Housing Fee Comparisons

Oct/09

4-Bedroom Single Townhomes (Village)

	2010-2011 Proposed U of L	2010-2011 Proposed U of L	2010-2011 Proposed U of L	Current LC
Description	4 bdrm. Apt.	4 bdrm NV- TH double Exec.	4 bdrm NV- TH single bed	30 AVE
Security Deposit	\$300	\$300	\$300	\$300
Monthly Rent	\$555	\$593	\$574	\$570
Utilities				
Water and Heat	incl	incl	incl	incl
Electricity	incl	incl	incl	incl
Air Conditioning	n	n	n	n
Sew age/Garbage	incl	incl	incl	incl
Cable/Satellite	incl	incl	incl	incl
Internet	17	17	17	incl
Furniture	incl	incl	incl	incl
Appliances				
Fridge & Stove	incl	incl	incl	incl
Microw ave	n	incl	incl	n
Dishw asher	incl	incl	incl	incl
Washer/Dryer	n	n	n	n
Television	n	incl	incl	n
Children Permitted	n	n	n	n
Parking Plug / LC non plug	37	37	37	13
Pets	n	n	n	n
Capacity	96	96	96	200
Required Lease/Term	4 mos(sem)	4 mos(sem)	4 mos(sem)	4 mos(sem)
24 Hour Security	0	0	0	0
Bussing Required	0	0	0	0
Application Fee (one-time only not monthly)	50	50	50	25
Window Coverings	0	0	0	0
True Total Cost	\$609	\$647	\$628	\$583
8 mos. Commitment	\$5,222	\$5,526	\$5,374	\$4,989

Notes:

- 1) Both Facilities offer a convenience factor which cannot be compared to any other property.
 - Access to on-campus food services study, workout, & TV rooms
 - Access to 24 hour computer lab
 - No worry if roommate moves out, still charged a per bed rate
 - Quick access to classes
 - Laundry facilities in a central Amenities building
 - Access to on-campus library
 - No cost to move or rent furniture, just pack a suitcase
- 2) ORS student support and social programs, provides a partnership in managing your living space
- 3) Housing offers community living programs
- 4) Housing provides special interest groups; ie. hiking, swimming, etc.
- 5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.
- 6) A UofL application fee is required as Housing does the matching between students who do not know each other.

Housing Services

10/1/2009

Rental Comparisons with Market to U of L

Market to U of L with values - 3 Bedroom Townhomes - Family Housing							
Values used							
	Cable or Satellite	36			Water and Heat	80	
<i>Market comparison does not incorporate the value of residence life programming offered in campus housing.</i>	High Speed Internet	42			Sewage and Garbage	6	
	Bussing/Gas Required	60			Electricity	60	
	24 Hour Security	12			Dishwasher	20	
	1 plug-in parking stall	39			Air Conditioning	20	
					Washer/Dryer	30	

2009-2010 Housing Fee Comparisons
3-Bedroom Family Townhomes

Oct./09

Description	2010-2011 Proposed U of L 3 Bdrm. TH	Current Rates					
		#1 Laval Court	#3 Ryerson Road	Courts of Columbia	Weidner Investments	Highland Parkhomes	* Lethbridge Hsg Auth
		Security Deposit	\$986	\$725	\$650	\$895	\$1,220
Monthly Rent	\$986	\$725	\$650	\$895	\$1,220	\$900	\$425
Utilities							
Water and Heat	y	80	80	80	y	80	80
Electricity	y	60	60	60	60	60	inclu
Air Conditioning	n	n	n	n	n	n	n
Sewage/Garbage	y	6	6	6	6	6	6
High Speed Internet	14	42	42	42	42	42	42
Cable/Satellite	y	36	36	36	36	36	36
Furniture	n	n	n	n	n	n	n
Appliances							
Fridge & Stove	y	y	y	y	y	y	y
Dishwasher	n	n	n	n	-20	-20	n
Washer/Dryer	y	n	n	n	-30	-30	n
Children Permitted	y	y	y	n	y	y	y
Parking	n	-39	-39	-39	-39	-39	-39
Pets	n	n	n	n	cats	cats	n
Required Lease/Term	1 year	6 month	6 month	1 year	5 or 12 months	1 year	Need Basis
24 Hour Security	0	12	12	12	12	12	12
Bussing Required	0	0	0	0	60	60	60
Application Fee (Once only,not mthly)	50	0	0	0	35	0	0
True Total Cost	\$1,000	\$922	\$847	\$1,092	\$ 1,347	\$1,107	622
12 mos. Commitment	\$13,036	\$11,789	\$10,814	\$13,999	\$17,419	\$13,784	\$7,714

Assumed \$100 charge for summer months which is very conservative; e.g. Westbridge charges \$375/mo. after one full year's lease. It is unknown at this time if all properties provide the storage charge. If one student stays for the summer, they would have to pay for the entire suite. Many private properties charge a holding fee in the summer to secure the suite for September rental. The University does not.

Avg. Mkt. TTC = \$ 1,063.00	Excl. Leth. Hsg. Auth.
Market Rate to Prop. U of L Variance:	6%

Notes:

* Maximum income \$21,000-\$26,500 to be eligible. Rates will vary by situation. The base rate for a 1-bedroom unit is \$425.

Currently no 3-bedrooms available.

1) U of L residence offers a convenience factor which cannot be compared to any other property.

- | | |
|---|---|
| - Access to on-campus food services | - Study rooms, work-out rooms, TV rooms |
| - Access to 24 hour computer lab | - Laundry facilities in each 3 Bedroom unit |
| - Access to on-campus library | - Quick access to classes |
| - On-campus access to P.E. facilities including Olympic sized swimming pool | - On-campus world class art gallery teaching facility |

2) ORS student support and social programs, provides a partnership in managing your living space

3) Housing offers community living programs

4) Housing provides special interest groups; ie. hiking, swimming, etc.

5) One fee payable to one service provider covers all of the services and amenities for on-campus Housing.

6) The above only accounts for those students taking the bus from off-campus. Those students driving a car would also need to purchase a U of L parking pass and pay for gas.

7) Most private properties are older than the university apartments, however the private properties are usually bigger in sq. Footage.

Housing Services

10/1/2009

**APPENDIX C
PROPOSED RESIDENCE
MISCELLANEOUS FEES AND CHARGES**

TABLE XXV

PROPOSED RESIDENCE RATES FOR THE RESIDENCE YEAR 2010-2011									
MISCELLANEOUS FEES AND CHARGES	PRESENT	PROPOSED	\$	0%	Historic	FINANCIAL	TOTAL		
	FEE	FEE	INCREASE	INCREASE	# AFFECTED	IMPACT OF CHANGE	REVENUE		
1. Application Fee	\$ 50.00	\$ 50.00	\$ -	0%	1000	\$ -	\$ 50,000.00		
2. Advance Payments (applied to rent)									
Non-first year students									
Due on receipt of application	\$ 100.00	\$ 100.00	\$ -	0%	800	\$ -	Applied		
Due on accepting offer of accommodation	\$ 550.00	\$ 550.00	\$ -	0%	600	\$ -	To Rent		
First year students									
Due on receipt of application	\$ 100.00	\$ 100.00	\$ -	0%	800	\$ -	Applied		
Due on accepting offer of accommodation	\$ 900.00	\$ 900.00	\$ -	0%	600	\$ -	To Rent		
3. Advance Payment (applied to dining plan)	\$ -	\$ 300.00	\$ 300.00	100%	315	\$ -	Applied To	Dining Plan	
4. Cancellation Fee									
Before Offer of Accommodation (after June 1)	\$ 100.00	\$ 100.00	\$ -	0%	25	\$ -	\$ 2,500.00		
Non-first year students (Advance Payment = \$650)									
After Acceptance (but before July 1)	\$ 455.00	\$ 455.00	\$ -	0%	2	\$ -	\$ 910.00		
After Acceptance (but before July 15)	\$ 520.00	\$ 520.00	\$ -	0%	1	\$ -	\$ 520.00		
After Acceptance (but before August 1)	\$ 585.00	\$ 585.00	\$ -	0%	1	\$ -	\$ 585.00		
After Acceptance (on or after August 15)	\$ 650.00	\$ 650.00	\$ -	0%	1	\$ -	\$ 650.00		
First year students (Advance Payment = \$1000)									
After Acceptance (but before July 1)	\$ 700.00	\$ 700.00	\$ -	0%	15	\$ -	\$ 10,500.00		
After Acceptance (but before July 15)	\$ 800.00	\$ 800.00	\$ -	0%	1	\$ -	\$ 800.00		
After Acceptance (but before August 1)	\$ 900.00	\$ 900.00	\$ -	0%	5	\$ -	\$ 4,500.00		
After Acceptance (on or after August 15)	\$ 1,000.00	\$ 1,000.00	\$ -	0%	7	\$ -	\$ 7,000.00		
5. Key Replacement Fee	\$ 75.00	\$ 75.00	\$ -	0%	10	\$ -	\$ 750.00		
6. Room Change Request Fee	\$ 40.00	\$ 40.00	\$ -	0%	15	\$ -	\$ 600.00		
7. Contract Termination Fee	\$ 200.00	\$ 200.00	\$ -	0%	10	\$ -	\$ 2,000.00		
8. Mail Box Rental Fee	\$ 84.00	\$ 84.00	\$ -	0%	15	\$ -	\$ 1,260.00		
9. Damage Recovery Mark-Up	\$10 + 10%	\$10 + 10%		0%	80	\$ -	\$ 1,200.00		
10. Organization of Residence Students Fee	\$ 45.00	\$ 45.00	\$ -	0%	610	\$ -	\$ -		
11. Security Deposit	\$ 300.00	\$ 300.00	\$ -	0%	586	\$ -	Student		
12. Cleaning Charge (Hourly)	\$ 40.00	\$ 40.00	\$ -	0%	100	\$ -	\$ 4,000.00		
13. Lock Out Fee	\$ 25.00	\$ 25.00	\$ -	0%	10	\$ -	\$ 250.00		
14. Emergency Response Internet Fee (8-mo)	\$ 136.00	\$ 144.00	\$ 8.00	6%	610	\$ 4,880.00	\$ 87,840.00		
The intent of miscellaneous fees is to reduce the number of occurrences to zero, thereby making these fees revenue neutral. Application and Emergency Response/Internet fees are required. All revenue from the Emergency Response Internet Fee goes to Information Technology not Campus Housing.	Total Miscellaneous Fees and Charges						\$ 4,880.00	\$ 175,865.00	

NOTES ACCOMPANYING THE PROPOSED RESIDENCE RATES FOR THE RESIDENCE YEAR 2010-2011			
Miscellaneous Rates and Charges			
1 APPLICATION FEE:	This fee is assessed to cover the cost of processing the application and communication with the applicant. This is a non-refundable fee.		
No Change Proposed			
	<u>Current Fees</u>		
	U. of L. \$50.00	U. of C. = \$ 50.00	
		U. of A. = \$175.00	\$150.00 becomes Security deposit after move-in
		L.C. = \$25.00	Security deposit after move-in
2 HOUSING	These fees are set to dissuade students who are not serious about living on campus, but apply for (and accept) accommodation, only to cancel later in the process or not cancel at all creating empty beds in September which at that time are next to impossible to fill.		
ADVANCE PAYMENTS:	The advance payments are credited towards the student's room rental upon check-in, and represent no additional expenses. Experience shows that the increase of no-shows is increasing especially with first year students. Reducing the number of "no shows" increases the chance of those students requiring Campus Housing to secure the accommodation.		
No Change Proposed			
	<u>Current Fees</u>		
	U of L	\$1,000 for 1st years; \$650 for non-1st years	
	U of C	\$1,000 for 1st years, \$450 for others	
	U of A	Equal to 1st month's rent OR \$350 in traditional residence	
	LC	Pay semester fees 30 days prior to arrival	
3 DINING PLAN	All 1st year students living in residence are required to participate in one of three dining plan options. The program is in place to ensure all 1st year students have money to meet their nutritional needs during the critical transitional period into a post-secondary environment. The advance payment will ensure all 1st year residents have money in place during the first weeks of school while awaiting student loans, if applicable.		
ADVANCE PAYMENT:			
New			
	<u>Proposed Fee</u>		
	U of L	\$300 Advance Dining Plan Payment	
		Applied to dining plan fee and offset by student loan.	
		No additional cost to the student as it is a deposit and is fully refundable if they choose to not move into Campus Housing.	
4 CANCELLATION FEES:	Cancellations after the offer and room allocation will cause additional work and expenses as all assignments are reversed and replacements must be found with difficulty the closer to September.		
No Change Proposed	No changes are proposed to the existing schedule of charges. All penalties are avoidable. The following schedule outlines when payments are received and penalties imposed.		
	Student Applies:	\$150.00 Paid - \$50 Application Fee and 1st Advance Payment of \$100	
		Non-first-year students	
	Student Accepts Offer:	\$550.00 Confirmation Deposit Paid used as a 2nd Advance Payment toward rental Total upon acceptance paid: \$700 (\$50 app. + \$100 advance + \$550 confirmation.)	
	Cancellation of Accepted Offer:		
	Admission Declined by Registrar at Any Time Charge: \$50.00	Refund: \$585 (90%)	
	Cancellation Before July 1 Charge: \$455 (70%)	Refund: \$195 (30%)	
	Before July 15th Charge: \$520 (80%)	Refund: \$130 (20%)	
	Before August 1st Charge: \$585 (90%)	Refund: \$ 65 (10%)	
	On or After August 15th Charge: \$650 (100%)	Refund: \$0 (0%)	
		First Year Students	
	Student Accepts Offer:	\$900.00 Confirmation Deposit Paid used as a 2nd Advance Payment toward rental Total upon acceptance paid: \$1000 (\$50 app. + \$100 advance + \$850 confirmation.)	
	Cancellation of Accepted Offer:		
	Admission Declined by Registrar at Any Time Charge: \$50.00	Refund: \$900 (90%)	
	Cancellation Before July 1 Charge: \$700 (70%)	Refund: \$300 (30%)	
	Before July 15th Charge: \$800 (80%)	Refund: \$200 (20%)	
	Before August 1st Charge: \$900 (90%)	Refund: \$100 (10%)	
	On or After August 15th Charge: \$1000 (100%)	Refund: \$0 (0%)	
	All Universities and Colleges polled charge all or part of the confirmation deposits upon cancellation.		

5 KEY REPLACEMENT OR COMBINATION CHANGE:	This fee is intended as a motivator to secure keys and to recover cost of replacing lost keys.		
No Change Proposed	The keying system used at U. of C. requires up to 4 locks to be re-coded as the result of lost keys, resulting in a much higher cost for them. Our charge would be assessed on a "per lock changed" basis.		
	<u>Current Fees</u>		
	U. of L. = Room key/ FOB \$75.00, Mail key \$30.00, Lock change \$100.00		
	U. of C. = \$120.00 / \$10.00 for mail key only		
	U. of A. = \$125.00 lock change for any unit key / \$6.00 for mail key		
	L.C. = \$75.00		
6 ROOM CHANGE FEE:	This charge is to recognize the additional administrative cost of processing student initiated room change requests. It would not be assessed to changing rooms at the request of Housing Services.		
No Change Proposed			
	<u>Current Fees</u>		
	U. of L. = \$40.00 - Proposed	U. of C. = \$0.00	
		U. of A. =	
		L.C. = \$0.00	
7 CONTRACT TERMINATION FEE:	This charge is directed at students who commit to an occupancy contract, but break the terms of their agreement and leave residence. It is intended to recover the costs of trying to secure mid-term replacement tenants.		
No Change Proposed			
	<u>Current Fees</u>		
	U. of L. = \$200.00	U. of C. = \$100 for breaking contract	
		U. of A. = no notice is per diem rate +one/half month (Traditional Rez)	
		= with 1 month notice and \$300 contract cancellation	
		L.C. = notice less than 30 days, charged \$100.00	
8 MAIL BOX RENTAL:	The charge of this service will more closely approximate the Canada Post charge (\$56.00 + GST), and provides extra revenue to off-set the cost of sorting resident's mail. Mail box rental is included in the rent. This fee is charged to students who have moved out and still wish to receive their mail on campus.		
No Change Proposed	Current: \$7.00 per month (charged to non-residents and extra mailboxes)		
9 PARKING CHARGES:	As per Campus Parking rates		
	U. of C. plug = \$700 for an 8 mo. Contract		
	U. of A. plug = \$75.00/mo. - \$72 mo./ non-plug		
	L.C. non-plug = \$50.00/ semester		
10 SECURITY DEPOSIT:	This fee is designed to cover damage, cleaning and termination charges should a student leave residence with an outstanding balance. This must be sufficient to cover cancellation costs should a student leave before their lease expires. This deposit will reduce receivables and bad debt expenses. The current dollar value of the security deposit no longer provides the same incentive to minimize damage or clean units upon move-out.		
No Change Proposed			
	<u>Current Fees</u>		
		Single Students	Family Housing
		U. of L. = \$300.00	U. of L. = month rent
		U. of C. = n/c	U. of C. = month rent
		U. of A. = \$150.00	U. of A. = \$150.00
		L.C. = \$300.00	L.C. = \$400.00
11 DAMAGE RECOVERY:	This charge is to compensate for the administrative time used to prepare student charges. The 10% mark-up is charged on all repairs where the individual has not voluntarily accepted responsibility. If we have to "go hunting" for the perpetrator, we assess the mark-up to cover the additional administrative costs.		
No Change Proposed	U. of C. \$35.00/hr for cleaning charges plus damage charges		
12 Cleaning Charge	A cleaning charge is assessed upon move-out if a student does not leave their room in a reasonably clean state. The charge is a direct cost recovery for labour and supplies to prepare the room for the next student move-in. Cleaning charges are only levied if the time spent is greater than 20 minutes. All charges are assessed in 15 minute increments.		
No Change Proposed	Current: \$40 per hour		

13 O.R.S. Fees	This fee is set by the Organization of Residence Students under their constitution and covers a portion of the residence life programming that is undertaken in the community. It is included here because the University collects the fee from all student residents on behalf of ORS.
No Change Proposed	This fee does not create revenue for the Housing Services but for the O.R.S.
	U. of L. = \$45.00 per semester
	U. of C. = \$45.00 per semester
	U. of A. = varies by building (\$41.00 to \$80.00) per semester
14 Utility Surcharge	This fee is required to offset any significant and unforeseen utility rates.
No Change Proposed	Three months notice will be given prior to implementing, increasing, or decreasing the Utility Surcharge. Only direct costs will be passed on to the student.
15 Summer Discount Rates	The discounted rental rate of 10% of the semester fee for the 4 month period no longer serves as an incentive to maintain summer occupancy levels. Program to be discontinued summer 2010.
Change Proposed	
16 Lock Out Fee	This proposed fee is designed to reduce the number of call outs to unlock student rooms due to negligence in taking keys. The purpose is not to make money, but to encourage students to lock their doors and carry their keys with them at all times.
No Changed Proposed	
	Current: \$25 per call out
17 Emergency Response	This fee is required to fund an emergency response system throughout Campus Housing. This fee is mandatory for all students and provides for internet and emergency response systems.
Internet Fee	
Change Proposed	All revenue from this fee goes to Information Technology not Campus Housing. Telecom is increasing the monthly fee \$1.00 to \$18.00/month.

APPENDIX D

PROPOSED CONFERENCE SERVICES –

FACILITY RENTAL RATES/ SUMMER ACCOMMODATION RATES

TABLE XXVI

**University of Lethbridge
Conference & Event Services**

Proposed Facility Rental Fees 2009 - 2014

Facility	PROPOSED FEE SCHEDULE													
	2009-2010		2010-2011				2011-2012		2012-2013		2013-2014			
	Daily Rates		Daily Rates				Daily Rates		Daily Rates		Daily Rates			
	Weekday Rate	Weekend Rate	Weekday Rate	% Increase	Weekend Rate	% Increase	Weekday Rate	Weekend Rate	Weekday Rate	Weekend Rate	Weekday Rate	% Increase	Weekend Rate	% Increase
Classrooms / Lecture Theatres														
Up to 50 ppl	\$ 83.00	\$ 93.00	\$ 85.00	2%	\$ 95.00	2%	\$ 85.00	\$ 95.00	\$ 85.00	\$ 95.00	\$ 90.00	6%	\$ 100.00	5%
50 to 100 ppl	\$ 114.00	\$ 124.00	\$ 115.00	1%	\$ 125.00	1%	\$ 115.00	\$ 125.00	\$ 115.00	\$ 125.00	\$ 120.00	4%	\$ 130.00	4%
over 100 ppl	\$ 155.00	\$ 166.00	\$ 160.00	3%	\$ 170.00	2%	\$ 160.00	\$ 170.00	\$ 160.00	\$ 170.00	\$ 160.00	0%	\$ 170.00	0%
Conference Rooms Facilities														
K/P 200	\$ 93.00	\$ 104.00	\$ 95.00	2%	\$ 105.00	1%	\$ 95.00	\$ 105.00	\$ 95.00	\$ 105.00	\$ 100.00	5%	\$ 110.00	5%
K300	\$ 78.00	\$ 88.00	\$ 80.00	3%	\$ 90.00	2%	\$ 80.00	\$ 90.00	\$ 80.00	\$ 90.00	\$ 85.00	6%	\$ 95.00	6%
Paterson Centre	\$ 155.00	\$ 166.00	\$ 160.00	3%	\$ 170.00	2%	\$ 160.00	\$ 170.00	\$ 160.00	\$ 170.00	\$ 160.00	0%	\$ 170.00	0%
Anderson Hall														
AH 100	\$ 155.00	\$ 166.00	\$ 160.00	3%	\$ 170.00	2%	\$ 160.00	\$ 170.00	\$ 160.00	\$ 170.00	\$ 160.00	0%	\$ 170.00	0%
AH100 & Patio	\$ 181.00	\$ 191.00	\$ 185.00	2%	\$ 195.00	2%	\$ 185.00	\$ 195.00	\$ 185.00	\$ 195.00	\$ 185.00	0%	\$ 195.00	0%
Sweat Lodge & Breezeway														
Internal Groups	\$ 12.00	\$ 12.00	\$ 15.00	25%	\$ 15.00	25%	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 20.00	33%	\$ 20.00	33%
External Groups	\$ 52.00	\$ 78.00	\$ 55.00	6%	\$ 80.00	3%	\$ 55.00	\$ 80.00	\$ 55.00	\$ 80.00	\$ 60.00	9%	\$ 85.00	6%
Board Room W646														
Board Room W646	\$ 93.00	\$ 104.00	\$ 95.00	2%	\$ 105.00	1%	\$ 95.00	\$ 105.00	\$ 95.00	\$ 105.00	\$ 100.00	5%	\$ 110.00	5%
LINC Patios														
LINC Patios	\$ 52.00	\$ 62.00	\$ 55.00	6%	\$ 65.00	5%	\$ 55.00	\$ 65.00	\$ 55.00	\$ 65.00	\$ 60.00	9%	\$ 70.00	8%
L1050 Foyer														
L1050 Foyer	\$ 93.00	\$ 104.00	\$ 95.00	2%	\$ 105.00	1%	\$ 95.00	\$ 105.00	\$ 95.00	\$ 105.00	\$ 100.00	5%	\$ 110.00	5%
ATRIUM														
Atrium - Open Area	\$ 466.00	\$ 481.00	\$ 466.00	0%	\$ 481.00	0%	\$ 466.00	\$ 481.00	\$ 466.00	\$ 481.00	\$ 470.00	1%	\$ 485.00	1%
Atrium - Open Area & Concourse	\$ 725.00	\$ 740.00	\$ 725.00	0%	\$ 740.00	0%	\$ 725.00	\$ 740.00	\$ 725.00	\$ 740.00	\$ 735.00	1%	\$ 750.00	1%

Competitive Analysis Accommodation Fees 2009-2010

	Full Day Rate Comparisons									
	U of L 2009-2010		Students' Union		Galt Museum		Lethbridge Centre		Lethbridge Lodge	
	Weekday Rate	Weekend Rate	Min	Max	Min	Max	Min	Max	Min	Max
Classrooms / Lecture Theatres										
Up to 50 ppl	\$ 80.00	\$ 90.00	\$ 150.00	\$ 250.00	\$ 85.00	\$ 275.00	\$ 150.00		\$ 175.00	
50 to 100 ppl	\$ 110.00	\$ 120.00	\$ 200.00	\$ 300.00	\$ 275.00		\$ 175.00		\$ 195.00	
over 100 ppl	\$ 150.00	\$ 160.00	\$ 500.00	\$ 750.00			\$ 425.00	\$ 545.00	\$ 1,685.00	
Conference Rooms Facilities										
K/P 200	\$ 90.00	\$ 100.00					\$ 150.00	\$ 175.00	\$ 195.00	
K300	\$ 90.00	\$ 100.00					\$ 150.00		\$ 175.00	
Paterson Centre	\$ 150.00	\$ 160.00					\$ 175.00			
Anderson Hall										
AH 100	\$ 150.00	\$ 160.00	\$ 150.00	\$ 250.00	\$ 275.00		\$ 175.00	\$ 175.00	\$ 195.00	
AH100 & Patio	\$ 175.00	\$ 185.00	\$ 150.00	\$ 250.00	\$ 275.00		\$ 175.00	\$ 175.00	\$ 195.00	
Sweat Lodge & Breezeway										
Internal Groups	\$ 12.00	\$ 12.00								
External Groups	\$ 50.00	\$ 75.00								
Board Room W646										
Board Room W646	\$ 90.00	\$ 100.00			\$ 85.00	\$ 130.00	\$ 150.00		\$ 175.00	
LINC Patios										
LINC Patios	\$ 50.00	\$ 60.00								
L1050 Foyer										
ATRIUM										
Atrium - Open Area	\$ 450.00	\$ 465.00	\$ 500.00	\$ 750.00	\$ 400.00	\$ 750.00		\$ 545.00	\$ 1,685.00	
Atrium - Open Area & Concourse	\$ 700.00	\$ 715.00	\$ 500.00	\$ 750.00	\$ 400.00	\$ 750.00				

after 4:30pm

Ballrooms

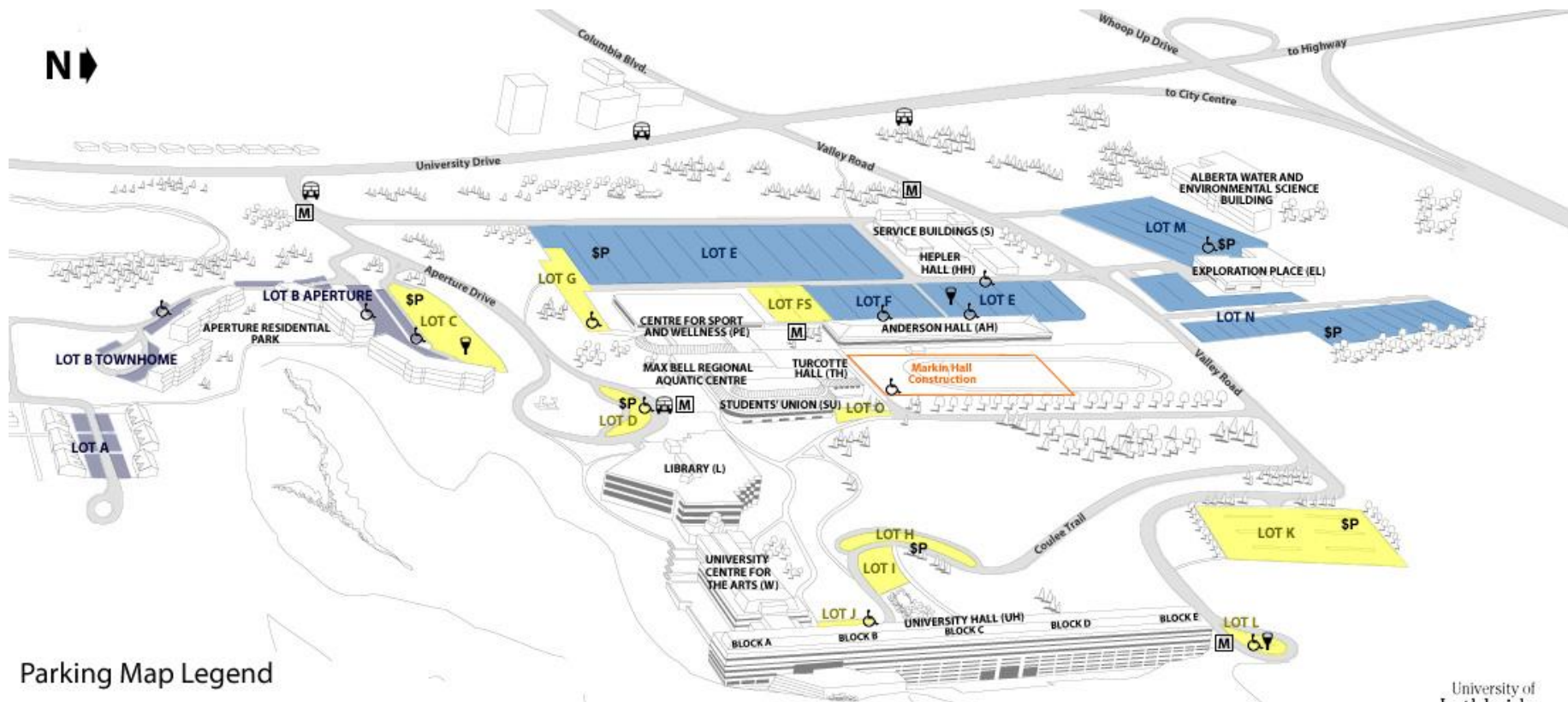
**University of Lethbridge
Conference & Event Services**

Proposed Summer Accommodation Fees 2009 - 2014

Subject to Student Housing Rates

	PROPOSED FEE SCHEDULE										Increase in Nightly Rates
	2009-2010		2010-2011		2011-2012		2012-2013		2013-2014		
Accommodations	Nightly	Monthly	2.0%		2.5%		2.5%		2.5%		From
<i>Aperture Park</i>	Nightly	Monthly	Nightly	Monthly	Nightly	Monthly	Nightly	Monthly	Nightly	Monthly	06/07 - 12/13
1 Bedroom Apartment	\$ 38.00	\$ 630.00	\$ 39.00		\$ 40.00		\$ 41.00		\$ 42.00		10.5%
2 Bedroom Apartment			\$ -								
1 - Bedroom	\$ 38.00		\$ 39.00		\$ 40.00		\$ 41.00		\$ 42.00		10.5%
2 Bedrooms	\$ 65.00	\$ 780.00	\$ 66.00		\$ 68.00		\$ 70.00		\$ 72.00		10.8%
4 Bedroom Apartment			\$ -								
1 - Bedroom	\$ 38.00		\$ 39.00		\$ 40.00		\$ 41.00		\$ 42.00		10.5%
2 - Bedrooms	\$ 65.00		\$ 66.00		\$ 68.00		\$ 70.00		\$ 72.00		10.8%
3 - Bedrooms	\$ 86.00		\$ 88.00		\$ 90.00		\$ 92.00		\$ 94.00		9.3%
4 - Bedrooms	\$ 103.00	\$ 1,155.00	\$ 105.00		\$ 108.00		\$ 111.00		\$114.00		10.7%
<i>New Village</i>			\$ -								
1 - Bedroom (Double Bed)			\$ -								
Single Occupant	\$ 44.00		\$ 45.00		\$ 46.00		\$ 47.00		\$ 48.00		9.1%
Double Occupancy	\$ 55.00		\$ 56.00		\$ 57.00		\$ 58.00		\$ 59.00		7.3%
2 - Bedrooms (Double Beds)			\$ -								
Single Occupant	\$ 71.00		\$ 72.00		\$ 74.00		\$ 76.00		\$ 78.00		9.9%
Double Occupancy	\$ 92.00		\$ 94.00		\$ 96.00		\$ 98.00		\$100.00		8.7%
3 - Bedrooms	\$ 110.00		\$ 112.00		\$ 115.00		\$ 118.00		\$121.00		10.0%
4 - Bedrooms	\$ 131.00	\$ 1,365.00	\$ 134.00		\$ 137.00		\$ 140.00		\$144.00		9.9%
<i>University Hall</i>			\$ -								
Single	\$ 21.00	\$ 355.00	\$ 21.00		\$ 22.00		\$ 23.00		\$ 24.00		14.3%
Double	\$ 34.00	\$ 370.00	\$ 35.00		\$ 36.00		\$ 37.00		\$ 38.00		11.8%
4 Bedrooms (Suite)	\$ 79.00	\$ 1,260.00	\$ 81.00		\$ 83.00		\$ 85.00		\$ 87.00		10.1%

APPENDIX E
PARKING PERMIT AREAS



Parking Map Legend

- | | | | |
|-----|-----------------------------|---|-------------------------|
| \$P | Pay & Park Permit Dispenser | — | Roads |
| ♿ | Handicap Parking | — | Pedestrian Paths |
| ⌚ | Metered Parking | ■ | General/Student Parking |
| 🚌 | Bus Stop | ■ | Special/Staff Parking |
| M | Campus Map | ■ | Residence Parking |
| | | □ | Construction Area |



APPENDIX F

**STUDENT FEE REVIEW COMMITTEE
MEMBERSHIP**

**The University of Lethbridge
Student Fee Review Committee
November, 2009**

Karen Clearwater - Chair, Associate Vice-President (Financial Planning)
Jeremy Girard
Allan Hall
Eric Hawthorne
Scott Jones
Alex Masse
Fwanyanga Mate
Karen Ogilvie
Michael Persinger
Rio Pisony
Matt Racine
Rachelle Thompson
Nick Winsor